

HLTC COACHING RISK ASSESSMENT – COVID-19 – GIRLS GROUP COACHING

We recommend that all coaches / venues complete a Covid-19 specific risk assessment. We have initially populated this template risk assessment for you by including a sample entry related to the spread of Covid-19 and to illustrate what is expected. Look at how this might apply to your business / coaching sessions, continue by identifying the hazards that are the real priorities in your case and complete the table to suit your venue. This template is to be used as a guide to completing a full risk assessment at your venue in order to safely open up your courts.

Name of Venue / Coaching Business: Hillside Lawn Tennis Club		Name of Risk Assessor: Chris Johnson		Activity Being Risk assessed: Girls Coaching Sessions (Sundays 9am to 10am and 10:15am to 11:15am)		Risk Assessment Date: 30/9/2021	
What are the hazards?	Who might be harmed	Controls Required	Control measures to be taken	Action by who?	Action by when?	Done	
Spread of Covid-19 Coronavirus	Coaches, participants in coaching, parents or other spectators	<i>How will you design the timetable to ensure social distancing is maintained at all times?</i>	Number in the sessions are capped at 6 for both quality control and COVID safety reasons. This will be maintained and should minimise the risks. Parents are well briefed and very respectful of the space for others.	Coach and parents	Each week	01/07/2020	
		<i>What will you put in place to minimise encounters between people?</i>	The club already has a one-way system and we adhere to this. Parents encouraged to ensure kids have made a trip to the bathroom before arrival and kids only to go in one at a time when essential. The second session many of the kids arrive independently now as they are older which reduces the churn of parents to just one, those that are dropped by parents cross from the car park on their own or their parents don't enter the club but release them at the gate.	Coach	Each week	01/07/2020	
		<i>How will you brief participants in advance of the event?</i>	Text/Phone calls	Coach	N/a	01/07/2020	

What are the hazards?	Who might be harmed	Controls Required	Control measures to be taken	Action by who?	Action by when?	Done
		<i>How will you ensure that participants and parents/guardians can remain socially distanced at all times?</i>	One way system – sessions planned to allow participants maximum space between themselves and others (markers where appropriate etc) parents briefed and advised on the need to stay distanced.	Coach, Participants, parents	N/A	01/07/2020
		<i>How will you limit shared use of equipment (i.e. rackets,)?</i>	All Participants have their own racquets, balls fed in by the coach, no other equipment used is touched/shared by children (markers etc only handled by the coach and locked away between sessions)	Coach, parents, participants	N/A	01/07/2020
		<i>What precautions will you put in place to ensure safety for participants during the event, including good hand hygiene?</i>	Hand gel available at the club and parents bringing gel for their own children. Club introduced one-way system for clubhouse etc, parents keeping a social distance during sessions and not on court. Instructions issued that only one person is to be in the changing room/toilet at any one time.	Parents, participants, coach	Each Week	01/07/2020
		<i>How will you manage any rain delays?</i>	If mild inclement weather we play through – more severe weather sessions will be cancelled and resume the following week	Coach, parents	Each Week	N/A

What are the hazards?	Who might be harmed	Controls Required	Control measures to be taken	Action by who?	Action by when?	Done
		<i>How will you ensure that participants can safely leave the site in a socially distanced way?</i>	Children and parents from the first group follow the one-way system and the group size is small which means social distancing is easily achieved. Children for the following sessions are older and tend to arrive slightly earlier and enter the club itself on their own as parents see them in from the park or they have arrived on their own. To avoid crossing at the gate, they wait safely away from other parents/children in the first group and only enter the court when the first group leaves the playing area. Parents from group one can disperse without risk of crossover.	Coach, parents	Each week	N/a
		<i>How will you clean any equipment (i.e mini tennis nets, orange lines and scoreboards)?</i>	Disinfectant wipes	Coach	Each Week	N/a
		<i>How will you prevent large groups from congregating after the event?</i>	Staggered start/finish times for sessions (15 minutes) to prevent crossover – group sizes are max of 5 so this will help control numbers of people present.	Coach	Each week	N/A
		<i>Anything else?</i>	N/a			