



Godalming Lawn Tennis Club

Code of conduct

For - All members, coaching staff, parents and volunteers agree to:

- **Prioritise the well-being of all children and adults at risk at all times**
- **Treat all children and adults at risk fairly and with respect**

- **Help to create a safe and inclusive environment both on and off court**
- **Not allow any rough or dangerous behaviour, bullying or the use of bad,**

Be a positive role model. Act with integrity, even when no one is looking

Not to use racist or inappropriate language

- **Not to use any sanctions or take actions that humiliate or harm a child or adult at risk**
- **Value and celebrate diversity and make all reasonable efforts to meet diverse needs.**

Report all allegations of abuse or poor practice to the club Welfare Officer

individual needs

- **Keep clear boundaries between professional and personal life, including on social media**
- **Have the relevant consent from parents/carers, children and adults before taking or using photos and videos**
- **Refrain from making physical contact with children or adults unless it is necessary as part of an emergency or congratulatory (e.g. handshake / high five)**

- Refrain from smoking, vaping and consuming alcohol during coaching sessions, as well as not taking drugs at any time
- Ensure roles and responsibilities are clearly outlined and everyone has the required information and training
- Avoid being alone with a child or adult at risk unless express consent has been given by a parent or guardian or there are exceptional circumstances
- Refrain from transporting children or adults at risk, unless this is required as part of a club activity (e.g. away match) and there is another adult in the vehicle unless consent is given by a parent or guardian or there are exceptional circumstances
- Not abuse, neglect, harm or discriminate against anyone; or act in a way that may be interpreted as such
- Not have a relationship with anyone under 18 for whom they are coaching or responsible for
- Not to have a relationship with anyone over 18 whilst continuing to coach or be responsible for them

All adult members agree to:

- Prioritise the well-being of all children and adults at risk at all times
- Treat all children and adults at risk fairly and with respect
- Be a positive role model. Act with integrity, even when no one is looking
- Help to create a safe and inclusive environment both on and off court
- Not behave in a rough or dangerous way, bully or use bad, racist or

inappropriate language

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- Not use any sanctions that humiliate or harm a child or adult at risk
- Value and celebrate diversity and make all reasonable efforts to meet

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Report all allegations of abuse or poor practice to the club Welfare Officer

individual needs

Have the relevant consent from parents/carers, children and adults before taking or using photos and videos

- Refrain from making physical contact with children or adults unless it is necessary as part of an emergency or congratulatory (e.g. handshake / high five)
- Refrain from smoking and consuming alcohol during coaching sessions, or taking drugs at any time on Club premises
- Avoid being alone with a child or adult at risk unless you obtain permission from parent or guardian or there are exceptional circumstances
- Refrain from transporting children or adults at risk, unless this is required as part of a club activity (e.g. away match) and there is another adult in the vehicle or consent is given by a parent or guardian or there are exceptional circumstances

- Not abuse, neglect, bully (including email etc bullying), harm or discriminate against anyone; or act in a way that may be interpreted as such
- Be friendly, supportive and welcoming to other children and adults
- Play fairly and honestly
- Respect club staff, volunteers and Officials and accept their decisions
- Take care of equipment and club property
- Respect the rights, dignity and worth of all participants regardless of age, gender, ability, race, culture, religion or sexual identity
- Talk to the club Welfare Officer about any concerns or worries you have about yourselves or others

All junior members agree to:

- Be friendly, supportive and welcoming to other children and adults
- Play fairly and honestly
- Respect club staff, volunteers and Officials and accept their decisions
- Behave, respect and listen to your coach
- Take care of your equipment and club property
- Respect the rights, dignity and worth of all participants regardless of age, gender, ability, race, culture, religion or sexual identity
- Not use bad, inappropriate or racist language, including on social media
- Not bully, intimidate or harass anyone, including on social media
- Not smoke, drink alcohol or drugs of any kind on club premises or whilst representing the club at competitions or events
- Talk to the club Welfare Officer about any concerns or worries they have about themselves or others

All parents agree to:

Positively reinforce your child and show an interest in their tennis Be realistic and supportive

Use appropriate language at all times

Never ridicule or admonish a child for making a mistake or losing a match Treat all children, adults, volunteers, coaches, officials and members of staff with respect

Behave responsibly at the venue; do not embarrass your child

Accept the official's decisions and do not go on court or interfere with matches do their best

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- Encourage your child to play by the rules, and teach them that they can only**
- Deliver and collect your child punctually from the venue**

Ensure your child has appropriate clothing for the weather conditions

- **Ensure that your child understands their code of conduct**
 - **Adhere to your venue's safeguarding policy, diversity and inclusion policy,**

rules and regulations

Provide emergency contact details and any relevant information about your child including medical history

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- Accept responsibility for your children at all times on the club premises unless they are at an organised coaching session**

This Policy is reviewed every two years (or earlier if there is a change in national legislation).

This Policy is owned by GLTC Committee

Club Committee Chair: *Maria Kitt*

Club Welfare Officer: C Jagger