



# HULL YPI COACHING POLICY

## JULY 2020

References to “”, “we”, “us” and “our” should be construed as references to YPI.

Only coaches affiliated with the YPI Tennis Club may provide and charge for coaching services. Use of baskets of tennis balls is restricted to these coaches only. Only these coaches can book courts in advance for individual coaching lessons. Any person caught coaching at the YPI that is not affiliated with our club. Will be asked to leave and may be reported to the LTA.

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## GROUP COACHING: COURSES, SQUADS & CAMPS

- Registration should be completed prior to the course start date.
- Payment must be made upon registration to secure a place.
- Places are sold on a first-come first-served basis. Priority booking may be offered to all players already registered onto programmes that are frequently oversubscribed.
- Consent information is required for all junior programmes. Online registration is the best way of ensuring that current consents and preferences are captured on our records.
- Once the maximum number of attendees is reached, a waiting list might be created and customers will be contacted if places become available.
- If a course is undersubscribed and cancelled, the Senior Coach/Centre staff will suggest alternative arrangements to attendees.
- Selected courses may be made available for purchase on “pick and choose” basis.
- A missed session may be replaced only with another suitable session at the sole discretion of the Senior Coach. The arrangement must be made in advance.
- Missed sessions may not be transferred to weekend drop-in sessions.
- Missed sessions will not be credited unless there are exceptional circumstances e.g. doctor’s note.
- Junior Camps will run for the scheduled time irrespective of the weather. Play will continue in inclement weather at the coaches’ discretion. If necessary, coaches will utilise wet weather resources to aid off court learning.
- Players must inform the Senior Coach of any medical condition or disability which may be relevant to the person booked into an activity. Players must also notify us of any change or deterioration of any such medical condition or disability. We will keep this information confidential and handle such issues with discretion as per Data Protection Act 2018. It is our priority to include any such individuals within the scheduled courses wherever possible, but we reserve the right to refuse the booking if we are unable to accommodate the requirements of any individual.
- We reserve the right to refuse entry to a course or advise a more appropriate session if any participant is found not to be of the correct age/ability, or is unable to complete a course due to being in the incorrect age/ability group.
- We are unable to accept replacements of players in lieu of your booking.
- In exceptional circumstances and where camp/course capacity allows it; the Senior Coach and staff may authorise for an attendee to transfer the reservation to/from another term. An administration fee of £10.00 per transaction may apply.
- Please refer to the Cancellation Policy for any cancellations information.

## GROUP COACHING: DROP-IN SESSIONS

- Places are sold on a first-come first-serve basis to the maximum number of places advertised.
- Payment for drop-in sessions must be made upon booking online.
- A limited number of places for drop-in sessions is available for bookings up to 7 days in advance

- All drop-in sessions can be booked one day in advance by all other players.
- The coaching staff and Centre staff will advise an attendee of a more appropriate session or have the right to exclude them from a session if they are not the right standard.
- Where a player fails to arrive for a pre-booked drop-in session, their space might be re-sold after 15 minutes of the session starting.
- 50% of places for junior drop-ins is offered in blocks of session during term times.
- Please refer to the Cancellation Policy for any cancellations information.

## JUNIOR COACHING

- All children booked onto junior courses and camps are fully supervised, but we cannot supervise children using the courts at other times.
- All children booked onto junior courses and camps must bring appropriate weather protection on court at the beginning of the session. They are not permitted to leave the court without permission from the coach.
- Permission for children to be released and go home alone must be given in writing. If written permission is not received and contact cannot be made with a parent/guardian, we will keep the child until they are picked up or contact is made. We reserve the right to charge for this supervision at the rate of £5.00 for every 30 minutes.

## INDIVIDUAL COACHING

- Individual coaching sessions are arranged directly with the coach who is exclusively responsible for managing and delivering these sessions.
- Coaches are responsible for attending any session they have arranged.
- Payments can be made directly to the coach. Student responsible for pre booking a court.
- Coaches are responsible for court and facility fees.
- Quality assurance, coaching promise and guidelines are accessible online and on the Centre's noticeboards.
- Any coach who is not contracted by YPI Tennis Club found to be performing coaching will be asked to vacate courts immediately unless by prior arrangement. No court fee refunds will be given to individuals involved.