

HSTRC PHOTOGRAPHY AND FILMING POLICY

Official photography and filming for all competitions and tournaments for competitors may only be carried out by an approved photographer or videographer who should be clearly identifiable. Individuals should be informed in advance when and where this will be taking place (usually via the Online Tournament Entry Teams & Conditions). Consent may be required in accordance with data protection provisions detailed in this policy.

No other professional photography or filming shall be permitted onsite, except in the following circumstances:

- 1) The images are captured with the express permission of:
 - a) The relevant player(s) or
 - b) Where the player is under 18 years old, the images are captured by the parent or legal guardian of the player or with the express permission of the parent or legal guardian of the relevant player(s); and
- 2) The photographer or videographer has notified the Tournament Director and/or the Supervisor/Referee of the competition before the start of the match and has obtained relevant permissions (from parent or legal guardians if under 18).

For the avoidance of doubt the following is not permitted onsite at Staged Competitions

- Photographic equipment with lenses of more than 300mm when extended is not permitted other than for the use by approved persons as listed above
- The capture of images for commercial gain in any circumstances.

Images captured by a parent/legal guardian of close family member for personal use are acceptable; however, this should not be with photographic equipment with lenses of more than 300mm when extended.

Individuals must not hold themselves out to be official photographers unless they have been appointed to such a position by this venue having been explicitly confirmed in writing.

Where any player, their parent or a coach, requests to film their match for analysis purposes, the following must be adhered to:

- 1) The images are captured with express permission of:
 - a) The relevant player(s) or
 - b) Where the player is under 18 years old, the images are captured by the parent or legal guardian of the player or with the express permission of the parent, legal guardian or team captain (having obtained parental/legal guardian's permission) of the relevant player(s); and
- 2) The player, parent or coach has notified the tournament organiser(s) prior to the start of the match and has obtained the relevant permissions.

For all competitions that are not LTA or England Squash Staged Competitions it is recommended permissions only for the following groups of people to capture images of players:

- Official media outlets (i.e. local newspapers) who should be easily identifiable and follow the requirements of this policy.
- A designated member of the event team taking pictures such as the prize giving photos who should be easily identifiable

- Images captured by a parent/legal guardian or close family member for personal use, however, this should not be with photographic equipment with lenses of more than 300mm when extended.

In the event that a player wishes to enter into a private arrangement with a commercial photographer or videographer this must be with the express consent of that player and with aforementioned permissions for those players under 18 years of age. The organisation must also be aware of this arrangement (venue/coach/match organiser).

The venue should make it known about this arrangement, i.e. notice.

In essence all photography and videography must be agreed to by all parties in accordance with appropriate permissions in accordance with the Data Protection Act.

IMAGE AND VIDEO CONTENT

All individuals featured in photographs or film captured must be:

- Appropriately dressed with clothing covering their torso from their neck to their thighs (e.g. a t-shirt and shorts or skirt). Images of individuals in a state of undress, such as whilst they are changing before or after a match should not be captured or shared in any circumstances;
- Featured with people engaging in the sport being played
- In groups with other children or adults where possible, and;
- Representative of diversity across the sport being played with age, gender, ethnicity and disability.

When publishing images in publicity material, online, in print and/or social media it is advised thought should be given to the selection of images used. It is advisable **not** to use the full name of an individual featured or any other additional detailed information and permission should be obtained from parent/guardian of those under 18 years of age in advance.

There is no intention to prevent coaches using video equipment as a legitimate coaching aid, however, consent must be sought from parent/guardian of under 18 years and made aware of the use of the material with the assurance that this is part of the coaching programme and will be stored securely and deleted or destroyed when requested or no longer needed.

DATA PROTECTION

Under application data protection legislation, including the General Data Protection Regulation (EU) 2016/679 and the Data Protection Act 2018, individuals have a right to object to their images being processed. Depending on the circumstance, consent from the individual or their parent/guardian should be obtained before capturing, sharing or publishing images where an individual is identifiable. Whilst it is not always possible to avoid a specific image being captured, where an individual does object to their image being captured, attempts should be made to avoid photographing that individual and images of them should be deleted on request. In addition, as with all personal data, images and footage should be processed in accordance with the applicable data protection principles, other relevant legislation and guidance.