



Minutes of the Annual General Meeting of the Hovingham Tennis Club held at 7pm on Tuesday 5 March 2024 in the Community Room of The Worsley Arms Hotel, Hovingham

Present: Rich Kettlewell (Chairman), John Sutherland (Treasurer), Dee D'Alessio (Secretary), Sue Allen, Fiona Bennett, Louise Dwyer, Sam Kettlewell, John Marsh, Murray Stewart, John Sugarman, and Marie Louise Willsher.

The commencement of the meeting was delayed by 35 minutes while a Hovingham resident, who is not a member of the tennis club, expressed concerns about access to the Club's court. After he expressed his concerns, he was asked to leave so the AGM, which is for members of the tennis club only, could begin. The meeting commenced at 7:35pm.

1. Apologies: Liz Benson, Fiona Cundall, Lin Dyson, Pauline Henley, David Lis, Trish Mullen, Anne Pearson, Wendy Ryan, Susan Wainwright, and John Wilkinson.

2. Minutes of the AGM 2023: Copies of the 2023 minutes were distributed via email prior to the 2024 AGM to reduce our carbon footprint. The agenda was circulated. The minutes were unanimously agreed as a true record. Proposed by JS, seconded by MS.

3. Chairman's Report:

- Copies were circulated at the meeting and will be made available with the minutes for those not at the meeting. The report was briefly discussed.
- The Report encompassed the Membership and Club Officers, Coaching, Safeguarding, Club Social Tennis, Social Pickleball, Court Maintenance, Ball Machine, the Hovingham Village Market Café, and the Club Christmas Dinner.
- Also discussed during the Chairman's Report was Damian Galloway's LTA Accreditation.
 - Action: The Committee to double check that Damian's Accreditation is up to date as his LTA Accreditation is up for renewal on the 17th of March.

4. Treasurer's report:

Copies of the accounts were circulated.

The Financial Year [FY] runs from 1st January to 31st December. Income and expenditure for FY 2023 are summarised below on the next page.



Hovingham Tennis Club Accounts - FY 2023

[1st January 2023 to 31st December 2023 inc]

01 March 2024

Income [£.p]		Expenditure [£.p]		Membership		
Total Brought Forward [Current a/c]	1,123.36	Bank Charges	60.40	Type	Nos	Persons
Total Brought Forward [Saving a/c]	14,849.30	Court Maintenance	580.80	Family	8	36
Casual Court Use	73.14	LTA Registration	135.00	Couple	12	20
Net Interest Savings Account	231.38	Pickleball	154.80	Adults	31	31
Subscriptions	2,305.27	Hovingham VH charge	75.00	Total	51	87
Hovingham Market Café ¹	691.99	Refund on subs	10.00			
Recycled tennis balls	38.90					
Pickleball	389.00					
Total Income	19,702.34	Total Expenditure	1,016.00			

Membership Fees 2023 [£.p]	
Family	65.00
Couple	65.00
Adult	45.00
Adult [winter]	30.00
Student [FT]	20.00

Total Income	19,702.34
Total Expenditure	1,016.00
Balance	18,686.34

Balance Current Account [31/12/23]	2,107.66
Balance Savings Account [31/12/23]	16,580.68
Club Value Carried Forward	18,688.34
Club Value end of FY 2022	15,972.66
Change over 2022 FY	14.5%

Notes on Income

¹Net of expenses [Bacon/sausages @ £110.00; Bread rolls @ £59.50; Sundries @ £22.81 = **Total £192.31**]

For the FY 2023, total Club funds showed an increase of **14.5%** over 2022, with a total of **£18,688.34p** at year end. This was split between *Current* account of **£2,107.66p** and *Savings* account of **£16,580.68p**.

The state of these two accounts [as of 3rd March 2024] is *Current* a/c **£685.66p** and *Savings/ac* **£18,138.72** a total of **£18,138.72**.

Points of interest for FY 2023:

1. Key *Income* sources:

- Subscriptions **£2,305.27p**
- Hovingham Market Café **£691.99p**
- Pickleball activities **£234.20p**
- Interest from *Savings* Account **231.38p**
- Casual court use **£73.14p**
- Recycled tennis balls **£38.90**
- Key *Expenditure* sources
 - a. Court Maintenance [Cleaning and moss treatment – first year of a 3-year commitment/contract] **£580.80p**
 - b. LTA Registration [including insurance and LTA benefits] **£135.00**
 - c. Bank Charges **£60.40p**



Current Membership fees [1st April to 31st March 2023/24] are:

Membership Type	Cost [£]
Adult	45.00
Couples	65.00
Family [2+2 U16]	65.00
Full-time Student	20.00
Adult Winter Membership	30.00

During FY 2024 it is anticipated that the court will be re-painted and relined at an estimated cost of £3,750. No additional major works or expenditure are anticipated at this stage.

Discussed was an additional income source of £150 from Yorkshire Tennis, this was for joining the association.

John is also going to look at banks or building societies that offer club accounts with higher returns. Dee suggested Dudley Building Society as another tennis club in the area has just completed this exercise. Dudley is offering 4.5%.

Acceptance of the accounts was proposed by RK, seconded by FB.

6. Community Cafe:

- Murray reported that the 2023 Community Café, run by the tennis club, was a success earning the club just under £700 with 555 people coming to the market despite the poor weather and the clash with the Malton Market. The first Saturday in December will always clash with the Malton Market.
 - The introduction of the card machine was hugely successful.
- For 2024, the tennis club will run one of the markets in November. It has been agreed by the organisers that everyone will move forward a month each year so to disperse the 'good' dates around evenly.
- It was discussed that three-hour shifts in the café can be a bit tedious, so Dee will ensure that the 'Call for Volunteers' email goes out earlier so that we can get more volunteers to spread the responsibilities. It was also suggested that tasks were rotated amongst volunteers, as some were more strenuous/arduous/unpleasant/difficult than others.
- Thanks were given to all the bakers, cooks, and soup-makers. Special thanks were given to the thankless task of clean-up. Without all these inputs success would be impossible.

