

HARROGATE RACQUETS CLUB LIMITED

Safeguarding Policy

This policy should be reviewed and updated annually.

Name of organisation/club:	Harrogate Racquets Club Limited
This policy was last reviewed on:	September 2023
Date of next review:	September 2024
Named of Designated Safeguarding Lead:	LANCE GILROY Telephone: 07506 038408 Email: welfare@harrogateracquetsclub.co.uk safeguarding@harrogateracquetsclub.co.uk
Deputy Safeguarding Lead:	GORDON MILNE Telephone: 07515991671 Email: chair@harrogateracquetsclub.co.uk safeguarding@harrogateracquetsclub.co.uk
Deputy Safeguarding Lead:	SARAH JACKSON Telephone: 07815 193015 Email: tabletennis@harrogateracquetsclub.co.uk safeguarding@harrogateracquetsclub.co.uk

Policy Statement

Harrogate Racquets Club acknowledges the duty of care to safeguard and promote the welfare of children and young people and is committed to ensuring safeguarding practice reflects statutory responsibilities, government guidance and complies with best practice as outlined in the policies of Badminton England, Table Tennis England, The Lawn Tennis Association and North Yorkshire County Council.

The policy recognises that the welfare and interests of children are paramount in all circumstances. It aims to ensure that regardless of age, gender, religion or beliefs, ethnicity, disability, sexual orientation or socio-economic background, all children:

- have a positive and enjoyable experience of sport at Harrogate Racquets Club in a safe and child centered environment
- are protected from abuse whilst participating in badminton, table tennis or tennis or outside of the activity.

- **Policy Aims**

As part of our safeguarding policy Harrogate Racquets Club will:

- promote and prioritise the safety and wellbeing of children and young people.
- ensure everyone understands their roles and responsibilities in respect of safeguarding and is provided with appropriate education/training to recognise, identify and respond to signs of abuse and other safeguarding concerns relating to children and young people.
- ensure that all staff and volunteers working in badminton, table tennis and tennis are aware of their responsibility to report concerns to a Club Safeguarding Officer.
- ensure that all suspicions and allegations of abuse and poor practice are taken seriously and responded to swiftly and appropriately.
- ensure appropriate action is taken in the event of incidents/concerns of abuse and support provided to the individual/s who raise or disclose the concern.
- ensure that confidential, detailed and accurate records of all safeguarding concerns are maintained and securely stored.
- prevent the employment/deployment of unsuitable individuals.
- ensure robust safeguarding arrangements and procedures are in operation.
- Harrogate Racquets Club will work in close partnership with children, young people and parent/guardians to review and implement child protection and safeguarding procedures.

Responsibilities

- This policy will be available to and adhered by all members, parents/guardians, staff, volunteers and participants.
- The organisation's Safeguarding Officer has responsibility for responding to any allegations, concerns or child protection incidents, passing information to and liaising with the Lead Safeguarding Officers of Badminton England, Table Tennis England, The Lawn Tennis Association and North Yorkshire County Council.

- Members, Parents/Guardians, staff, volunteers and participants all have a responsibility to work together with the organisation in implementing procedures.
- The policy and procedures will be widely promoted and are mandatory for everyone involved in Harrogate Racquets Club. Failure to comply with the policy and procedures will be addressed without delay and may ultimately result in dismissal/exclusion from the organisation.

Monitoring

The policy will be reviewed annually or in the following circumstances:

- changes in legislation and/or government guidance.
- as required by the Local Safeguarding Children Board, UK Sport and/or Badminton England, Table Tennis England, The Lawn Tennis Association and North Yorkshire County Council.
- as a result of any other significant change or event.

Related policies and procedures

This policy statement should be read alongside our organisational policies and procedures, including:

- Procedures for responding to concerns about a child or young person's wellbeing.
- The Child Protection Policies of Badminton England, Table Tennis England, The Lawn Tennis Association and North Yorkshire County Council.
- Dealing with allegations of abuse against a child or young person.
- Role of the Designated Safeguarding Officer.
- Managing allegations against staff and volunteers.
- Safer recruitment policy and procedures.
- Adult to child supervision ratios.

- Codes of conduct for members, coaches, staff and volunteers.
- Anti-bullying policy and procedures.
- Online safety policy and procedures for responding to concerns about online Abuse.
- Photography and image sharing guidance.
- Child protection records retention and storage policy.
- Whistleblowing policy.

LOCAL CONTACTS

Multi-agency working in North Yorkshire

With effect from 29th September 2019, North Yorkshire Safeguarding Children Partnership has amalgamated with North Yorkshire Children Trust Board to form the North Yorkshire Safeguarding Children Partnership (NYSCP). For further guidance on the new multi-agency safeguarding arrangements see <https://www.safeguardingchildren.co.uk>

North Yorkshire County Council Children & Families Service: Early Help

Locality Telephone Numbers

Early Help East

Scarborough, Whitby, Ryedale 01609 534852

Early Help West

Harrogate, Craven, Knaresborough, Ripon 01609 534842

Early Help Central

Hambleton, Richmondshire, Selby 01609 534829

Advice and Referral

Customer Resolution Centre 01609 780780

For advice please ask to speak to a social worker in the MAST

Children&families@northyorks.gov.uk

Emergency Duty Team 01609 780780

(Ask for the Serious Crime Team in your area)

Safeguarding Unit

Designated Officers for Managing Allegations (LADOs)

Duty LADO: Julie Hodges 01609 533080

(consultations, new referrals and urgent matters)

Susan Crawford (LADO Manager)	01609 532152	07183 005161
Karen Lewis	01609 534200	07715 540711
Julie Kaye	01609 532508	07973 825752
Andy Kenyon	01609 534215	07973 792398

Manager

Heather Pearson 01609 532301

NATIONAL GOVERNING BODY CONTACTS

Badminton England

Lead Safeguarding Officer 01908 268400

safeguarding@badmitonengland.co.uk

Table Tennis England

Safeguarding Helpline 07507860034

www.tabletennisengland.co.uk

Lawn Tennis Association

www.lta.org.uk

NATIONAL CONTACTS

The NSPCC

Website: www.nspcc.org.uk

Tel: 020 7825 2500

Free phone 24 hour helpline: 0808 800 5000

Child Protection in Sport Unit

Website: www.thecpsu.org.uk

Email: cpsu@nspcc.org.uk

Childline UK

Website: www.childline.org.uk

Tel: 0800 11 11

Disclosure and Barring Service

customerservices@dbs.gov.uk
Tel: 0300 0200190

Sports Coach UK

Website: www.sportscoachuk.org
Tel: 0113 274 4802

Harrogate Racquets Club Limited
September 2023/LG