

## Elmwood LTC Committee Meeting Minutes

Date: Tuesday 11<sup>h</sup> February 2020

Present: Jackie (JS), Hak (HK), Charles (CD), Flavia (FB), Faraz (FS), Rosette (RW), Louisa, (LB),  
Apologies: Mindy (MB), Rocky (DH), Richard (RO), Jean (JC), Dirk (DL), Valerie (VF), Matt (MM),

	ITEM	ACTION
1	Minutes of January meeting approved	
2	<p><b><u>Matters arising from previous minutes:</u></b></p> <p>Post Protectors – Flavia will order Hoodies: final design approved and a ‘how to order’ will be circulated to members Big thank-you to Flavia for agreeing to take the orders for everyone. Rusty rackets: see coaches report.</p>	FF
3	<p><b><u>Safeguarding</u></b></p> <p>Flavia has requested to introduce an Instagram account to promote junior programme and Elmwood. Flavia has signed consent forms for photography and filming already from relevant parents and will continue to use this for new members. The policy and form are on the website. All agreed this is a great initiative and good way to promote the club. Hak will link this with the club Facebook account. The administrators will be INSTAGRAM: FLAVIA FACEBOOK: HAK They will monitor and seek support if needed.</p>	
4	<p><b><u>Coaches</u></b></p> <p><b>Junior Tournament Request</b> Sunday 19<sup>th</sup> July Flavia would like to run a grade 5 tournament on Sunday 19<sup>th</sup> and requested use of the hard courts for the morning. These would be for 8U for which one court required followed by 10U boys for which 3 courts required. Flavia expects that Elmwood junior members will be taking part. Club supports these events when our juniors are involved. Membership feedback has always been favorable as long as dates, times and number of courts booked are communicated in advance. Weekends are peak playing times for members who work during the week and it can be the only time they get to play. Flavia will ask Matt and Dirk to help with parent support. Juniors have also been helping and they have really enjoyed this.</p> <p><b>Additional coach</b> Daniele is continuing to provide support to Flavia for the Friday Match Play sessions and as such is not paying court fees and does not have a coaching agreement in place with Elmwood. Faraz and Flavia will continue to review their workload and when they are not able to fulfil requests for coaching from our current members they will let full committee know and club can then advertise the role in the same way as that used to recruit Flavia and Faraz. Faraz’s position was initially advertised as part time and has grown to be full time.</p>	FF

	<p><b>Group Coaching</b>  We know that feedback has been that coaching that includes all levels for men would be welcome as the only group men’s coaching currently offered is for men’s <b>team</b> players. An evening seems to be most sought after and after much discussion it has been agreed that club could introduce a mixed improver session on Wednesday evenings. Faraz will lead this and has recruited Daniele to be his assistant. Daniele will take the lesson at the same time as the current men’s team session which is already well attended so this would keep lesson affordable for all. All agreed a great time to let members know about all adult coaching sessions that are on emphasizing that there is something for everyone and include the ‘new for 2020’ session.  Louisa will help coaches come up with a notice for members.</p> <p><b>Road to Wimbledon</b>  Flavia has been approached by Sangeeta who is the Middlesex Competition coordinator, to ask if we would consider hosting the ROAD TO WIMBLEDON finals on the <b>Saturday 11th and Sunday 12th of July</b>.  The Road to Wimbledon 14U Challenge is a unique competition providing an opportunity for venues to engage and inspire their 14U pupils/players. In practical terms, this means <b>3</b> of our courts will be taken up by this from 9am - 6pm on both days. Sangeeta has also approached South Hampstead and the idea would be that we would partner with them. All present thought very exciting to be involved however as the date is in July and the coaches are planning to run the Elmwood Club tournament earlier this year with finals being held in July it was agreed to canvas opinion of the membership. Once again great way to promote our club there would also be some great quality tennis to watch.  Flavia will prepare email for membership team to send out.  QUORN TOURNAMENT pack has arrived. Date to be confirmed.</p> <p><b>RUSTY RACKETS</b>  Faraz has this all up and running and good feedback so far from the group of 8. Jackie will prepare financial summary of how we spent the grant and participant feedback for Middlesex Tennis with help from Faraz and will look out for similar grants. Big thank-you to Faraz for taking this on.</p>	<p>LB/FS</p> <p>FF</p> <p>FS/JS</p>
5	<p><b>Clubhouse</b>  <b>Clubhouse Internal Refresh Project:</b> Flavia summarised plans including painting and decorating and new furniture. Member Claire had provided Flavia with a quote and breakdown of costings for review. Some discussion took place regarding the possibility of upholstering the existing seating and also the need to have very sturdy long-lasting furniture that can withstand a lot of wear and tear. All aware that upcycling when possible should be considered. Flavia will feed this back to Claire and Valerie. The refresh team will continue to liaise with Hak regarding budget which is approx. 3K. Clubhouse Rebuild Subcommittee report – nothing further to report.</p>	
6	<p><b>Committee reports</b>  Secretary: awaiting trustee update from solicitors.  Men’s Captain: next meeting</p>	

