

HARROW BAPTIST TENNIS CLUB'S SAFEGUARDING POLICY STATEMENT

PURPOSE AND SCOPE

We at Harrow Baptist Tennis Club recognise our moral and statutory responsibility to safeguard and promote the welfare of all children (anyone under 18) and adults at risk. We are committed to ensuring our safeguarding practice reflects statutory responsibilities, government guidance and LTA standards.

We are committed to prioritising the well-being of children and adults at risk and providing a safe and welcoming environment where they are respected and valued. We are alert to the signs of abuse and neglect and follow our procedures to ensure that children and adults at risk receive effective support and protection.

A copy of our full Safeguarding Policy is available online [here](#) or is available from Jane Mayes, our Welfare Officer and Club Captain.

The purpose of this Policy Statement is to:

- Protect children and adults at risk (including children of adults who use our services) from harm
- Provide the necessary information to enable people to meet their safeguarding responsibilities
- Deliver good practice and high safeguarding standards
- Outline our commitment to safeguarding children and adults at risk

This policy applies to any person who plays, coaches, officiates, works, volunteers, or otherwise participates (or visits) at our venue.

RAISING A SAFEGUARDING CONCERN

Concerns should be raised with Jane Mayes on 07947 047805 or by email hbtccaptain@gmail.com. If Jane is unavailable, contact Andrew Jackson on 07789 995944 or andyjackson919@gmail.com. If a safeguarding concern relates to either of them, the concerns should be referred directly to the LTA via <https://safeguardingconcern.lta.org.uk/>

WE RECOGNISE THAT

- the welfare of children and adults at risk is paramount
- working in partnership with children, their parents/carers and adults at risk is essential in promoting their welfare
- all children and adults at risk, regardless of age, disability, gender reassignment, race, religion or belief, sex, or sexual orientation have an equal right to protection from all types of harm or abuse
- some children and adults at risk, including LGBTQ+ people, disabled people or people from ethnic minority communities, can be particularly vulnerable to abuse and additional measures and safeguards may be needed to ensure their welfare.

WE WILL SEEK TO KEEP CHILDREN AND ADULTS AT RISK SAFE BY

- promoting and prioritising their safety and well-being
- appointing a Welfare Officer with responsibility for safeguarding in our venue
- ensure everyone understands their roles and responsibilities in respect of safeguarding and is provided with appropriate induction and learning opportunities to recognise, identify and respond to signs of abuse, neglect and other safeguarding concerns relating to children and adults at risk
- safely recruiting and selecting staff, coaches and volunteers
- promoting and maintaining a positive safeguarding culture where people feel able to raise a genuine concerns and are confident they will be taken seriously

- ensure appropriate action is taken in the event of incidents/concerns of abuse and support provided to the individual/s who raise or disclose the concern
- ensure that confidential, detailed and accurate records of all safeguarding concerns are maintained and securely stored
- prevent the employment/deployment of unsuitable individuals
- ensuring that we have a process to deal with complaints and whistleblowing measures in place
- ensure robust safeguarding arrangements and procedures are in place for other activities, including coaching, competitions, holiday camps, social activities, online activity and social media, transportation and supervision

This policy was last reviewed on 30 July 2023 and will be reviewed every three years (next in July 2026, or earlier if there is a change in national legislation).

Lesley Owens (HBTC Committee Chair)

Date: 30 July 2023

Jane Mayes (Welfare Officer)

Date: 30 July 2023

