

HIGH WYCOMBE LAWN TENNIS CLUB

COMMITTEE MEETING MINUTES

18 JANUARY 2021



Attendees

- Andy Gibbs, Chairman
- Sue Chapman, Secretary
- Alan Gates, Treasurer
- Nikki Formby, Membership Secretary
- Guy Britton, Head Coach
- Philippa Worley, Ladies Captain
- Josh Blattner, Men's Captain
- Adam Smith, Junior Representative
- Maggi Newcombe, Mid-week Representative
- Carolyn Nye, Social Secretary
- Mike Nye, Committee Assistant
- Garth Selvey, Trustee (Session 1)
- Alison Cicin-Sain, Trustee (Session 1)
- Karin Brown, Trustee (Session 1)

	Action
<p>The meeting was convened via Zoom and was split into two sessions.</p> <p>Session 1 for the purpose of electing the Chairman of the Management. Committee. The Trustees joined the meeting as observers.</p> <p>Session 2 for the normal business of the Committee.</p>	
<p>Session 1</p> <p>The Chairman advised the Management Committee that Adam Smith has declared an interest in the role of Chairman. NF proposed, and MaN seconded, AS for the position.</p> <p>AS presented his case to the Committee and AG responded.</p> <p>Following the presentations, AS and AGi left the meeting whilst the Committee discussed the merits of each candidate. A show of hands was called for by the Secretary.</p> <p>AGi received 5 votes and AS received 4 votes. The Trustees did not vote</p> <p>AS & AGi were recalled to the meeting and AGi was declared Chairman for the coming year.</p> <p>The meeting closed for a short break and the Trustees left the meeting.</p>	
<p>Session 2</p> <p>Ratification of Secretary and Treasurer</p> <p>The HWLTC Constitution requires that the Secretary and Treasurer are ratified in their positions. SC and AGa were approved by a show of hands.</p>	

<p>Committee Responsibilities and Liabilities</p> <p>For the benefit of new Committee members and as a reminder to longer serving Committee members, AGi outlined the responsibilities and liabilities. In the event of any claims in respect of debt, injury or discrimination against HWLTC, The Chairman, Secretary and Treasurer could be held accountable. It is very unlikely that any of the other Committee members would be involved. Club members would not be liable. HWLTC has Public Liability insurance and is also covered by the LTA insurance which protects individual Committee members in the event of a claim. More information is available from the LTA Resource Centre on their website.</p>	
<p>Minutes of Last Meeting</p> <p>The minutes of the Committee Meeting held on 12 October 2020 were approved for circulation to the Trustees.</p>	SC
<p>Club Improvements – Toilets</p> <p>Mike Nye has refurbished the toilets and they now look smart and modern. Our thanks to Mike for undertaking this work in his spare time.</p>	
<p>Safeguarding</p> <p>Ginny has completed the necessary formalities and has been confirmed in the role of Safeguarding/Welfare Officer. She has expressed interest in becoming more involved in the Club and joining the Committee. AGi will discuss with her which areas she would like to be involved in and she will be invited to the next Committee Meeting with a view to her being seconded to the Committee until the AGM or a position becomes available.</p>	
<p>Social Play/Clubhouse Opening</p> <p>Due to the current lockdown restrictions the club is closed until further notice.</p>	
<p>Accounts Update</p> <p>The accounts have been audited and were presented at the AGM.</p>	
<p>Membership Update</p> <p>A few new members who paid just before lockdown have not been able to play. It was agreed this will be taken into account when renewals are due.</p>	
<p>Membership Survey</p> <p>Due to a lack of time, the survey was not discussed. It will be item one on the agenda for the next meeting.</p>	
<p>Defibrillator</p> <p>PW has encountered difficulties ordering the defibrillator through the recommended site and it appears grants are not available at the moment. PW will keep working on it.</p>	PW
<p>5 Year Plan</p> <p>Again, due to a lack of time, the 5-year plan was not discussed. AS has some very good ideas and they will be pulled together for discussion at the next meeting.</p>	AS
<p>Cardio Tennis</p> <p>This will be put on hold until the club re-opens.</p>	PW/GB
<p>Key Dates</p>	

It was agreed to set provisional dates for 2021 for the key events in the hope they would be allowed to go ahead.	SC
Date of Next Meeting Monday 22 February 2021 @ 7.30pm	