

ELTC Committee Meeting Minutes 8th July 2019

Present: Jackie (JS), Louisa (LB), Hak (HK), Alex (AP), Rosette (RW), Rocky (DH), Charles CD

Apologies: Richard (RO), Valerie (VF), Mindy (MB), Jean (JC),

	ITEM	ACTION
1	Minutes of previous meeting The minutes of the previous meeting held on 11 th June approved.	
2	A confidential matter was discussed and a follow up action was proposed. The action was put to the vote and all present voted in favour. The matter had been discussed in advance with full committee who were in agreement. Matters arising from previous meeting Junior Finals: Peter has proposed to hold the postponed (2018) Junior Finals on July 12 th at 5:30 Honours board: Rosette has offered to help Rocky with this. Jackie will email other local clubs to see who they use too. Wall: update next meeting Clubhouse Project: Rosette and Louisa will be included in this and the first meeting will be September. Store cupboard PAT testing will be arranged by Mindy Middlesex Tennis Grant for coaching: agreed best to wait until schools go back. Next meeting. Newsletter: next meeting Pull up fitness bar: the proposed location was deemed unsafe as we have a lot of children around and concrete landing not suitable. Bins: Rosette has labelled the bins with collection details to help everyone know when they should be taken out and brought back in. Rosette undertook to take out the garden refuse bins. The responsibility for the recycling and rubbish bins is a shared one.	RH/RW/JS JC DH MB all
3	Secretary's report: Jackie reported that she had been in touch with the LTA safeguarding team <ul style="list-style-type: none"> to let them know that we have not yet managed to recruit a junior parent to our safeguarding committee requested update on their plan to produce condensed information for clubs and tournament organisers for holding junior tournaments for non- club members offered again to host safeguarding courses at our club open to other clubs and coaches It would help us recruit a junior parent if the course was local (instead of Roehampton or Barnet). Junior competitions Jackie has forwarded details for the one-day events 2019/20 competitions to coaches and Jean.	
4	Men's Captain's report: next meeting	
5	Women's Captain's report: Team 2 may be promoted it will be close we will know by 25 th July.	
6	Membership Secretary's report submitted by Richard: Membership Membership stands at 305 members generating £33,915. In June, 2018 it was 287 & £31,466 and September 2018 it was 339 & £36,786. Income is broadly similar to last year and we hope that people keep joining spurred on by Wimbledon and investment in new courts.	
7	Fixtures Secretary's report: next meeting	
8	Treasurer's report: New fridge is in place. The drinks fridge is broken. It was purchased for team captains to use to buy drinks on match nights. It is locked in line with the alcohol premises licence and is expensive to replace. The drinks fees were set to be the same as those at the bar and in essence it wasn't used much. Men's team tend to bring a box of beers, women's team 2 always bring wine and soft drinks for their home matches and had not used it, women's team 1 had purchased 1 x coke. Communication to captains re refreshment provision for winter league will be sent in time for start of the winter season. It seems reasonable now that we have one good working fridge as well as a freezer that team captains can make use of those. More bar purchases with the card machine.	
9	Social Secretary's report: Rocky confirmed that he has hired the clubhouse and 3 x courts to Oli for his increasingly popular summer camp. If the courts get too hot he can use the clay as before.	DH

10	Bar Steward's report: next meeting	
	<p>Submitted Agenda Items:</p> <p><u>Courts Update from Richard</u></p> <p>Raising the Coaches Container I have asked for an official quotation and also the impact on the fencing around the container. Presently this is in poor condition it is hard to believe that this work can be done without renewing the fencing too. I have no response so far, but would propose any work is done at the end of the season</p> <p>Artificial Clay Court Maintenance There were some issues around this work on 20-June. The contractor didn't think that more clay was necessary, but Jean was there and was able discuss this with him and agreed more clay should be added. This was then done by the contractor with the tractor, to Jean's entire satisfaction. The next maintenance is scheduled for 23-September-19. We shouldn't need more clay at that time. Big thanks to Rosette for getting a shed to store the excess clay - making this cheaper in the future.</p> <p>Hot Weather play Courts 4-6 Thanks for everyone being vigilant about this. Please keep this up during July & August - when we are likely to get several hot days which means the courts should not be played on between 11 & 4.</p> <p><u>Valerie</u> Valerie cleaned up court 3 as some gum was stuck on the ground. Some tables and chairs were left outside today and particularly one upholstered one and as it rained got soaked. All asked to help keep an eye on this. Hirers are asked to put them back inside however if any of us see this then we can set example by taking them in and encouraging members to do the same. Recent party left an open bin bag has been left by the gate. Rocky follows up with the hirers.</p> <p>A.O.B Cleaners currently come on Thursday mornings and Saturday mornings. It was discussed whether this should be increased while Oli's camp is on and agreed that we will keep as is for now and add in if required. Rosette pointed out that the 'clay storage shed' is a little uneven. Louisa said she will soon have some paving stones which can be used as a base.</p> <p style="text-align: center;">Next Meeting: Tuesday September 10th 7.00pm</p>	RW/LB