

ANNUAL GENERAL MEETING

7.30pm Monday 25/04/22 - HTC Club House

1. Apologies

Mark Handford
Heather Hill
Val & Ian McCarthy

2. Minutes of the 2019 AGM

Due to the length of time that had passed between this AGM and the last one, which was held in 2019, the Chairman gave a quick recap of the 2019 Minutes. Minutes of the 2019 AGM were accepted without amendments.

3. Matters Arising

To save money we thought that we could trim the hedges ourselves. However, it was decided that it was simpler to get it professionally done. Dave Ford suggested that we should ask other people to quote, and suggested Ben Rogers as one alternative.

4. Chairman's Report

The Chairman gave his report and stated that there was a vacancy on the committee for a Club Secretary, currently Ginette is the minutes secretary, but this is not a committee position. Anyone interested in this role should contact Tony Barfield. It was also noted the Ian McCarthy and Yvonne Welbourne had joined the Committee recently. It was reported that the courts had been upgraded and lighting improved. There had been good growth in the junior side.

5. Treasurers Report

The Treasurer delivered the financial report:

Subscription receipts were lower due to the amount of time that we couldn't play due to COVID.

90% of the membership live in Houghton.

COVID grants totalled £10k in 2020 and £20k in 2021

Savings had been made on broadband

Payment made to sinking fund of £3k

£62k at the end of 2021, and even with the Court replacement and bench replacements we still have just under £25k.

7 family memberships have not been renewed. Currently 83 members paid, we get a few new members each year.

Still need to advertise for members as 83 is not enough.

Report goes in Houghton News and it was suggested that another leaflet drop could be made.

Also could look at Billesdon for additional members, could use Billesdon District News to

advertise or the local trade booklet. Last year's focus was on big projects, so now we need to look at attracting new members.

HTC accounts have been independently audited and signed off by Howard Edmunds the auditor.

There were no questions for the Treasurer.

6. Match Secretary's Report

Entered lots of teams and struggled, partly due to Covid. Down to two men's teams because of injury. Lack of new members that wish to pay in teams. I thought that coaching would rope more people in, but we have the same list for the Vets Team as the Men's Team, and it's the same for the women's teams. Currently 2 Men's, 2 women's and 2 vet's teams. If we had just one team that means that only 6 can play. We will try this year to have two teams. It was promoted when we had the practice sessions which we don't have now, it's a problem with people having to commit to every match. Ladies Vet's won most matches, a membership drive may help.

7. Safeguarding Report

Six risk assessments have been done for this year, the condition of the paving slabs were highlighted.

DBS checks are up to date.

All policies and procedures are up to date and there have been no safeguarding issues. The coaching company that we are using are responsible for the own DBS, because children are now involved, the contract states that coaches have to be compliant. I look like the kids are loving it.

A bumped-head form is required and an icepack alternative is to be looked into. Parents need to be advised if there is an incident. Pat to look into this and ascertain what George does. As reactions may be later, we need to be able to look back at any incident.

It was noted that the coaching company had stated that they could attend a Committee Meeting.

8. Update of Club Constitution

It was reported that a change was made when we moved to online banking.

Previously two people had to sign-off transactions, now only one primary user is required, this was changed in 2019.

A change was required to the Admission of Members policy. The Constitution stated that every application for membership should be ratified by the Committee, which was not very welcoming and needed to be change in order to access '106' money, as requested by the Parish Council.

Parts of Section 5 need to be looked at 5.1.1 mentions either sex, and there is a typo which states sexual 'organisation', rather than 'orientation'. Also, requiring consideration is the wording regarding membership dissolution.

It was noted that it was good practice to list changes made and when the next review is to be carried out. Maybe an alternate year review to pick up any anomalies.

It was also noted that it may be useful to add in a clause about virtual meetings.

9. Committee 2020-23

The current Committee is:

Tony Barfield (Chair and Club Secretary)
Steve Goodman (Hon Treasurer)
Alun Rees (Match Secretary)
David Ford
Pat Ford (Safeguarding lead)
Valerie McCarthy
Ian McCarthy
Yvonne Welbourne (recently co-opted)
Ginette Barnett (meetings secretary but not a committee members)

Members elected and re-elected:

Yvonne Welbourne for committee member – proposed by Juliette ??, seconded by Nicola Joyce
Val McCarthy for committee member – proposed by Pat Ford, seconded by Juliette
Alun Rees – proposed by Steve Goodman, seconded by Dave Ford
Steve Goodman – proposed by Dai ???, seconded by Alun Rees

It was noted that the Committee position of Secretary was vacant, anyone interested in the position should contact the Chairman, Tony Barfield.

10. Any Other Business

Dave questioned whether titles and roles should be confirmed, noted that Ian now needed a role, since the court funding had been completed.

Alun said he had been discussing updating the info sheet with Steve including Committee and coaching info.

Agreed that feedback from coaching had been good.

Questioned whether HTC website has a link with LTA and whether LTA was updated – to be investigated.

11. Close AGM

The Chairman officially closed the AGM.