

Grundisburgh Tennis Club

- Name: The Club shall be called Grundisburgh Tennis Club (GTC).
- Objectives: The objectives of GTC shall be to promote the enjoyment of tennis and the furtherance of good sportsmanship.
- Affiliation: GTC shall be affiliated to the Lawn Tennis Association.
- Members: Subject to any resolution by a General Meeting of GTC, membership shall be unlimited.
- Subscriptions: Subscriptions shall be fixed from time to time as the members in General Meeting shall determine. Annual subscriptions shall be payable on the 1st April each year. If a subscription is not paid within a reasonable time the person concerned will automatically cease to be a member. Other subscriptions may be offered as the committee deem appropriate. Payments with be due as determined by those other subscriptions.
- Expulsion
Of Members: If any member is guilty of conduct prejudicial to the interests or welfare of GTC they shall, should the Committee so decide, be expelled from the club.
- Officers: The officers of the club shall be Chairman, Treasurer, Welfare Officer, Membership Secretary, Web Administrator and Secretary/Media Editor.
- President: A President shall be appointed by the Members in General Meeting to hold office for 3 years and shall be eligible for re-election.
- Election of
Officers: All Club Officers shall be elected at the Annual General Meeting. They shall hold office for 1 year and shall be eligible for re-election.
- Committee: GTC shall be managed by committee consisting of the Officers of the GTC as ex-officio members and up to 6 other members, one of whom shall represent Junior members. These shall be eligible for re-election annually. In the event of the requisite number of members not being elected at the AGM, or vacancy occurring during the year, the committee may co-opt members to fill the vacancies until the next AGM.
- Primary
Communication
media: The main way the committee shares information is by using a WhatsApp Group. This allows all users a fast, traceable, and convenient way to send updates to committee members and make decisions and reduces the need to hold meetings.
- Meetings of
Committee: The Committee shall meet from time to time as they think proper. Four of their number shall form a quorum. The Secretary shall send written notice of any committee meeting and the Agenda to all Committee members at least seven days before the date of the meeting. The Chairman, or in his absence any member chosen from those present, shall take the Chair and when there is an equality of votes he shall have a second or casting vote. A meeting of the Committee shall be called on the written requisition of any three of its members.

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Powers of Committee	Subject to these rules and to the decision of GTC in general meeting the Committee shall have full control of the disposition of the property and funds of the Club and general conduct of the Club's business (in line with the rules of The Club).
Profit and Loss:	Any profits generated by subscriptions, fund raising or general club activities shall be used in the furtherance of the club objectives. In the event of dissolution of the club all monies held by the club will be distributed to affiliated tennis clubs or other village clubs or charities.
Meetings:	A General Meeting of the Club, called the Annual General Meeting (AGM), shall be held once a year in February or March on a date to be fixed by the Committee. The Secretary shall send written notice of any General Meeting and the Agenda to all members at least 14 days prior to the meeting. Every question, other than an alteration to these Rules, shall be decided by a majority vote of the members present, and the Chairman, where there is an equality of votes, shall have a second or casting vote. The Chairman, or in his absence a member chosen by those present, shall take the chair except at the AGM the President, if present, shall take the chair during the election of officers of the Club and members of the committee. Other meetings may be convened at any time by the Committee or on written request to the President of not less than 20 members of the Club.
Alteration of rules:	No alteration or addition to these Rules shall be made without the consent of a majority of 2/3 rds of those members who are present and voting at a General Meeting of the Club convened by notice clearly specifying the proposed alteration or addition.
Secretary	The Secretary shall make and preserve correct minutes of all the proceedings of the Club and produce them whenever required by the Committee.
Treasurer	The Treasurer shall receive and pay all monies on behalf of the Club and shall keep the accounts and prepare an Annual Statement of Accounts to be submitted to the Auditor and to be presented by the Committee to the AGM.
Auditor:	The accounts shall be audited annually by a person nominated by the committee.
Welfare Officer	The club welfare officer shall have a valid and LTA recognized DBS, and shall attend any necessary LTA recognized courses.

V1: 1st March 1981
Updated August 2023