

FROME TENNIS CLUB LIMITED

(Company number 13066527)

Minutes of a Meeting of the Board of Directors held on Monday 9th January 2023 at 5.00pm in the New Pavilion

Members of the Board Present at the Meeting

Mark Brierley
Arthur Close
Marc Higgins
John Price

1. To elect the Chairman for the meeting

It was proposed by John and seconded by Arthur that Mark should be elected as Chairman of the meeting. This was agreed unanimously and he took the chair.

2. To agree appropriate notice has been given and a quorum exists

It was agreed that the appropriate notice had been given and the meeting was quorate.

3. Declarations of Interest

None

4. To approve the minutes of the meetings held on 26th August 2022

Approved and signed.

5. Preparation for the AGM

- To agree proposed membership rates and floodlighting charges

The date for the AGM was fixed for Thursday 23rd February 2023. Due to the high cost of energy Mark will prepare a paper for the AGM. This will propose that it is not now fair to include the cost of floodlighting in the Membership Fees as only a minority of members used the floodlighting. Instead, floodlighting would be paid for when booking a court via ClubSpark. Arthur agreed to look into past energy costs and advise Mark for his paper. It would argue that Membership Fees would be increased by less than the current rate of inflation because of the removal of floodlighting costs.

It was agreed that floodlight charges would be introduced on the Community Courts as soon as the lights were operational. It was agreed that the charge will initially be £4 per hour per court, and this policy would be ratified at the AGM.

The charging for floodlights on the Club Courts was also discussed. The functionality to permit the automatic provision of floodlighting again should be available by Friday 20th January. However, it was decided that a charge would not be made until after the AGM, probably to be introduced on April 1st. A charge of £5 per hour per court was discussed.

Methods of overriding the automatic light switching was discussed. It was agreed that the following was desirable:

- "Overriding to On" would be operated by keyswitches in the floodlight control cupboard. Only a very limited number of people would hold a key.
- "Overriding to Off" can be operated by anyone without the barrier of a key. (This is so that anyone can turn the lights off if the court is clearly not being used, and power is being wasted). Ideally this would be by easily-accessible simple push button switches. Again, these switches will be in the Floodlight Control Cupboard.

6. To review and decide the way ahead on pavilion (and old clubhouse) post construction snagging

and unfinished items (list for consideration attached as Annex A)

The list at Annex A was updated with actions.

7. To report progress on the floodlighting of the community courts

John presented his report.

8. To report progress on our Premises Licence application

John reported that our premises licence has been granted by Mendip District Council. However, we are not yet in a position to serve alcohol until Stephen obtains his personal supervisor's licence. He has completed the training (at his own expense) and is currently applying for it.

9. To approve the set-up of call diversion on the club's landline number to permit re-direction of Community Court Maintenance requests. This will probably entail:

- **Purchase of low-cost telephone (say £40)**
- **BT Call diversion charge (£6 per month)**

This was approved. Mark (as BT account holder) will need to arrange the Call Diversion facility. Bill Bean has agreed to accept the call diversions to his mobile no.

10. To report on meeting with Frome Selwood Lions Club and agree a response to them

John explained that Geof Cardwell (current President and also a Community Season Ticket Holder) and Guy Parkinson (previous President) had visited the club. They would like to help us in two ways:

- Providing financial assistance (they derive around £250K income from the charity shop in the Westway Precinct).
- Providing community volunteering help

It was agreed that support of the Reaching Out Scheme was the club's No. 1 preference. Support with purchase of trophies for Junior Competitions, and with supply of balls for club evenings and representative matches was suggested. John agreed to respond to Geoff Cardwell.

11. To review situation with Community Court re-painting and repair

The current position with respect to the amount of deposit payable to Courtstall and when it should be paid, was not clear. Arthur undertook to contact Courtstall and clear this up.

12. To report progress on drive access legal work

John reported that in response to Neil Howlett's advice, we have registered our own Caution on the "drive" with the Land Registry. It would appear that Antonia has not done this, but Clare Dyer already has done so. Also, both Adrian Green and myself have produced a draft Statement of Truth testifying to the nature of our use of the drive (together with vehicular use) back to 1996. This is to put on record our vehicular use of the drive as this is not specifically recorded on our Land Registry Title Deeds.

13. A.O.B.

John reported that Tim Deacon Ltd are moving the main gate to the tennis courts on Friday 27th January.

14. Date of Next Meeting

Not discussed

15. Close

The meeting closed at 6.10pm.