



Godalming Lawn Tennis Club - Committee Meeting 12 October 2020 via Zoom.

Present: Committee members - Maria Kitt, Chair; DS Gibbs - Captain; Nigel Gardener Treasurer; Shane O'Connor Secretary; Joined by Members Sara Molloy; Andy Appleton, Mike and Linda Philippon

Apologies - Elizabeth Ho, Club Coach, LHS, Dietrich.

The meeting convened at 7pm and the following points were reviewed or discussed:

<p>1. Covid 19 member safety MK said the Club was continuing to follow LTA and government guidelines. A temp checker had been purchased and given to James for coached sessions to be via a temp check. Could be used for all sessions, will keep under review. QR codes installed. Cleaner every fortnight, Club House users followed relevant protocols.</p> <p>Members' welfare, protection and feeling of safe play [ongoing] Society contains risks now, club was trying to manage these.</p>	All	Ongoing
<p>2. Covid 19 - MK wants to appoint a dedicated health and safety person that can brief and help the club and members on this ongoing issue for the next 6 months. Suggestions for a medical person will be followed up. Feedback - CJ is not able to do this as the situation is so fluid. MK and James as paid LTA professional will continue to brief and prepare the club.</p>	MK / JA	ongoing
<p>3. Interim financial review. Nigel provided an update, things looking more positive, club house income helpful. Keep unpaid members under review especially where these people continue to receive coaching and lessons. Bring system up to date so we know who is unpaid and who is a legacy person on the system etc. Nigel will email unpaid members to ask for payment by end of Sept. [done]</p>	NG	Ongoing

<p>MK reported the LC were no longer administering the club pay and play [suspended due to CVD] or clubhouse bookings. The club now retains control and the finances of all club assets. The LC still offer key support, key holder and first aid.</p>		
<p>4. Courts 1 & 2: These are very slippery, signage had been put up. MK not keen played on. Further to the meeting MK trying to rearrange bookings on this court. Resurfacing - MK / Nigel reported that the problem was around the lease and responsibility for the subsidence, meeting with Waverley Council going to be arranged. Ideal scenario longer lease, roof on courts 1 and 2, repair of subsidence and resurfacing. Otherwise money wasted. MK had approached insurers [no joy] and WBC Grounds , leaves : MK said we need a definitive list of jobs as these aren't getting done. If no volunteers, could appoint a contractor. Overhanging trees will need attention.</p>	<p>MK / NG</p> <p>MK / Diet</p>	<p>Ongoing</p>
<p>5. Building the club up / community outreach- [JA reported afterward Monday is now running as a coached session]... Background... MK and JA want to promote a Monday Beginners / Rusty Racquets session asap. Wednesday no longer coached so coaching to be swapped into Monday. Needs to reach out to community to grow membership. MK to try Eagle Radio / Facebook and confirm details of how the session would work. .</p>	<p>MK / JA</p>	<p>Ongoing</p>
<p>6. Sessions - Positive all sessions at max capacity except Wednesday morning (as people are playing Tuesday) Mike suggested we promote Wed more especially more men players.</p>	<p>JA / Tennis team</p>	<p>Ongoing</p>
<p>7. Appointment of new officers Shane O Connor was appointed as Club Secretary.</p>		
<p>8. Open meeting ... Members points: SM - Club needed to do more re. covid 19 hygiene. MK said society has risks, can't deep clean after every use of the club house. Club was meeting LTA rules and doing its best. SM: Club sessions need to be rearranged so that lessons have priority of use over the courts. Especially given 1 & 2 poor. Agreed lessons needs to be rescheduled to avoid 1 & 2 but this point was agreed historically, priority is Matches Club Sessions Coaching Casual Play. SM said she paid a huge amount for coaching and this was not satisfactory. MK said club sessions had</p>	<p>MK</p> <p>MK</p>	

<p>been in progress for years and wrote to SM after the meeting to offer support to SM to rearrange and enjoy the club;s facilities. Mike & Linda, Andy - Promote Wednesday more - agreed good point.</p> <p>Other - Tournament was going really well and encouraging people to enjoy tennis. Final of ladies booked in for this month.</p>		
DONM - 09 November	S OC	

<p>9. Comm's and Systems: Sara said this needed an overhaul with many people in charge of various roles and a higher functioning bureaucracy. Will put forward a proposal. Unlikely constitution allows a non committee based management system. Unlikely members will have time to give to make this work. Open to ideas. Wats app and newsletter were working and making people feel included and enthused. MK trying to patch in people not on email or wats app. Club should adopt email as the standard form of communicate not texts System needs a sweep to ensure legacy members and old email addresses cleaned up. Sara said club secretary [Vacant] should work with membership secretary</p>	SM	
<p>10. Vacant Roles in the club... Members club, people need to spare 1 or 2 hours per month if they can. Secretary Membership Secretary if Elizabeth needs Health & Safety / Covid 19 advisor Key fobs and key registrar Grounds manager - Diet and Ian to continue Club house management PR and external comm's, Facebook IT person</p>		
11. DONM - 12/10/2020		

Prepared for members & the Committee & circulated by

Maria Kitt

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14 October 2020.