

GLTC Committee Meeting – 29 December 2020

Zoom call

Present	Apologies	
Trisha Esplin Jacque Woolley Maddy Marley William Freeman Marc Squire Andy Rice Jane Bowen Krystyna Windle		

1. MINUTES OF LAST MEETING - APPROVED

2. COACHING UPDATE (Marc Squire)

Ref	Subject	Update	Status
	Update	<ul style="list-style-type: none"> • 18th May to 26th July the coaching team were only able to carry out 1 to 1 lessons. (£106.50 non-member fees). • Three weeks of summer camp was carried out in August. (£640 was raised with non-member fees). • In September group coaching could recommence (8th Sep to 4th Nov then we had lockdown and we could continue 2nd December to 19th December. (£729 raised with non-member fees). • 9 adult groups and 14 junior groups • The junior group coaching could not be completed and will run over into January/February. • £246 for floodlights was paid on 20/12/20 • Adult group coaching is on the whole pay and play (using izettle) now due to covid and all groups are now using WhatsApp which has really helped with the sign-up process. (max group number for 1 coach is 8 using 2 courts) 	
		Callum has really improved and is now taking on more responsibility.	
	Coaching going forward	23rd September a productive meeting was held between Jane, Trish and myself regarding the coaching contract.	
		January to March as we are in Tier 4 at the moment does not look good. So will play it by ear. We can however carry on with junior groups but will adapt as we go and will follow Government and LTA guidelines as usual.	

3. MEMBERSHIP UPDATE

Ref	Subject	Update	Status
		Lynne Rushton has stepped down, Jane Bowen is the new Membership Secretary. Thank you both for your work.	
		We have now 180 adult members (including family members) and 145 juniors.	
		LTA recommends 60 members per court. Trisha thinks we have a good number of members and we give them good access to courts, coaching and social events.	

4. HOUSE AND GROUNDS

Ref	Subject	Update	Status

		<ul style="list-style-type: none"> • Net heights are also checked regularly however all committee members have access to check the heights if the coaching team are not around, especially if there has been heavy rain. (the water makes the net heavier and therefore lowers them) • The black bags by garden shed will be gone in due course. 	
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5. MATCH AND TOURNAMENT (William Freeman)

Ref	Subject	Update	Status
	Cambs League	We have enough women to field all matches (3 teams)	
	Mens' Captain	We need Mens' captain, after Paul Kent stepped down. The role requires overseeing Team captains and liaising with William. Andy to ask for somebody to volunteer, otherwise William will have to deal with three Team Captains individually.	Action Andy
	Seniors' League	This is inter-club round robin competition. We could enter over 55s (Ladies).	
	Ladder	66 members are signed-in for the Ladder matches, which is about 20% of all members.	

6. PR

Ref	Subject	Update	Status
New Sep19	Court bookings	Some people book courts and don't appear. An email to be sent asking people to be considerate and cancel if they can't attend. Also explaining how to cancel a booking as the user interface is not intuitive. Marc agreed to monitor the situation.	Action: Andy Action: Marc
	Website	We need somebody to look after our website. Maddy to talk to James.	Action: Maddy

7. FINANCE

Ref	Subject	Update	Status
	Update	Marc presented the short accounts with projections until 2024. Our income in 2020 is about £28000, so we are not much worse off than last year. There is £70697 balance in the bank. We are supposed to keep £30k in reserve.	
	Lorraine	Lorraine to be invited to the next Committee meeting, so that we can get an update on finances. She will charge for her time.	
New Dec20	Visitors' fees	Visitors' fees have been mixed up in the accounts with Marc's non-member fees. These should be split on Lorraine's spreadsheet.	Action: Lorraine

8. SOCIAL AND EVENTS

Ref	Subject	Update	Status
		Covid got in the way	

9. AOB

Ref	Subject	Update	Status
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	Social balls	At present the members provide their own balls, but as the situation eases we will have to provide balls for social events. We will have them as soon as matches start again. Balls that have been used for Ladder matches can be donated and put in the "Social Balls" bucket or on the radiator.	
	Balls recycling	Jacque to contact Val to find out how to recycle the balls.	Action: Jacque
		Chairman Trisha Esplin Treasurer Lorraine Squire Secretary Krystyna Windle Match & Tournaments William Freeman House Jacque Woolley Grounds James Marchant Ladies Captain Kirsty Rowlinson Mens Captain ? Public Relations Andy Rice Social Secretary Maddy Marley Membership Jane Bowen Child Protection Officer Sally Harris Coach Marc Squire	

10. DATE OF NEXT MEETING

TBD

GLTC Regular Payments/Schedule List:

- Insurance Renewal – 22nd March
- Emergency Lighting, fire extinguisher test – 30th September
- LTA Membership – 30 November
- Court maintenance – bi-annually end April/end Oct

Krystyna Windle
2 Jan 2021