

## HLTC EVENT DELIVERY PLAN – COVID-19 – AMERICAN TOURNAMENTS

Name of event	American Tournament	Location	Hillside LTC
Description of event (e.g. Competition, Club Night)	Fun tournament for club members	Size of the event	Up to 30 participants
Date	Sunday 15 <sup>th</sup> August	Timings	2.30pm until around 5.30pm
Event co-ordinator	HLTC Chairman	Event staff	N/A
Before the event	<p><b><i>How will you design the event timetable to ensure social distancing is maintained at all times?</i></b></p> <p>All other court bookings will be suspended during the tournament.</p> <p><b><i>What will you put in place to minimise encounters between people?</i></b></p> <p>One-way movement will be implemented around the clubhouse, to and from the entrance gate. All attendees will be reminded of the need for social distancing by email and posters. The clubhouse windows and doors will be left open for ventilation and contact points wiped. Committee members to remind people of these restrictions during the tournament.</p> <p><b><i>How will you brief participants in advance of the event?</i></b></p> <p>Participants will be briefed via the club email system and the website.</p>		
During the event	<p><b><i>How will you ensure that participants and parents/guardians can remain socially distanced at all times?</i></b></p> <p>Only those taking part will be present. All tennis players will be playing doubles and asked to keep apart both while playing and in between sets.</p> <p><b><i>How will you limit shared use of equipment (i.e. rackets,)?</i></b></p> <p>No shared equipment will be used. The club will only supply tennis balls and people will be reminded to sanitise after play.</p> <p><b><i>What precautions will you put in place to ensure good hand hygiene from participants?</i></b></p>		

	<p>All participants are asked to bring their own hand sanitiser and use it regularly. A hand sanitiser dispenser is installed at the entrance to the club and hand sanitiser is also available at the entrance to each court. All participants will be reminded of the need for hygiene and suitable posters will be displayed. Soap, water and paper towels are available for anyone using the toilets in the clubhouse.</p> <p><b><i>How will you manage any rain delays?</i></b></p> <p>In the event of rain participants will be asked to go home.</p>
<b>After the event</b>	<p><b><i>How will you ensure that participants can safely leave the site in a socially distanced way?</i></b></p> <p>A one-way system is in place around the clubhouse, to and from the entrance gate.</p> <p><b><i>How will you clean any equipment (i.e mini tennis nets, orange lines and scoreboards)?</i></b></p> <p>The only communal equipment will be for the tennis nets and tennis balls (participants will be reminded to sanitise hands after playing).</p>