

RISK ASSESSMENT – COVID-19

Hythe LTC/Advantage Tennis LTD		Name of Risk Assessor: Nick Skelton		Date of Risk Assessment: 14 May 2020		
What are the hazards?	Who might be harmed	Controls Required	Additional Controls	Action by who?	Action by when?	Done
Spread of Covid-19 Coronavirus	Coaches, club volunteers, members, players and visitors to the courts. Vulnerable groups – Elderly, Pregnant workers, those with existing underlying health conditions.	<p><u>Hand Washing</u></p> <p>Hand sanitiser station set up on entry to the tennis club with requests to use before and after using the courts. Hand washing facilities with soap and water also available in the outside toilet. Stringent hand cleaning taking place.</p> <p>One way Entry/Exit system in place.</p> <p>Singles play only/ one to one coaching only. Doubles for members of the same household ONLY.</p> <p>No off-court socialising before or after play.</p> <p>Use own clearly marked tennis balls. If they stray onto other courts, simply kick the ball back or push it back with a racquet. Please do not pick the balls up.</p> <p>Do not change ends.</p> <p>Courts can only be booked online, and play is limited to 1 hour.</p> <p>Court bookings will be staggered with an interim 30 minute gap.</p> <p>Nets will be set to the correct height and the winders removed, as will the benches.</p> <p>The carpark gate will be opened at 9am and locked again at 9pm when play will cease (no floodlight play) The gate will be left open to prevent touching it.</p>	<p>Staff, members, players and visitors to be reminded on a regular basis to wash their hands for 20 seconds with water and soap and the importance of proper drying with disposable towels. Also reminded to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with unclean hands. Tissues will be made available throughout the workplace.</p> <p>To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice - https://www.publichealth.hscni.net/news/covid-19-coronavirus</p> <p>Posters, put up to remind about hygiene standards, social distancing, hand washing procedures.</p> <p>Covid -19 rules published on club website and emailed out to all members.</p> <p>All benches to be removed and stored.</p> <p>Any players taking coaching to be informed of all additional safety rules and procedures.</p> <p>Code on gate changed and kept known only to coaches and committee members.</p> <p>Clubspark booking system changed to allow 30 minute 'buffer' between bookings.</p> <p>Net winders stored in club shed.</p> <p>Coaches to communicate with each other re: opening/closing rota.</p>	Coaching team and tennis club committee	Thursday 14th May and ongoing	DONE

		<p>Enter through the carpark gate and exit through the gate adjacent to the outside toilet.</p> <p>Coaching will be on the designated coaching courts 1 and 5, to allow coaches to monitor and remind people of all additional Covid-19 rules.</p> <p>First Aid Box is in the outside toilet. First Aid will be administered by the coaching team, if present, at their discretion, who are all aware of latest St Johns Ambulance guidelines.</p> <p>Players to bring own full water bottle.</p> <p>The outside toilet will be open. The pavilion will remain closed.</p> <p>Always ensure the 2-metre social distancing rule is observed.</p> <p>Only members who have paid their subscriptions may have use of the courts.</p> <p>Any infringement of these rules will be enforced by closure of the tennis club.</p> <p>Ongoing monitoring of the practicality of these measures and any additional government or LTA advice will lead to changes/updates to these procedures.</p>	<p>Notices put up for 'ENTRY' and 'EXIT'.</p> <p>Coaches have first aid kits with them and a separate first aid kit placed in outside toilet and checked weekly.</p> <p>2-metre areas marked out as a reminder of social distancing measures.</p> <p>Constant monitoring of LTA/Government advice/guidelines and rules.</p>	<p>Coaching team and tennis club committee</p>	<p>Thursday 14th May and ongoing</p>	<p>DONE</p>
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