

HLTC EVENT DELIVERY PLAN – COVID-19 – JUNIOR CLUBNIGHT

Name of event	Junior Clubnight	Location	Hillside LTC
Description of event (e.g. Competition, Club Night)	Junior Clubnight – social and competitive tennis	Size of the event	Maximum of 30 children from 17 th May
Date	Fridays commencing Friday 16 th April 2021	Timings	4.30pm to 6pm
Event co-ordinator	Cathy Kenny	Event staff	Various volunteers
Before the event	<p>How will you design the event timetable to ensure social distancing is maintained at all times?</p> <p>Designated courts have been booked for the session and are separate from courts used by other club members.</p> <p>What will you put in place to minimise encounters between people?</p> <p>One-way movement will be implemented around the clubhouse, to and from the entrance gate. All attendees will be reminded of the need for social distancing by email and posters. Committee members to remind people when present during mix-in sessions. If the clubhouse is used then windows and doors will be kept open for ventilation and contact points will be wiped after use.</p> <p>How will you brief participants in advance of the event?</p> <p>Participants will be briefed via the club email system and the website.</p>		
During the event	<p>How will you ensure that participants and parents/guardians can remain socially distanced at all times?</p> <p>Only those taking part will be present. All tennis players when playing doubles will be asked to keep apart both while playing and in between sets.</p> <p>How will you limit shared use of equipment (i.e. rackets,)?</p> <p>No shared equipment will be used. The club will not supply any rackets or tennis balls.</p> <p>What precautions will you put in place to ensure good hand hygiene from participants?</p> <p>All participants are asked to bring their own hand sanitiser and use it regularly. A hand sanitiser dispenser will be installed at the entrance to the club and hand sanitiser is also available at the entrance to each court. All participants will be reminded of the need</p>		

	<p>for hygiene and suitable posters will be displayed. Soap, water and paper towels are available for anyone using the toilets in the clubhouse.</p> <p><i>How will you manage any rain delays?</i></p> <p>In the event of rain participants will be asked to go home and not to shelter in the clubhouse.</p>
After the event	<p><i>How will you ensure that participants can safely leave the site in a socially distanced way?</i></p> <p>A one-way system will be in place around the clubhouse, to and from the entrance gate.</p> <p><i>How will you clean any equipment (i.e mini tennis nets, orange lines and scoreboards)?</i></p> <p>The only communal equipment will be for the tennis nets which will be cleaned by the Junior Coordinator.</p> <p><i>How will you prevent large groups from congregating after the event?</i></p> <p>All participants will be asked to leave as soon as they have finished playing.</p>