	<p>Women's Captain next meeting</p> <p><b>Membership:</b> Guy Batchelor is now one of the Membership Team – big thank-you to Guy. 14 new members (£1,490) have joined since mid-January. Anyone joining now is being offered full membership until 1-April-21. We closed the books on the 2019/20 season at 370 members and £38,850 income (2018/19 354 members &amp; £37,661; 2017/18 408 members &amp; £39,604). The membership renewal for 20/21 emails (at the new rates) will go out in early March. The membership team (thanks to Guy) are looking at a new on-line system for new members joining (and next year everyone renewing). More details to follow. The 3rd reminder for BTM Opt-in for the Wimbledon ticket ballot went out on 9-Feb (when 147 Opted-In) with a deadline of 14-Feb 23:59. Currently the total is 170. Final total will be published on 15-Feb.</p> <p><b>Treasurer:</b> Payment to solicitor for trustee change at land registry has been made.</p> <p><b>Social Secretary:</b> next meeting Grounds Liaison Rosette will arrange for skip to be collected. Recognised weeding on clay courts needed and this will be done when temperature rises. Rosette will contact Josh who trimmed hedges last time and will also ask him to confirm the estimated life of the Oak Tree which we think is in good condition.</p> <p><b>Coach Liaison:</b> Louisa has reviewed this together with coaches and has circulated an updated version to the committee for discussion at next meeting.</p>	
7	<p><b>AOB</b></p> <p><b>Joining Fee</b> Hak suggested the re-introduction of a joining fee for new members. This was in place many years ago and the idea would be to combine it with a welcome pack to include one of the new Elmwood Hoodies. There was some discussion about the admin and all present agreed a good idea and could be good way to boost revenue.</p> <p><b>Saturday Brunch</b> Flavia reported that Valerie is planning a Saturday Brunch fundraiser. More details to follow.</p> <p><b>Fencing/ windbreaker/railing</b> Faraz suggested we re-look at getting quotes for the court 6 perimeter fencing on the Buchanan Gardens side so that a wind breaker can be considered. There is also railing gap where recent intruder gained access. There is a 'wind tunnel' coming up from that corner and Hak explained that the fencing needs repaired before a wind break could be put up as not worthwhile or effective at all until done. A windbreak could damage existing fencing. Faraz and Jackie agreed to get quotes from contacts for the 2 railing gaps and as there is one at the other corner where we have had waste dumped before.</p> <p><b>Floodlights</b> Hak reminded all present that as only 2 courts are required for winter matches only 2 courts should be floodlit NOT 3. Faraz and Flavia will help remind everyone.</p> <p><b>Padel Proposal</b></p>	<p>VF</p> <p>FS/JS</p>

	<p>All agreed that it was good to research the opportunity however overall it was felt not for Elmwood at this time.</p> <p><b>Bike Rack</b></p> <p>The previous bike rack was removed during building works. It wasn't used. Rosette and Jackie agreed to look for different options and will circulate before next meeting.</p> <p style="text-align: center;"><b>NEXT MEETING Tuesday 10<sup>TH</sup> MARCH 7.00PM</b></p>	
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