

HLTC EVENT DELIVERY PLAN – COVID-19 – LEAGUE MATCHES

The Government has published detailed [guidance on organising outdoor sport and physical activity participation events](#), which can help venues, officials and organisers facilitate events such as recreational competitions, social play events and club nights. The LTA recommends that in line with this guidance, all event organisers complete a COVID-19 delivery plan using the latest LTA COVID-19 Guidelines. Look at how these might apply to your event and complete the table below. This template is to be used as a guide to help delivery your event.

Name of event	Club League Matches	Location	Hillside LTC
Description of event (e.g. Competition, Club Night)	Southport & District Tennis League Matches	Size of the event	16 players at each match (8 for Autumn League) A small number of spectators may also be present
Date	Evenings or weekends every week. Number of weeks and dates to be decided by the League Committee.	Timings	Variable each week
Event co-ordinator	HLTC Selection Committee, HLTC League Rep. and Club Chairman.	Event staff	HLTC Selection Committee, HLTC League Rep., Club Chairman.
Before the event	<p><i>How will you design the event timetable to ensure social distancing is maintained at all times?</i></p> <p>Four (or 2) adjacent courts to be allocated for the 16 (or 8) team players. Courts booked in advance by Chairman.</p> <p>One-way entry and exit system in place round the clubhouse. A small number of spectators will be allowed but will be encouraged to socially distance.</p> <p><i>What will you put in place to minimise encounters between people?</i></p> <p>One-way movement will be implemented around the clubhouse, to and from the entrance gate. All attendees will be reminded of the need for social distancing by email, posters, signs and verbal reminders.</p> <p><i>How will you brief participants in advance of the event?</i></p> <p>All players notified of fixtures and rulings by Southport & District League. Team captains notify players of home team and captains of opposing teams.</p>		

<p>During the event</p>	<p><i>How will you ensure that participants and parents/guardians can remain socially distanced at all times?</i></p> <p>Only those taking part and a small number of spectators will normally be present. All tennis players will be playing doubles and asked to keep apart both while playing and in between sets.</p> <p><i>How will you limit shared use of equipment (i.e. rackets,)?</i></p> <p>Only the tennis balls, supplied by HLTC, will be shared but will be kept within the 4 (or 2) adjacent courts. Players will be reminded to use the sanitiser on entering and leaving courts. They will also be encouraged to bring their own.</p> <p><i>What precautions will you put in place to ensure good hand hygiene from participants?</i></p> <p>All participants are asked to bring their own hand sanitiser and use it regularly. A hand sanitiser dispenser has been installed at the entrance to the club and hand sanitiser is also available at the entrance to each court. All participants will be reminded of the need for hygiene and suitable posters will be displayed.</p> <p>If the clubhouse is opened then door and windows will be kept open for ventilation. Soap, water and paper towels are available for anyone using the toilets in the clubhouse.</p> <p><i>How will you manage any rain delays?</i></p> <p>In the event of light rain, play will continue and spectators will be advised to wait in the clubhouse but asked to keep apart and doors/windows will be kept open for ventilation. In the event of heavy rain, the match will be postponed/drawn and players will depart.</p>
<p>After the event</p>	<p><i>How will you ensure that participants can safely leave the site in a socially distanced way?</i></p> <p>A one-way system will be in place around the clubhouse, to and from the entrance gate.</p> <p><i>How will you clean any equipment (i.e. mini tennis nets, orange lines and scoreboards) tennis nets and participants will be asked to wipe them down with supplied wipes when leaving?</i></p> <p>Balls will be collected by the home team and given to the Captain. Players will be reminded to use sanitiser after the match has ended.</p>