

Elmwood LTC Committee Meeting Minutes Date: Tuesday 8th September 2020 – held remotely due to Covid-19 lockdown

Present: Hak (HK), Flavia (FB), Rocky (DH), Rosette (RW), Louisa, (LB) Valerie (VF), Dirk (DL),

Apologies: Mindy (MB), Charles (CD), Jean (JC), Matt (MM), Jackie (JS), Faraz (FS), Richard (RO),

Many items and actions are frozen in a pre-lockdown status.

	ITEM	ACTION
1	July minutes approved	
2	<u>Matters arising</u> The fencing on court 6 has been repaired so court 6 is now ready to have the other windbreaks Bike racks – Dirk to research	JC DL
3	<u>Safeguarding</u> Women’s changing room still out of order. The club house and toilets are closed to all except the coaches. Report of a child running around in the clubhouse was discussed. Coaches reminded of the importance of encouraging only supervised children outside: clubhouse still out of bounds to all except coaches (and maintenance)	
4	<u>Coaches</u> Competitions ...?? Can’t take place due to clubhouse facilities not being available Court fees for Daniele discussed Tournament Not happening this year due to restrictions	FB HK FS
5	<u>Clubhouse</u> Internal refresh project The roof has been repaired and paid for. The ladies’ toilets are being repaired including damp issues – estimate that work will be finished in 7-10 days, but still unavailable for now. The external tap (by court 3) is open and available for drinking water New Clubhouse Project Quotes for surveys to be sent to architects for advice	HK DH
6	<u>Committee reports</u> Secretary: not present Men’s Captain: not present Women’s Captain: 1 team	

	<p>Membership Team Report: Richard's proposal to admit 20+ new full members according to his list was agreed. The decision was based on the premise that we have no grounds to keep people on the waiting list, or to turn people down when we have court availability, especially as the availability is easily seen from the street by those wanting to join!</p> <p>Treasurer: nothing to report Social Secretary: no activity Bar Steward: no activity Grounds Liaison: Request for proposal and quote for ongoing grounds maintenance</p> <p>Coach Liaison: There have been comments about the toilets and kitchen left dirty – coaches will be asked to maintain the facilities so that it is clean and tidy at all times, including rubbish disposed of correctly</p> <p>Coaches will be reminded to keep the clubhouse locked at all times (a child was seen inside)</p> <p><u>Junior Parent Liaison:</u> One parent had complained about inclusivity</p>	<p>RO</p> <p>RW</p> <p>LB</p> <p>LB</p>
7	<p>AOB</p> <p>Complaints about members (committee members?) approaching new members about issues in unfriendly/aggressive manner. Suggestion to discuss when/why/how we do this so as to manage difficulties and potentially contentious situations better.</p> <p>Check LTA re parents attending children's lessons</p>	<p>LB</p>
	<p>Next meeting Tuesday 13th October</p>	