

HIGH WYCOMBE LAWN TENNIS CLUB

COMMITTEE MEETING MINUTES

6 September 2021



Attendees	Andy Gibbs, Chairman Sue Chapman, Secretary Alan Gates, Treasurer Ross Murray, Head Coach Josh Blattner, Men's Captain Adam Smith, Junior Representative
Apologies	Carolyn Nye, Social Secretary Mike Nye, Committee Assistant David Burwood, Membership Secretary & Marketing Co-ordinator Philippa Worley, Ladies Captain Maggi Newcombe, Off-Peak Representative

	Action
Minutes of Last Meeting The minutes of the Committee Meeting held on 28 June 2021 were approved for circulation to the Trustees.	SC
Membership Interest during July and August remained strong. New members have mostly been adults but there has been a slightly higher number of new junior members. Adult membership is at the highest level since 2006, with 160 members. There are currently 51 junior members. Of these 22 are signed up for squads but only 12 are members. RM has been contacting parents and it appears many of them are still saying they are not aware their children need to be signed up as members of the club, despite it being on the website and being advised in person or by phone. Parents have now received letters advising them if they do not sign up their children as members the children will not be able to attend courses starting in September. 19 UTR players have taken out membership.	RM
Accounts The club's financial year ends on 30 September. The club has had a good year with the high level of adult membership plus regular income from the UTR programme, bar and the new vending machine. AGa will prepare the accounts for the auditor.	AGa
Coaching Adult programme Sunday morning (DB), Thursday evening (RM & JB) and Cardio (RM) sessions are continuing.	

<p>Junior programme</p> <p>Summer camp bookings were a disappointment. RM had expected quite high demand and so did not take online bookings early enough. Lessons have been learned for future camps.</p> <p>The website has been updated with the courses available from September.</p> <p>Friday evening junior requirements: 2 courts – 4.30-5.30pm; 4 courts – 5.30-6.00pm and 2 courts 6.00-9pm. All other courts/times available for singles play on Friday evenings.</p> <p>The junior tournament and BBQ on 31 July for juniors in the red and orange mini tennis groups was a great success with 24 players in all.</p> <p>UTR (Universal Tennis Rating) sessions on Saturday evenings have been extended until October. All being well the partnership will resume in April. These sessions have been a win-win for the club, producing 19 members @ £20 each, plus guest fees of £40-50 pw and increased bar/vending machine takings.</p>	RM
<p>Marketing/Social Media</p> <p>There has been little activity by the club on social media in the last couple of months. The LTA run a course on using social media to market coaching courses and RM will look into this and also become more familiar with social media so he can post regularly. AGi will speak to Sam Martin about posting more regularly.</p>	RM / AGi
<p>Vending Machine</p> <p>The vending machine is now fully operational and has been well received. Takings are approx. £15-20 pw but it is hoped this will increase as members become more familiar with the offer.</p> <p>Following a review of bar prices, which resulted in a slight increase on all products, it was decided to keep bar and vending machine prices the same.</p> <p>Floodlight tokens are now also available from the vending machine which will make them available on demand and ease pressure on the committee members who currently sell them. An email will be sent advising members of this.</p>	AGa / SC
<p>Club Tournament</p> <p>Finals Day is Saturday 18 September starting at 12.00 noon with singles finals, with the prize giving at approx. 6.00pm. Home-made cakes will be available throughout the afternoon with a BBQ late afternoon at a cost of £5 pp. CN has bought the prizes and will buy the food. An email has already been sent with the programme for the day and a reminder will be sent on 13/14 September.</p>	CN / AGa
<p>Sport in Mind</p> <p>Seven one-hour sessions have now been held with 2-4 players each week. The Charity have been given discounted court fees and coaching and we are currently displaying their banner on the fence.</p>	RM
<p>Car Park</p> <p>Andy Stallwood has agreed to cut back the hedge in front of courts 1 and 2 to reduce width and give more room at the narrower end of the car park. The work will be done end October/beginning of November when the hedge has started to die back. A skip will be organised.</p> <p>The tree in front of the ladies' cloakroom window has been cut right back to allow daylight in. As there is no interest from members in gardening, it has been suggested that we remove the trees and shrubs from underneath both windows and pave this area to use as a path.</p>	AGi / MNy

<p>Clubhouse Improvements</p> <p>The best price MNe has found for tub chairs is in the region of £140 each. Before a decision is made, AGi will investigate whether any very good / nearly new bankrupt stock from entertainment venues is available at auction.</p>	<p>AGi</p>
<p>Mid-week Day-time Social Session</p> <p>As there is no daytime social play for members, it was agreed to try a mid-week day-time social session. Tuesday mornings are best for RM and the sessions would start in October. An email will be sent to members to gauge interest.</p>	<p>RM/SC/AGa</p>
<p>Winter Tennis / Internal Leagues</p> <p>Summer Match Practice finishes at the end of September and courts on Tuesdays and Wednesdays will be bookable from Tuesday 5 October. To maximise court availability members will be encouraged to only book between 6-8pm and 8-10pm. Floodlight tokens are £3 for half an hour and are available from AS/AGi/AGa/JB/MNe and PW and also now from the vending machine.</p> <p>The Veterans Shield and Men's Singles Leagues are being carried over from where they left off at the end of December 2020. This means some teams may not have many matches during the winter and there will be a lack of competitive tennis.</p> <p>It was agreed that to overcome this RM would set up internal box leagues. Depending on interest, these could be for ladies'/men's and mixed doubles and ladies/men's singles. They would be for all adult members and would start in October. A survey will be sent to gauge interest.</p>	<p>AGa / SC</p>
<p>AOB</p> <p>Monday / Thursday Social Sessions</p> <p>MNe requested that members attending these sessions be reminded the sessions are organised. Following a discussion on the merits of one person organising fours versus using the board system, it was agreed the board system should be used from now on. The board system is used at weekends and is a fair way of ensuring that everyone gets to play. It was suggested that the Membership Secretary should advise new members how the board system works when they sign up. An email will be sent to members.</p> <p>Barbecue</p> <p>AGi has acquired a second-hand gas barbecue and tools for the club. It has been refurbished and is in good working condition. The Committee would like to thank Steve Hall for collecting it. There is a gas canister in the outside broom cupboard which should last a couple of years.</p> <p>The BBQ is available for all members to use for ad-hoc BBQs during or after social sessions, free of charge. However, the BBQ and grills must be properly cleaned within a week of use.</p> <p>Membership Survey</p> <p>It is 18 months since we sent out the last survey and we now have a lot of new members. The questions may need amending. AGa will distribute the previous survey questions to the Committee for their additions/amendments. In particular it would be of help if we knew how new members found the club.</p>	<p>SC / AGa / DB</p> <p>AGa / ALL</p>
<p>Date of Next Meeting</p> <p>Monday 25 October @ 7.30pm in the Clubhouse</p>	