

Elmwood LTC Committee Meeting Minutes

Date: Tuesday 10th March 2020

Present: Jackie (JS), Hak (HK), Charles (CD), Flavia (FB), Faraz (FS), Rosette (RW), Louisa, (LB), Richard (RO), Jean (JC), Dirk (DL), Valerie (VF), Matt (MM),

Apologies: Mindy (MB), Rocky (DH),

	ITEM	ACTION
1	Uncorrected minutes of February meeting had been circulated in advance– corrections were pointed out and will minutes will be amended accordingly.	
2	<p><u>Matters arising from previous minutes:</u></p> <p>Post Protectors – ordered Hoodies: Flavia has taken orders for 54 Rusty rackets: 2 weeks left. Junior Tournament Sunday 19th July – Flavia has support lined up Windbreak – Faraz and Jean will arrange purchase to improve playing conditions. Bike Rack – next meeting</p>	FS/JC
3	<p><u>Safeguarding</u></p> <p>As the women’s changing room ceiling fell through the provision of toilets and handwashing was limited as area was deemed unsafe. Safeguarding was considered and a notice went out to the membership informing them that the men’s changing room toilet was designated as unisex as a temporary measure, that a temporary lock has been installed on the inside of the men’s changing room door and a reminder that children should be supervised at all times. Coaches have agreed to escort juniors to the clubhouse one at a time. Temporary sign is on the door now.</p>	
4	<p><u>Coaches</u></p> <p>Road to Wimbledon</p> <p>Membership were canvased for views on Elmwood hosting the Road to Wimbledon Saturday 11th and Sunday 12th of July. Response was very positive and it was agreed to go ahead. Full format still in progress and plan is to partner with South Hampstead. Flavia has enrolled in a Referee course and will be helping with that too. All present happy to help and promote.</p> <p>Group Coaching</p> <p>Summary of all coaching opportunities will be added to website and sent to membership and will include the new initiatives, rusty rackets and mixed improver session on Wednesdays.</p> <p>QUORN TOURNAMENT – Flavia has the pack and will set a date.</p> <p>Club tournament</p> <p>Lengthy discussion took place re the pros and cons of finals date being set before or after summer. Overall September had the most support. It was agreed that Faraz would run this with the help of Dirk, Matt and Jean.</p>	<p>FF</p> <p>FS/DL MM/JC</p>
5	<p><u>Clubhouse</u></p> <p>Clubhouse Internal Refresh Project:</p> <p>Painting is underway. Walls have been finished, columns started. Martyn will be changing the cupboard doors in the kitchen. Flooring options discussed. Valerie and Clare liaising with Hak for all expenditure and they are all exploring option of buying new fabric to covering existing furniture.</p> <p>New Clubhouse Project</p> <p>Louisa reported back that fresh survey is next step. Jackie said she would send contact details and costings of the company who did this previously and Louisa would forward to the clubhouse sub- committee.</p>	

6	<p>Committee reports Secretary: Trustee Update. Jackie reported that notification received that the registration in this matter has now been completed and the 3 registered proprietors of Elmwood Tennis Club are Barrie Nielson, Paul Downing and Jacqueline Speechley, who hold the property as trustees on behalf of the Club. This trusteeship is reflected at entry no.2 under the Proprietorship Register which provides that no disposition by a sole proprietor should be registered except under an order of the Registrar or the Court and under entry no.3 which also provides that no disposition can be registered without confirmation that this has been authorised by the rules of the Tennis Club. A copy has been sent to Hak and Charles.</p> <p>Men's Captain: Summer dates are all ready and Jean will circulate when published.</p> <p>Women's Captain: Team 1 and 2 have 2 matches left to play.</p> <p>Membership Team Report We closed the books on the 2019/20 season at 370 members and £38,850 income (2018/19 354 members & £37,661; 2017/18 408 members & £39,604). The membership renewal for 20/21 emails (at the new rates) was emailed on Sun 7-March. With people joining in the last few weeks and rapid renewals the membership for the 2020/21 season stands at 32 members and £2,571 income.</p> <p>We've gone electronic! In the membership renewal email there was a link to the new system the membership team are now using. The intention is not to have membership forms for new members - they sign up themselves on-line. This saves lots of time & effort. Next year the renewal will happen automatically through this system = much easier. The system also makes sending mass emails to members much easier. It will cost £75/year. Big thanks to Guy Batchelor for research and considerable time spent setting everything up.</p> <p>Wimbledon Tickets The 3rd reminder for BTM Opt-in for the Wimbledon ticket ballot went out on 9-Feb (when 147 Opted-In) after the deadline of 14-Feb 23:59 passed we had 195 people. Hak confirmed we have been allocated 32-tickets (last year we had 196 members opted-in and only got 30-pairs of tickets). Date of the draw has been set at 9pm on Friday 24-April. List for sign-up is on the noticeboard.</p> <p>Treasurer: Hak confirmed memberships are coming in. He has contacted insurer to regarding claiming for recent roof storm damage. 3 quotes required for repairs. Charles / Mindy and Rosette will arrange quotes from their contacts. If over 5K insurance company will appoint a loss adjuster.</p> <p>Social Secretary: next meeting. No hires will take place until roof is fixed.</p> <p>Grounds Liaison: Rosette will schedule in weeding and contact Josh to plan in perimeter hedge trimming. Rosette will order new skip.</p> <p>Coach Liaison: Coach contracts currently in review with full committee.</p>	<p>JC</p> <p>CD/RW/MB</p> <p>RW</p> <p>ALL</p>
7	<p>AOB</p> <p>Joining Fee The suggestion of a joining fee for new members discussed last month was discussed further and it was unanimously agreed not to introduce a joining fee.</p> <p>Clothing left in men's changing rooms Several items have been in there for some time. Matt offered to bag these up and take them to local charity shop if not claimed</p> <p>Guest Fees Matt & Valerie offered to help with a sign for members to make an online payment of £5.00 for guests.</p> <p style="text-align: center;">Next meeting</p>	<p>MM</p> <p>MM/VF</p>

	Tuesday 14th April 7.00pm	
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