


# GLTC Committee Meeting – 27 June 2022

## Clubhouse

Present	Apologies	
Trisha Esplin Kirsty Rowlandson Jane Bowen James Marchant Kim Querec David Sinnet Adrian Holley Krystyna Windle	Penelope Maitland Jacque Woolley Marc Squire Callum Forsyth	

### 1. MINUTES OF LAST MEETING

Minutes were signed off.

### 2. COACHING UPDATE – Marc Squire

Ref	Subject	Update	Status
	<b>Whole year timetable</b>	Marc prepared the calendar. He will re-send them so the new members can view it. Calendar - once approved – will be displayed on a notice board in the Clubhouse and also on the website. The calendar will list events, clinics and tournaments.	Action: Krystyna – put on the website
	<b>Summer Camps</b>	25July – 19 Aug 9:45- 3:30 on courts 3, 4 and 5.	
	<b>Private lessons</b>	Can we find a new coach? Marc to keep his eyes open. Adrian to ask Marc how he assigns private lessons. In the summer, the ladies training may not have enough participants and be cancelled. Can this time be re-allocated for private lessons?	Action: Adrian

### 3. MEMBERSHIP UPDATE – Jane Bowen

Ref	Subject	Update	Status																																																																														
	<b>Membership verification</b>	Team captains should check if their team members have paid subscriptions.	Done																																																																														
	<b>Joining email</b>	Joining email (sent to new members) should mention they should expect to receive emails from ClubSpark. They should be asked to contact the club if they don't receive those emails.	Done																																																																														
	<b>Membership numbers</b>	<p style="text-align: center;"><b>Membership numbers 2022/23</b></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th>22/04/21</th> <th>26/04</th> <th>23/06</th> <th>13/06</th> <th></th> </tr> </thead> <tbody> <tr><td>Adult</td><td>84</td><td>66</td><td>93</td><td>76</td><td></td></tr> <tr><td>Adult concession</td><td>20</td><td>20</td><td>22</td><td>21</td><td></td></tr> <tr><td>Adult daytime</td><td>11</td><td>7</td><td>11</td><td>7</td><td></td></tr> <tr><td>Adult daytime concession</td><td>10</td><td>10</td><td>10</td><td>14</td><td></td></tr> <tr><td>Country</td><td>1</td><td>1</td><td>2</td><td>2</td><td></td></tr> <tr><td>Family*</td><td>5</td><td>31</td><td>7</td><td>35</td><td></td></tr> <tr><td>Guardian Associate</td><td>10</td><td>4</td><td>16</td><td>4</td><td></td></tr> <tr><td>Junior</td><td>34</td><td>28</td><td>43</td><td>34</td><td></td></tr> <tr><td>Mini Junior</td><td>56</td><td>37</td><td>83</td><td>53</td><td></td></tr> <tr><td>Student</td><td>3</td><td>6</td><td>5</td><td>6</td><td></td></tr> <tr><td>Life/Honorary</td><td></td><td></td><td>2</td><td>2</td><td></td></tr> <tr><td><b>Total</b></td><td><b>243</b></td><td><b>210</b></td><td><b>282</b></td><td><b>253</b></td><td></td></tr> </tbody> </table> <p>We have fewer people than last year. Jane prepared a list of people who haven't renewed their membership. We are not oversubscribed.</p>		22/04/21	26/04	23/06	13/06		Adult	84	66	93	76		Adult concession	20	20	22	21		Adult daytime	11	7	11	7		Adult daytime concession	10	10	10	14		Country	1	1	2	2		Family*	5	31	7	35		Guardian Associate	10	4	16	4		Junior	34	28	43	34		Mini Junior	56	37	83	53		Student	3	6	5	6		Life/Honorary			2	2		<b>Total</b>	<b>243</b>	<b>210</b>	<b>282</b>	<b>253</b>		
	22/04/21	26/04	23/06	13/06																																																																													
Adult	84	66	93	76																																																																													
Adult concession	20	20	22	21																																																																													
Adult daytime	11	7	11	7																																																																													
Adult daytime concession	10	10	10	14																																																																													
Country	1	1	2	2																																																																													
Family*	5	31	7	35																																																																													
Guardian Associate	10	4	16	4																																																																													
Junior	34	28	43	34																																																																													
Mini Junior	56	37	83	53																																																																													
Student	3	6	5	6																																																																													
Life/Honorary			2	2																																																																													
<b>Total</b>	<b>243</b>	<b>210</b>	<b>282</b>	<b>253</b>																																																																													

