

HIGH WYCOMBE LAWN TENNIS CLUB

COMMITTEE MEETING MINUTES

2 MARCH 2022



Attendees Andy Gibbs, Chair
 Sue Chapman, Secretary
 Alan Gates, Treasurer
 Adam Smith, Junior Representative
 Maggi Newcombe, Off-Peak Representative
 Clare Smith, Membership Secretary
 Ross Murray, Head Coach
 Carolyn Nye, Social Secretary
 Mike Nye, Committee Assistant
 Josh Blattner, Men's Captain
 Julia Atkins, Ladies Captain

	Action
The Chairman welcomed Julia Atkins, Ladies Captain, to the Committee.	
Minutes of Last Meeting The minutes of the Committee Meeting held on 12 January 2022 were approved for circulation to the Trustees.	SC
Marketing / Social Media RM and CS will liaise with Sam Martin to promote the club and membership on social media for the new season.	RM/SM/CS
Clubhouse Improvements Chairs Tub chairs were purchased but some were found to have dirty marks and water stains. There was also a question over the strength of the legs. Initially a discount was negotiated but it was finally decided to return the chairs for a full refund. It was agreed that the budget needed to be higher, up to £2k, to ensure the club can buy a quality product that will last. MNy will look for suitable chairs. When the chairs have been purchased the club can look again at whether to get new curtains and cushions. Coffee Machine AS advised that a robust, good quality, coin-operated coffee machine, either table top or free standing, would cost in the region of £1,200-£1,500. The machine would be plumbed-in to the water supply and would only need filling with coffee. Some machines are also self-cleaning. AS will circulate details of suitable machines.	MNy AS

<p>Mid-week Day-time Social Session</p> <p>RM will send out an email to members to assess the viability of the session, which was requested in the membership survey. The session will be held on Wednesday mornings.</p>	<p>RM</p>
<p>River Maintenance</p> <p>The River Wye has been undergoing maintenance and we will need to dispose of the debris left on our bank. MNy will order a large skip and Guy Foster will be asked to organise a working party to deal with the river debris and also move the accumulated garden waste, tree branches etc in the far corner by the old shed.</p>	<p>MNy / AGi / GF</p>
<p>Car Park</p> <p>The trees and bushes underneath with toilet windows have been removed and the ground covered with small stones. CN advised that good quality, heavy wooden planters would cost in the region of £150 each and that we would need three. A budget of £500 was agreed to cover the cost of planters, compost, seeds and plants.</p>	<p>CN</p>
<p>Membership Survey</p> <p>A summary of the results still needs to be posted on the website and the membership will be advised by email.</p>	<p>AGi / SC / AGa</p>
<p>Volunteer Survey</p> <p>Following the email sent to potential volunteers, Jane Crabb has agreed to help Rod Kettle with gardening tasks as and when required. Jane will also monitor clubhouse cleaning supplies etc. and advise when they need purchasing.</p>	<p>JC</p>
<p>HWLTC 75th Anniversary - Saturday 25 June</p> <p>Plans for the anniversary garden party will be discussed in a future meeting.</p>	
<p>Membership Update</p> <p>CS reported three new members have recently joined and RM has carried out assessments. Another enquiry has been received this week.</p>	
<p>Membership Renewals</p> <p>Emails will be sent out next week with a request for payment by 31 March 2022.</p>	<p>CS / AGa</p>
<p>Coaching Update</p> <p>JB left the meeting while this item was discussed.</p> <p>RM has had a difficult first year trying to establish a good working relationship with the existing coaches and build on the junior and adult coaching programmes. It has also been difficult for RM to recruit another coach to work with him due to uncertainty over the hours a new coach would be offered for individual and group coaching. Coaching enquiries are increasing and ideally RM needs an experienced, qualified coach and a Level 1 assistant coach. RM said that in order for him to be able to continue as Head Coach he would need to have complete authority over all coaching issues. All group coaching, including Sunday mornings and Thursday evenings, will become part of the coaching programme. RM will also assume full responsibility for hiring coaches or dispensing with the services of coaches. RM stressed his preference was for the current coaches to step up and work as a team, helping out with programme coaching as and when required as well as coaching their own individual clients. The committee members present pledged their full support for RM and any decisions he makes regarding coaching and the coaching team.</p>	

<p>A.O.B.</p> <p>Quiz Night</p> <p>The quiz night is on 18 March and 33 people have signed up. Ideally, we would like at least 40. An email reminder will be sent to members.</p> <p>Juniors</p> <p>The club is receiving a lot of enquiries regarding junior membership and coaching. It was agreed that children under 8 would no longer have free membership but would be required to pay a small fee of £10 pa. Requests for payment will be sent with renewals.</p> <p>Ladies Team Coaching</p> <p>JA requested a contribution from the club towards ladies' team coaching. It was agreed the club would pay the same as in 2021 - £122.50.</p> <p>LED Floodlights</p> <p>The cost of electricity soaring. Whilst the club's energy costs are currently approx. £2.5k pa it is anticipated they could increase to £6k+ pa when our fixed rate deal ends in the summer. It was suggested, therefore, that it would be prudent for the club to consider installing LED floodlights as soon as possible as they use half the electricity as the current floodlights. They are also much brighter and are instant, not requiring time to warm up. LED bulbs will last at least 20 years if our use of the floodlights remains steady. The estimated cost is £7k + VAT per court, approx. or £24k for a block of three. We would retain the existing meter boxes. The committee agreed that changing all six floodlights at once would drain the finances too far, especially as the clay courts are likely to need replacing in 2-3 years' time. It was further suggested that as the bulbs on the clay courts are oldest and those courts will be resurfaced soonest, the floodlights on the clay courts should be replaced first. It was agreed that AGi will approach member Ben Hatton, who works in commercial lighting, for a quote. A decision on whether to proceed in time for the winter 2022/23 season will be made after membership renewals have been received, when we will have a better idea of available finance.</p>	<p>CN / AGa</p> <p>CS / AGa</p> <p>AGi</p>
<p>Date of Next Meeting</p> <p>Monday 4 April 2022 @7.30pm</p>	