

Elmwood LTC Committee Meeting Minutes

Date: Tuesday 11th May 2021 – held remotely due to Covid-19 pandemic

Present: Flavia (FB), Louisa, (LB), Jean (JC), Rocky (DH), Hak (HK), Dirk (DL), Richard (RO), Matt (MM), Jackie (JS), Faraz (FS), Rosette (RW) & Valerie (VF),

Apologies: Guy (GB), Mindy (MB), Paul Downing (PD), Barrie Neilson

Some items and actions are frozen in a pre-lockdown status.

New items are not highlighted.

	ITEM	ACTION
1	Uncorrected minutes of April-21 meeting had been circulated in advance – corrections were pointed out, minutes amended accordingly and posted to the website.	RO
2	<u>Matters arising from previous minutes:</u> Windbreak for Court 6 to be the current one between 3 & 4 moved. FS has purchased the new windbreak for between 3 & 4 and will install next week.	FS
3	<u>Mobile Tower</u> Waldon Telecom surveyed the grounds on Thursday 8th April. Location to be in the center of the triangle next to Court 1. No feedback despite asking.	
4	<u>Coaches</u> FS has started the Club Competition with registration ending on 21-May. 23 entries for Men’s Singles. FF needs to organize an internal junior tournament for two Elmwood juniors to represent the county in the Finals the Road to Wimbledon County Finals on the 10th and 11th of July. 3 hardcourts are required for 3-hours and the suggestion of Sunday 16-May 4pm to 7pm with FS coaching on court 3 was accepted. Junior final to be held on same day as adults. 10U 3-courts 4pm on a Sunday 6-June as qualifiers for club tournament. FF 2-courts on Friday 08:30 – 13:00 for Ladies practice was agreed. FF requests that the coaches Track & Trace register can be discontinued as if there are any incidents the coaches know from their own calendars who was there & when. No consensus was reached and T& T register will continue to 21-June. Oliver requested a Summer Camp Tue 1-June to Fri 4-June 2 courts 09:30 – 14:30 was agreed and DH to organize.	FS FF DH
5	<u>Clubhouse</u> Clubhouse is open for toilet access until 17-May when 6-people can be inside. VF reported there are cracks to the edge of the women’s toilet/changing area. It was agreed that HK will contact the original contractor, RO to contact 4 members who list their profession as Surveyor. VF further reported broken toilet seats and doors don’t close properly. MM will repair or source a local handyman. <u>Clubhouse Internal Refresh Project:</u> This will be reconsidered and HK + FF to contact VF to restart. Jeremy (the painter) is busy & will be back mid-June.	HK, RO MM HK, FF, VF

	<p>VF reported some cracks in the ladies ceiling – ask members who are surveyors x 4 (RO), RH asks via architects, HK ask contractor. FF reports doors don't shut and toilet seats are broken MM</p> <p>New Clubhouse Project Sub-committee Various options were discussed by the Sub-Committee at meetings of the 31-March & 8-April. The conclusion is that the only financially viable option is to keep the current clubhouse by rebuilding:</p> <ul style="list-style-type: none"> • Replace current ladies and gent's shower/toilet areas with a new extension to give better and bigger facilities. • Provide larger and better kitchen/bar, office and storeroom area. • Remove the current storeroom in the BBQ area with an extension as a continuous part of the clubhouse providing us an overall area of 230 m². • To maintain the current 'country' look of the new clubhouse as far as possible by mixing new with old. <p>The finished product will be a single storey clubhouse as at present.</p> <p>A working budget up to £5,000 requested and agreed so work can begin on the design for the new clubhouse project. Ana & Sava have been working on a new layout/design which we intend to discuss at the next Clubhouse project meeting before presenting at our Elmwood committee meeting in June.</p>	<p>RH, LB, DL, + members</p> <p>RH</p>
6	<p><u>Committee reports</u> Secretary: Nothing to report</p> <p>Men's Captain: 3 Men's teams have been entered for the Middlesex Summer League, dates agreed and booked. Matches have started. Magda has entered a Mixed Vets – details outstanding for website.</p> <p>Women's Captain: 2 Women's team have been entered for the Middlesex Summer League, dates agreed and booked. Matches have started.</p> <p>Membership Team Report Membership stands at 585 members (345 playing adults) and £60,539 membership fees. Total for 2020/21 566 members and £57,204 (2019/20 368 members and £38,550).</p> <p>We offered places for the people who did not re-join to those who had been waiting longest. 27 offers made and 9 declined/deferred – a 33% decline/deferral rate.</p> <p>The Waiting List stands at 164 entries (representing 241 adults). The Waiting List increased by 30 entries (49 Adults) since 12-April-21.</p> <p>When should we allow Leisure Members back after 21-June.</p> <p>Off-peak membership was discussed, and in a survey of existing members 47.78% in favour to some degree and 36.66% against. If you discount the ones who were neutral, then 56.58% in favour & 43.42% against. Of people on the waiting list 91% would like the opportunity to be an off-peak member.</p>	<p>DL</p>

