

HIGH WYCOMBE LAWN TENNIS CLUB

COMMITTEE MEETING MINUTES

24 MAY 2021



Attendees	Andy Gibbs, Chairman Sue Chapman, Secretary Alan Gates, Treasurer Ross Murray, Head Coach Josh Blattner, Men's Captain Adam Smith, Junior Representative Carolyn Nye, Social Secretary Mike Nye, Committee Assistant Maggi Newcombe, Off-Peak Representative David Burwood, Membership Secretary & Marketing Co-ordinator
Apologies	Philippa Worley, Ladies Captain

	Action
Minutes of Last Meeting The minutes of the Committee Meeting held on 12 April 2021 were approved for circulation to the Trustees.	SC
Membership DB reported 6-7 new adult members and 4-5 new juniors have joined since the last meeting. Enquiries have slowed down. Membership is at an all-time high with 145 paid up adult members. This does not include the 16 coaching members. There are only 25 juniors signed up on ClubSpark although there are approx. 60 juniors attending the various sessions. There are 6 parent-hitting-with-child members. We also have 9 juniors signed up through the UTR programme.	
Coaching Adult programme There have been two Cardio Tennis sessions so far. The first had 10 participants and five attended the second session. RM will continue the sessions. The ladies' teams have received monthly coaching sessions at match practice. The men have received one session. The Thursday adult group coaching sessions are going well, with 10 players (mostly ladies) across two courts. The Sunday sessions are also going well, with 8 players per session. There is potential to increase the sessions and number of players. RM will also be looking at introducing Saturday morning sessions for the parents of children attending the junior sessions.	RM

<p>Junior programme</p> <p>RM is proposing to restructure the Saturday morning and Friday evening sessions so that juniors are playing in the correct groups for their age and ability.</p> <p>RM has organised a 3-month partnership with the UTR (Universal Tennis Rating) for performance juniors from all over the country to use the three clay courts on Saturday evenings 5-8pm for coaching sessions and matches to improve their rankings. There have been 3 sessions so far, each attended by approx. 12-14 juniors. The players attending regularly have paid a coaching membership fee and the rest are paying guest fees. There is no charge for court usage. The partnership will run until 27 July. This is a great opportunity to raise the profile of the club with the LTA and on social media.</p> <p>School links</p> <p>Chalfont Independent Grammar School have completed their 5-week course. RM will be looking at similar sessions next year.</p> <p>Due to Covid restrictions, Crown House School are not bringing any of their children to play tennis until September.</p> <p>RM is organising sessions for year 2 children from the Marsh School.</p> <p>John Hampden played a one-off match at the club. Their main tennis link is with Great Missenden so it is unlikely there will be any further interaction.</p>	<p>RM</p>
<p>Marketing/Social Media</p> <p>DB/SM had worked out a marketing plan around an open day. As we will not be holding an open day this year, they will focus their efforts on promoting coaching and social play at the club. AGi confirmed there is money available for promotions. DB will be able to use images from the UTR and match practice sessions. DB will also attempt to develop a relationship with the Bucks Free Press.</p>	<p>DB/SM</p>
<p>Vending Machine</p> <p>Options for the vending machine have been narrowed down to a coin operated machine with a cooler section. With delivery and installation this will cost approx. £800-£1,000. It was agreed the machine would only be used for drinks/snacks to start with. It will also be possible to convert the machine to contactless card use after installation. A service contract will be sourced after installation.</p>	<p>AS</p>
<p>Clubhouse Reopening</p> <p>As all Covid restrictions are due to be lifted on 21 June, the clubhouse will be reopened from that date, unless Government advice changes.</p>	
<p>Club Tournament</p> <p>The draws have been completed and posted on the notice board and website. An email has been sent to members.</p>	
<p>Sport in Mind</p> <p>Sport in Mind is a local mental health charity and they have enquired about the possibility of using the courts during quiet times. RM will liaise with them to see if the club can accommodate their requirements. There is potential for good publicity if the club is able to support this organisation.</p>	<p>RM</p>
<p>Visitors</p> <p>In addition to potential members, who can either pay the visitor fee or take up a one-month trial membership, it was agreed the club would now allow members to bring visitors to the club. The Visitor Book will be returned to the table in the lobby. The fee is £5 for a maximum of 4 visits. Members will be advised by email.</p>	<p>AGa</p>

<p>Quick Start Tennis</p> <p>Quick Start Tennis will be put on hold as we are now hosting the UTR on Saturday evenings</p>	
<p>AOB</p> <p>Barbara Stuart Tournament / BBQ</p> <p>There will not be a BBQ after the Barbara Stuart tournament on Saturday 10 July as we are hosting the UTR on Saturday evenings. The BBQ will be moved to a Sunday when there are no matches.</p> <p>Car Parking</p> <p>There is currently high demand for parking. The neighbours will be reminded that their use of the car park is for access only to their garages.</p> <p>The hedge in front of courts 1 and 2 will be cut back to reduce width and give more room at the narrower end of the park. Andy Stallwood will be asked to help with this.</p> <p>Clubhouse Improvements</p> <p>CN/MN have been researching comfortable chairs for the clubhouse in response to members' requests in the survey. Tub chairs will cost approx. £100 each.</p> <p>Refreshments for UTR events</p> <p>Parents accompanying the juniors have been requesting tea/coffee etc. It was agreed we will increase the products available from the bar and also provide teas/coffees on the Saturday evenings. The middle double doors will be opened and a table set up so that people do not have to enter the Clubhouse. AGa will source disposable cups, AS will provide milk and MN will purchase the additional products. There will be a separate price list for the UTR as products will be priced higher than those charged to members. We accept cash or card. Committee members/volunteers will man the table until approx. 6pm. RM is coaching until 7pm and will then take over the table until the end of the session.</p>	<p>CN</p> <p>Agi/SC</p> <p>Agi</p> <p>CN/MN</p> <p>ALL</p>
<p>Date of Next Meeting</p> <p>Monday 28 June @ 7.30pm in the Clubhouse</p>	