#### 4. MATCH AND TOURNAMENT - Penelope Maitland

Ref	Subject	Update	Status
	<b>Penelope and Helen</b>	Penelope Maitland kindly agreed to take the role of Match and Tournament Secretary. Helen Moriarty took over the Small League captaincy from Penelope. Penelope is trying to get the match secretary email from William.	Action: Penelope Ongoing
	<b>Light box</b>	William and Claire have keys to the light box. William to give the token key to Marc. Marc can give the token key to team captains, to use in matches. Alternatively team captains can be given the code to switch on lights.	Action: William Ongoing
	<b>Summer tournament</b>	We need to agree the rules of the Club Summer Tournament as there were heated discussions last year. Dates: Entries to be registered in June, Start playing at the beginning of July. Adrian is organizing the tournament; Marc is to do the seeding. Darrent volunteered to organize next year.	
	<b>Notice boards</b>	We should have one of the green notice boards displaying current information about matches.	

#### 5. PR – David Sinet

Ref	Subject	Update	Status
		Clare to have a meeting with Sally ahead of the LTA inspection. Update Jan22: Trisha to check who should be listed on the website, because it has to agree with LTA records.	Action: Clare Sally Trisha Ongoing
		David to ask Andy for press contacts.	Action: David
		Jane to provide David with match results.	Action: Jane

#### 6. FINANCE – Lorraine Squire

Ref	Subject	Update	Status
	<b>Grants</b>	Jane volunteered to look at possible source of funding / grants. What do we need grants for? Fencing?	Action: Jane Ongoing
		We have healthy balance in the bank.	

#### 7. SOCIAL AND EVENTS – Kim Queree

Ref	Subject	Update	Status
	<b>Wimbledon status</b>	This year LTA is organizing ticket distribution centrally, for the members who opted-in to the ballot. This should be mentioned in an email to club members.	Action: David
	<b>Start of Wimbledon event</b>	Kim organized a “Start of Wimbledon” event on 25June. About 30 people came, some of them old members. Play continued until 6:30. There was great food and weather was very nice. There is quite a lot of beer left. Kim spent less than £150. There was very good feedback after the event. THANK YOU KIM FOR ORGANIZING.	
	<b>Emails</b>	Marc to show Kim how to send an email to all members.	Action: Marc Ongoing

	<b>Upcoming events</b>	Quiz in winter	
	<b>Social play</b>	Both Saturdays and Tuesdays are well attended – last time all five courts were being used.	
	<b>Marc's BBQ</b>	It would be good to have advance notice if Marc wants to do a barbecue. The message could be quite late – even on the same day in the morning.	
	<b>Wine tasting</b>	Wine tasting in the Grange Vineyard will take place on 10 August. For the event to be viable we need 16 people. Cost will be £30 per head.	

## 8. HOUSE AND GROUNDS - Jacque and James

Ref	Subject	Update	Status
	<b>Mugs</b>	Mugs to be replaced. Jacque to buy 18.	Done
	<b>External clock</b>	Jacque to find a price of an external clock	Done
	<b>Awning</b>	Jacque and Marc to get a quote for an awning at the front of the clubhouse. Update: It is difficult to get a cheap quote, so far they were £3-7k. We have one more quote coming.	Action: Jacque and Marc
	<b>Court cleaning</b>	One cleaning done, one due in a couple of months.	
	<b>Potholes</b>	It was decided that filling them for £1500 is fine. The quote was by Lee Update: Done for £1000 THANK YOU JAMES.	Done
	<b>Supplies</b>	Need new lightbulbs for Courts 3 and 4	James
	<b>Electricity useage</b>	Electricity useage is very high between 4 – 7 in the morning. James to investigate. Do we have a squatter?	Action: James
	<b>Cleaner</b>	Ladies toilet is not very clean. It is difficult to find a cleaner. Jane to order some magic toilet cleaning liquid, which promises wonders.	Action Jane.

## 9. AOB

Ref	Subject	Update	Status
	<b>Light outside clubhouse is always on</b>	Electrician (Peter) has been informed. Trisha to chase	Action Trisha Ongoing
	<b>Summer Tournament</b>	Adrian to clarify “Open” and “Plate” tournament rules.	Done
		Should we have solar panels?	
		Email from the neighbour at Farmadine Close – James to reply.	Action: James

## 10. DATE OF NEXT MEETING

### GLTC Regular Payments/Schedule List:

Insurance Renewal – 22nd March  
 Emergency Lighting, fire extinguisher test – 30th September  
 LTA Membership – 30 November  
 Court maintenance – bi-annually end April/end Oct

Krystyna Windle  
 24 July 2022