	<p>LB proposed a 3-month trial for 30-people at £40. Weekdays 7am – 8:30am (1 slot), 11.30am to 4pm (3 slots), 8.30pm – 10pm (1 slot). Weekends 7am – 8:30am (1 slot) and 5:30pm – 10pm (3 slots).</p> <p>JC voiced his strong disagreement and requested a review of midday court use before the slots available to off-peak were finalised.</p> <p>Guest policy was discussed, this will be reviewed at the next meeting as we can't lift the ban until after the 21-June as we still need a register of everyone at the club.</p> <p>Social club-sessions will be able to restart after 21-June. We will block book these.</p> <p>Treasurer: Membership fees being paid. No other income, apart from very small amount from Court 7 bar sales.</p> <p>Hak has arranged a social tournament on Monday 31-May & 16 people signed up so far with a limit of 24.</p> <p>Social Secretary: A Court 7 to be created for bookings for Friday night external drinking. Getting requests to hire the club for children's parties, a child's post-baptism lunch, a wake, etc. Depending on regulations and the state of the club house some of these will be arranged.</p> <p>Bar Steward: Friday night to very limited number of customers.</p> <p>Coach Liaison LB drafting an agreement between the club and Daniele Piccoli putting him on a non-temporary status. This will be ready before the next meeting.</p> <p>Junior Parent Liaison: No activity.</p>	
7	<p>AOB</p> <p>Unlocking further after 17-May</p> <ul style="list-style-type: none"> • Outdoor play/socialising - rule of 30 <ul style="list-style-type: none"> ○ Reinstate Club-session turn-up & play Fri evening, Sat & Sun 13:00 - 16:00? Not till 21-June ○ Reinstate Friday night social (outdoors) pre-booked? [30 outdoors, 6 indoors] • Spectating permitted – limit subject to COVID-19 secure capacity of venue & risk rule of 30 • Social distancing to be maintained before, during & after all tennis activity. • Changing rooms & showers can be opened (minimise use where possible). <p>Clothing left in men's changing room Several items have been in there for some time. Matt offered to bag these up and take them to local charity shop if not claimed. Carried over to next meeting.</p>	<p>MM</p> <p>MM/VF</p> <p>LB</p>

	<p>Guest Fees Matt & Valerie offered to help with a sign for members to make an online payment of £5.00 for guests. Carried over to post lock-down.</p> <p>Complaint Handling Complaints about the manner of committee members approaching members about issues needs to be considered. Suggestion to discuss when/why/how we do this to manage difficulties and potentially contentious situations better will be discussed when we have more agenda time.</p> <p>Grounds maintenance Skip ordered and promptly filled. Piano now gone and storeroom is tidy. Gate keypads replaced due to vandalism. Rubbish cleared from back of courts 4-6. Triangle partially mown to facilitate finding balls and discourage dumping. Pond cleared, topped up and stocked with frog spawn & aerators: we have at least one frog.</p> <p>Beehive One beehive and trap has been installed, the bees are thriving, and a second hive is in place.</p> <p>Drones DL confirmed this took places are agreed and circulated 3 excellent aerial photos of the club.</p> <p>Barrie Neilson's photo history Long standing member Barrie Neilson has made good use of lockdown by scanning a trove of old photos relating to the club and these are being placed on the club website under the Social Events – Photo History menu option.</p> <p style="text-align: center;">Next meeting Tuesday 8th June-21 7:30pm</p>	<p>RW</p>
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