7. Court Maintenance:

- The court will require repainting in the spring of 2024. For one week in May, date to be determined, the court will be closed for this.
- Repairs for root damage on the side closest to the horse's field will also take place during this time.

8. League Tennis:

- Men's Hovingham League Tennis: Over the last couple seasons there has not been a Men's Hovingham League due to lack of participation from surrounding clubs.
 - Action: Dee to check with Hovingham Organising Committee to see if the Men's League will go forward for 2024. If so, John Marsh has volunteered to organise for Hovingham.
- Mixed Hovingham League Tennis: Hovingham Tennis club has not entered a team into the Hovingham League in quite some time. Coxwold and Terrington are struggling to field a team for the 2024 season. The idea is being considered of merging three clubs into one team if we can get enough participation from all three clubs.
 - **CoxTerringHam** would be a united team that would participate in the Hovingham League, pulling players from all three clubs to field one team for the league.



- The league plays on Monday evenings, running from mid-April through the beginning of August.
- If you have any interest in playing, please email Dee at dianadalessio@me.com.

9. Thursday Club Nights (Summer season):

- Marie Willsher has graciously offered to continue to run Thursday evening tennis.
- If Pickleball Tuesdays continues at Terrington, Club Nights will run on Thursday evenings.

10. Coaching Contact/Availability:

- The club currently has two coaches that offer coaching at Hovingham.
 - Damian Galloway
 - Mark Franklin

11. Membership Fees:

- Membership Fees will remain unchanged for the 2024/25 season.
 - All in attendance were in favour.
- By unanimous consent, the Committee was re-elected to serve another year.

12. Any Other Business:

- a. Use of Hovingham Tennis Court: Access to Non-Members Proposal
 - i. It was proposed by the Committee that the use of the court by non-members should continue, but we need to formalise the booking process for a number of reasons:
 - 1st. Situations have arisen where members who have booked the court through *Clubspark*, find non-members on the court, who innocently have handed money over at the Worsley or Village Store in the belief that this will secure them the court.
 - 2nd. The Club is insured (through the LTA) and sets out court use conditions to protect our Insurers. For instance, players are responsible for assessing court conditions in weather that is suboptimal (cold, damp or even too hot).
 - 3rd. The Club has safeguarding policies which set out court access rules for Children and anyone with special educational needs and disabilities (SEND).
 - 4th. Giving open access to everyone without, as a minimum, taking their details and drawing their attention to the Rules and Regulations associated with the court is negligent. It clearly clashes with the Safeguarding promises we have made to the LTA and the basic safety guidance our Insurers expect. And of course, it makes a mockery of a system where Club members are asked to book the court online (and may find it already occupied by someone when they arrive).
 - ii. Solution: Non-members should continue to have access to the court but should book the court through the *Clubspark* system. This solves all the problems listed above as well as:
 - 1st. We will have a record of who is booking the court (name and address).
 - 2nd. It becomes impossible for them to book a court that has already been booked by a member (or indeed another non-member).
 - 3rd. At time of booking, we can draw their attention to the court rules and regulations.
 - 4th. They will pay electronically online (thus no cash payments) which reduces work for both the Secretary and Treasurer.
 - iii. The Committee proposed charging non-members £10 for a 2-hour session. For a family of four, this is a cheap holiday activity when compared to other attractions in the area and is in line with other local tennis Clubs.
 - iv. For non-members invited to play on a court already booked by a Club member, the charge will be £5. The member, who has booked the court, will be responsible for assessing court conditions, ensuring the non-member (guest) is properly attired (tennis shoes are a must) and plays/acts in accordance with club policies.
 - v. *Sensible use exception*: If a member wants to try and entice a non-member to join the Club by inviting them to play once or twice (in total – this is not an annual allowance), then they are allowed to join them on court without charge. Likewise, if a member has out of town



guests to stay for the weekend and they want to play tennis with them, they are not expected to collect £5 from them. This is one of the privileges of Membership.

- vi. This was proposed by the Chair, seconded by JS, unanimously voted in favour for by all those in attendance.
- b. Pickleball Lines:
 - i. Our already heavily booked tennis court in the summer evenings lends us to a discussion about another outside source for pickleball on summer evenings due to the increasing popularity of pickleball with our membership, instead of just adding pickleball lines to our existing tennis court.
 - ii. Murray has discussed with Slingsby to see if we can add pickleball lines to their courts, we would cover the costs (£300-£500) to mark the courts. Waiting for approval from the Social Club.
 - iii. Murray to investigate whether the Village Hall will be re-surfacing the carpark, and if so, can we add pickleball lines and utilise that in the summer evenings when the carpark is rarely used.
- c. Ball Machine:
 - i. Louise Dwyer discussed that the last few times that she accessed the ball machine, the shed was very wet, and she raised concerned about the health of the ball machine if it remains in those conditions.
 - ii. Action: Murray to investigate the conditions of the shed and look for possible alternatives for the housing of the ball machine or to upgrade the current conditions of the shed.
- d. Compliments to the Committee:
 - i. Fiona Bennett complimented the current Committee on the running of the Tennis Club after taking over for herself and Murray.

The Chairman thanked all those that attended and closed the meeting at 8.55pm.