


# GLTC Committee Meeting – 8 February 2021

## Zoom call

Present	Apologies	
Trisha Esplin Jacque Woolley Maddy Marley William Freeman Andy Rice Jane Bowen James Marchant Kirsty Rowlandson Krystyna Windle	Lorraine Squire	

## 1. MINUTES OF LAST MEETING - APPROVED

## 2. COACHING UPDATE

Ref	Subject	Update	Status
	<b>Coaching contract</b>	Trisha has already had some discussion with Marc about his contract.  A draft contract has been produced and discussed by the Committee members. Members were asked for confidentiality about the discussion, therefore it wasn't minuted.  The Committee empowered Trisha and Jane to negotiate Marc's contract on the Committee behalf.	
	<b>Help for coaches during Covid</b>	The Committee discussed the matter. It was understood that LTA and government supported coaches / self employed people respectively. It was voted that it wasn't the Club's responsibility to give extra monetary support to coaches. However, the contract negotiations are going to be sped up, so Marc knows and agrees his position.	

## 3. MEMBERSHIP UPDATE

Ref	Subject	Update	Status
	<b>Junior 'Plus' membership proposal</b>	Older juniors (14 and above) should be able to book Court no. 2. This can be done on ClubSpark. There are some restrictions on those bookings: <ul style="list-style-type: none"> <li>• can be made within time windows (TBD)</li> <li>• maximum 3 days ahead</li> <li>• not during social evenings</li> </ul> This proposal is going to be placed in front of AGM.	
	<b>Membership fees for 2021/2 season</b>	We will have the same membership fees as in 2019.	
	<b>Guardian membership</b>	During Covid Guardian members were able to book a court, but this has to revert to normal. Guardian members are not able to book a court, but can play when their child is being coached and a court is free. Also they can play with their child.	

## 4. HOUSE AND GROUNDS (Jacque and James)

Ref	Subject	Update	Status
	<b>Notice boards</b>	Paper on the green notice boards in the Clubhouse is worn out and should be replaced.	Action Jacque

	<b>Ball recycling</b>	Ball recycling is under control. When Covid finishes Jacque will send them out.	Action Jacque
	<b>Handrail outside</b>	Hasn't been painted yet, probably because of low temperatures. The painter has been given a 'go ahead'.	
	<b>Tarmac outside</b>	James is waiting for a quote.	
	<b>Bulb on Ct 5</b>	Trisha and James have looked at a cheaper option for replacing bulbs. The options were: <ul style="list-style-type: none"> <li>• Maintenance man with a ladder – we have concerns about insurance</li> <li>• Marc – he should not do jobs like this</li> <li>• A fireman (Gary) – is fully insured and offered to do it for £50. Seems the best option.</li> </ul>	Trisha to send Gary's details to James
	<b>Bulbs general</b>	Quoted cost for single bulb replacement including hire of tower is £450+. It would cost £45k to replace bulbs with LED lights, seems very expensive. We will stick to bulbs and replace them when they blow up.	
	<b>Court dragging</b>	Peter Sharpe suggested dragging the courts monthly as an addition to the regular court maintenance. The dragging would be done with heavy brushes, which would have to be purchased. They could be pulled by a volunteer on a mobility scooter The committee discussed this proposal: <ul style="list-style-type: none"> <li>• Trisha thought as the courts are now being well maintained with twice yearly professional cleans, (previously done haphazardly &amp; infrequently and with more frequent dragging. The playing surfaces should be assessed throughout this season. She also doubted we would get a volunteer for about 5 hours a month.</li> <li>• Jane was not sure about the insurance for the volunteer.</li> <li>• James said that he didn't get any reports of people slipping.</li> <li>• Jacque thought CT 2 gets slippery in winter.</li> <li>• Andy said that the most important thing is to keep courts free of vegetation. For this purpose our existing brushes are adequate.</li> <li>• We have a blower in the shed, which could be used for removing the collected debris.</li> <li>• If we were going to implement the proposal, we would need to erect a shed to store the mobility scooter and heavy brushes.</li> </ul> <p>It was decided to buy one more (light) brush, similar to the current ones, so each court would have one (Courts 3 and 4 can share). James will talk to Peter about this decision.</p> <p>William to investigate if it is possible to trim the sycamore trees by the drive.</p>	Action James  Action William

## 5.MATCH AND TOURNAMENT (William)

Ref	Subject	Update	Status
		Nothing to report due to Covid	

## 6. PR

Ref	Subject	Update	Status
	<b>Social media</b>	Peter Cannon volunteered to run the Facebook page. There have been some new postings; Andy is delighted	
	<b>Website</b>	Krystyna volunteered to run the club website. Tom Butler gave her instructions on how to do it and she now has admin privileges.	
	<b>New membership letter</b>	New membership letter should mention the Club's Facebook page.	Action Andy

## 7. FINANCE

Ref	Subject	Update	Status
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	<b>Update</b>	The Club's finances are in good shape. Lorraine applied for Uttlesford Grant. Thank you Lorraine.	
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## 8. SOCIAL AND EVENTS

Ref	Subject	Update	Status
		Covid got in the way	

## 9. AOB

Ref	Subject	Update	Status
	<b>Attendance</b>	Marc should attend Committee meetings unless we are discussing his contract or there is other conflict of interest.	
	<b>Wimbledon draw</b>	Trisha registered for Wimbledon draw, but we don't know LTA stance.	
	<b>Tournaments</b>	Andy to circulate links to tournaments which are going ahead, so that people can still watch some good tennis	Action: Andy
	<b>Committee members</b>	Sally Harris is not a Child Protection Officer; she has been replaced by Clare Jackson. This is not a full Committee member position.	
	<b>AGM</b>	We will have a remote AGM again this year. <ul style="list-style-type: none"> <li>Committee members will send reports to Krystyna by the end of February.</li> <li>Krystyna will collate them, together with accounts and Committee proposals.</li> <li>The document will be sent to Club members at the beginning of March.</li> <li>Club members will be invited to comment and email objections, which will be discussed by the Committee.</li> </ul> It was decided that arranging a Zoom call for AGM wouldn't be practical due to large number of attendees.	Action: All
	<b>Teams' Captains</b>	Adrian Hooley volunteered to be Mens' Captain. Kirsty Rowlandson volunteered to be Womens' Captain. They should be invited to Committee meetings.	
	<b>Table tennis table</b>	Last year Marc raised £174 for "Guess the Length of Sofia" competition for a good quality table tennis table. The club will match the difference to bring it to £350/£400 for the table Marc selected. Marc can sell the old table on ebay.	Action Marc.
	<b>Restringing</b>	The Committee agreed for Marc to use the Clubhouse for 1-2 days before re-opening, so that people can deposit their rackets for restringing, provided it complies with government guidelines.	
	<b>Junior social play</b>	Older juniors (14+) are allowed to play in Social Saturday and Tuesday sessions provided Marc thinks they are of high enough standard. We should start inviting them to Saturday sessions first. Maybe there could be a Junior Social on Saturdays after the current Social.	Maddy to talk to Marc

## 10. DATE OF NEXT MEETING

TBD

### GLTC Regular Payments/Schedule List:

Insurance Renewal – 22nd March  
Emergency Lighting, fire extinguisher test – 30th September  
LTA Membership – 30 November  
Court maintenance – bi-annually end April/end Oct

Krystyna Windle  
12 February 2021