

Hereford Whitecross Club, T/A Hereford Squash Tennis & Racketball Centre,

Sollars Close, Hereford, HR4 0LX.

EXEC Committee Meeting –29th November 2022 at 4pm

Location: Clubhouse

Agenda Items

- Present / Apologies
- Previous minutes - Matters Arising
- Chairman's Report – Paul Broadley
- Clubhouse Report - Stuart Pugh
- Finance /Treasurer Report - T Burton
- Padel Updates – T. Burton
- Squash Report – Steve Rocke
- Tennis Report – Janie Allman
- Social Report – Jackie Bishop
- Health and Safety Any issues to report
- Safeguarding. Any issues to report
- AOB
- Date of next meeting

Present

Paul Broadley (PB), Derren Hotchkiss (DH), Michael Dixon (MD), Steve Rocke (SR), Stuart Pugh (SP), Jackie Bishop (JB)

Apologies

Tom Burton (TB)

Previous Minutes / Matters Arising

Previous minutes were accepted as a true record.

- We are awaiting confirmation from BW Standfast, the service engineers for the Fingerprint access, as to where data is stored for Morpho manager. **PB to action. Ongoing**
- Utilise an external link to a calendar to test on the club laptop. **PB to action. Ongoing**
- Some of the safeguarding documents produced require a version control and a review date adding. **MD to action. Ongoing**
- Alternative padel provider still needs to provide more detailed information. **TB to action. Complete**
- IT is happy to accept the position of Trustee subject to a copy of the Directors and Officers cover being provided. **PB to action. Complete.**
- PB has written to EW and will forward Land Registry forms. **PB to Action Complete**
- It has been agreed that 5% of turnover of functions undertaken on behalf of St. Michaels would be returned. In addition, an advance payment would be made. **SP to action. Complete**
- Xmas opening times were discussed and agreed. SP to share wider with the membership in advance. **SP to action. Complete**

- A special Exec Meeting will be organised for 31st October to go through the merits and risks of each of the submissions and to compile a project programme to move the Padel forward. **MD to action. Complete.**
- As part of the project the Exec would like to get early indicator from the local planners for siting new Padel courts. **TB to action. Ongoing**
- A briefing of the Trustee's would be required as part of the project programme. **TB to action. Ongoing**
- Club Championships will be held across the forthcoming weeks with the finals to be played 12/13th November 2022. This will include a master's event and a Ladies event. **SR to action. Complete.**
- The Squash Committee will be sitting in January to compile a list of events for 2023. **SR to action. Ongoing**
- MD to write to VF to indicate Exec position. **MD to action. Complete.**
- A set of draft Safeguarding documents to be produced prior to the next Exec meeting in November 2022 for consideration including a risk assessment. **MD to action. Ongoing**

Chairman's Report

- Work has started with reference to the cellar doors and the need to fix them. Quotes are being obtained. **PB to action**
- A new fitness class is being trialled on Monday evenings at 6pm. WV a trained PT will deliver these. Posters and other marketing materials have been produced to raise awareness. In addition, WV will undertake some further qualifications to assist with junior squash coaching. DBS and squash coach level 1 will be undertaken, and certificates provided to the Executive.

Clubhouse Report

- Food and bar sales are very buoyant, and we are receiving some positive feedback from members past and present regarding the feel-good factor within the bar area. The Executive would like to thank Stuart and Sue and their staff for all the hard work since coming out of COVID and making the bar such a success.
- A discussion was had regarding the value of the coffee machine and its lack of use. A value has been placed on the machine by the initial installer should the club decide to sell. It was also noted that there is currently a fault with the coffee machine. SP to discuss possible sale and the fault with the provider. **SP to Action.**

Treasurer's Report

- A very successful month trading. Members are providing £5721 in fees, and currently there is approx. £141k in the bank.
- There is a provision held within the accounts for the car park refurbishment. PB will contact the contractor to enquire what deposits are required and a start date given the start of the new financial year for the club.
- A short discussion was had regarding the energy price increase and the potential impact on the club. The Executive is still awaiting to hear what the Government subsidies will be. In addition, the LTA are considering creating a buying group to help support all the clubs across the UK for gas and electricity. TB is keeping watch on both these issues and will provide an update as soon as the situation is known. **TB to action.**

Padel report

- Following the Executive meeting on 23/10/22 a SWOT analysis was undertaken to help inform the decisions going forward. It has been decided that the club will not use a third-party provider but instead fund the Padel courts, equipment etc. itself. Given the financial position the club finds itself it was deemed the most appropriate way forward.
- TB has had a discussion with an LTA regional representative who has provided further important contacts within the LTA so that the club can seek additional funding. An expression of interest form as been sent by TB to the LTA, awaiting a response. **TB to action**
- A request has been submitted to a local architect to identify if planning permission is required for the Padel courts, lights, and canopy. Awaiting a response. **TB to action**

Squash report

- A successful Club Championships were held. Congratulations to the winners and it is hoped all who entered enjoyed playing people they would not normally get to play.
- SR reported some damage to the courts (1 and 3) where some black lines were present on the floor. It is believed this was due to grip material disintegrating and being rubber/scuffed on the floor. SR has spoken to a couple of individuals to remind them about appropriate equipment.
- With a small influx of new players, the courts have been labelled 1-5 to ensure players are on the correct court.

Tennis Report

- Wednesday mixed Club nights well attended thanks to Andrew.
- All seven adult teams matches are progressing. Involves 30-40 club players in the squads.
- In December Tennis section will produce year planner for 2023.

Social Report

- Wye Valley Brewery trip was a great success and the company have offered a second trip in 2023. The Executive and the Social Committee would like to place on record their thanks to Vernon Amor for organising the visit. In addition, a further thank you to Stuart and Sue who provided the delegates with food back at the club.
- Poker Night was held on 19th November 2022 and had 60 players which was a fantastic evening raising £860 for St Michael's Hospice.
- A reminder that the Xmas party is 18th December 2022. It was noted that there may be a clash with a junior tennis competition. A request was made to the Executive for £130 to help towards a magician. A flyer is being produced which will be given to TP to put up in the squash area.
- Hockey Xmas meal is booked for the 3rd of December 2022.
- Black Blarn Xmas meal booked for the 10th of December 2022.
- Grand Draw will take place after the last squash club night. Xmas nibbles will be provided.
- Social Committee considering what events will take place in early 2023.

Safeguarding

- Ladies and gents' toilets to be labelled. **MD to action**

Meeting ended 5:30pm

Date of next meeting: Exec Meeting 21st December 2022 Time 4pm Location Clubhouse

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