

Elmwood LTC Committee Meeting Minutes

Date 14th November 2023

Present: LB, RW, JS, DP, DL, MB, WG, CG FS JC TP DF

Zoom: RO

Apologies: RW MB WJ HK FS

	ITEM	ACTION
1	Previous minutes from October meeting not ready	
2	<p>Matters arising from previous minutes: Court booking and no shows. Lengthy discussions took place regarding whether the current slots of 1.5hrs are best and in the end, it was agreed to leave as is. Regarding no shows various options of consequences were suggested. Membership team can be point of contact for coaches to advise of no shows. It seems to be same people who don't turn up and complaints are particularly at weekends which are prime time for those members who cannot play in the week. There was also a lot discussion about court availability on Fridays as coaching is now across a lot of courts including the clay right up to social which although is popular some members have requested if this could be reviewed to release the clay courts for booking for the 4 – 530pm slot. Coaches to review.</p>	coaches
3	<p>Safeguarding: JS will continue to review policies and documentation.</p>	JS
4	<p>Coaches Reports: DP Junior programme will have a Christmas break from 16th December. New term will be from 8th January. U9 and U10 winter league has started, there is no U8 winter league but will bring the team twice to indoor central venue competition in early 2024. Planning to organise friendly matches with SHTC and Brondesbury. WJ Currently studying for level 3 so will be qualified early in the New Year. Improvers group on Tuesday a real success, good attendance, plenty of progress and great to see players gaining the confidence to start at social tennis.</p>	
5	<p>Clubhouse Updates Clubhouse Redesign (DH, DL & LB) DH - Sent email out to Clubhouse project committee to arrange a meeting to discuss the project and decide what roles architects would like to take on. find out if they are happy to work together or work independently. If the second option then do we allocate the project to one person or go through a bidding process. Bearing in mind both architects have been on board from day one and are still very keen to be part of the project. I have proposed two dates and looks like the 20/11/23 is most favourable. All invitees available to attend on that date but waiting for one member's response. Thank you, Thomas & Louisa, for meeting up with UKPN last week, we are hoping with the UKPN requirement and members survey response the project committee can start working on the brief to present to our architect's so they can finally work on the design. Our special apologies to the architects for the delay which was beyond our control. Clubhouse Maintenance Roof Rosette has seen 3 roofers: and has shared the quotes. The second quote is for approx. £2650 + VAT and they could do it end of this week or next week. Third guy wouldn't be able to do it for 5-6 weeks. All agreed the 2nd company were best option and that the sooner the better. Thank-you to</p>	RW

	Rosette for arranging the visits and quotes.	
6	<p><u>Committee reports</u></p> <p>Secretary: Preparing summary for AGM</p> <p>Men's captain (JC) Team 1: nb of matches played: 2; position: 1 Team 2: nb of matches played: 2; position: 4 Team 3: nb of matches played: 2; position: 3 All good on the men's side. All teams have played two games, but a few had to be reported because of the weather, which it's normal in winter and stormy weather. All teams are performing well but once again we must congratulate Team 1, which is getting amazing results in the first division. They have notably won our derby (vs South Hampstead), something that hadn't happened for many years. Women's Captain (MB) Women's Captain (MB) Team 1 had started the winter season with mixed results. 3 matches have been played with 2 losses and one win. Next match is coming up in December. Team 1 is currently sitting in the middle of North East division 2. Team 2 has played 2 matches plus one was rescheduled. They lost the first and won the second, currently sitting in the middle of North East division 4. Mixed & Vets Captain (MB vets & NW mixed) Vets (40 over) season started in October with the first match against Vicars Moor at home which we lost. Second match was planned for last Sunday but was postponed due to weather.</p> <p>Membership (RO & WG) No changes to the membership since last month. The Waiting List currently stands at 352 (499 Adults) and 4 (5 adults) have joined since 9-Oct.</p> <p>TREASURER Sent apologies – financial report will be ready for AGM</p> <p>Social Secretary (DH) The Saturday brunch restarted but due to bad weather and sickness it's not taken off as we would like to but hopefully the organising team will get it off the ground soon. Halloween event was a great success and generated a good income for the club. A big thanks go to all the volunteers who made it possible and successful. The feedback from all the people who attended was very positive and they said it was the best Halloween event by Elmwood. An extended personal thank you to everyone involved in preparing the venue in the first place and making it memorable for kids. Sadly, due to some hiccups and lack of attendees the half term tennis camp was cancelled. We are hoping all future kid's tennis camps timetable will be produced by the organising team well in advance with correct paperwork as per LTA regulations. All other social events are on hold due to various issues with our current premises. 125th Year Elmwood celebrations. Rocky had an example of an Elmwood Logo printed polo-shirt with 125 years on it which can be printed as t-shirts/ polo shirts etc and used as part of clubhouse fundraising. Event ideas to celebrate 125 years to be discussed Q1 2024 together with what would be a fitting tribute to Mindy.</p> <p>Bar Steward (HK & DH acting) DH - Had issues with the bar door which was jammed - at first we thought it was water related but further investigation it was identified the lock barrel</p>	

	<p>was damaged which made it difficult to turn the key. Thanks to Rosette with the help of her contact a new barrel was installed. Following a very successful Halloween event the bar generated a good revenue.</p> <p>Grounds Liaison (RW) Met the tree surgeon today regarding removal of 2 trees at the back of the clubhouse to make space for the substation. Cost: £900 including VAT. Red bin: Veolia no longer collect our recycling so the red bin should be used for all rubbish until Hak & I can find an alternative to recycle stuff. Consequently, the red bin is now emptied weekly, in theory early Wednesday morning. Rosette requested help with this from the coaches as she will be away for the whole of January and in the winter, it is easier with 2 people to avoid getting stuck in the mud.</p> <p>Coach Liaison (LB) Nothing to report other than that Ollie's camp didn't go ahead because Ollie felt he wasn't able to confirm with enough time to get enough kids to make it viable. Other than that, all going well.</p> <p>Junior Parent Liaison Nothing to report</p> <p>Social Media (DF) Nothing new to update</p>	coaches
7	<p>AOB JS suggested we have our own switch on of the Christmas lights, tree decorating evening for the kids and parents, mulled wine mince pies. All agreed good idea. JS will organise.</p> <p>AGM Announcement re floodlighting change from tokens to switch will take place then. Floodlighting services limited will attend on Monday 27th November at 9.00a. TP has agreed to be there and has also drafted a communication to members.</p> <p>Ball Machine TP raised that access to the ball machine is still unclear despite attempts from those that run that group to make it clear. All agreed that this does need to be followed up with a clear communication about all that is involved with booking the ball machine.</p> <p>Link with Primary Schools LB suggested we reach out to local primary schools to offer free use of our courts. All present in support of this and JS particularly keen to be included in making the contact.</p> <p style="text-align: center;">Next Meeting Tuesday January 9th 7.00pm</p>	<p>JS</p> <p>DL</p> <p>LB/JS</p>