



Knutsford Tennis Club (KTC) Code of Conduct for Staff and Volunteers

All members of staff and volunteers agree to:

- Prioritise the well-being of all children and adults at risk at all times
- Treat all children and adults at risk fairly and with respect
- Be a positive role model. Act with integrity, even when no one is looking
- Help to create a safe and inclusive environment both on and off court
- Not allow any rough or dangerous behaviour, bullying or the use of bad or inappropriate language
- Report all allegations of abuse or poor practice to the Club Welfare Officer
- Not use any sanctions that humiliate or harm a child or adult at risk
- Value & celebrate diversity and make all reasonable efforts to meet individual needs
- Keep clear boundaries between professional and personal life, incl on social media
- Have the relevant consent from parents/carers, children and adults before taking or using photos and videos
- Refrain from making physical contact with children or adults unless it is necessary as part of an emergency or congratulatory (e.g. handshake / high five)
- Refrain from smoking & consuming alcohol during club activities or coaching sessions
- Ensure roles and responsibilities are clearly outlined and everyone has the required information and training
- Avoid being alone with a child or adult at risk unless in exceptional circumstances
- Refrain from transporting children or adults at risk, unless this is required as part of a club activity (e.g. away match) and there is another adult in the vehicle
- Not abuse, neglect, harm or discriminate against anyone; or act in a way that may be interpreted as such
- Not have a relationship with anyone under 18 whom they are coaching or responsible for
- Not have a relationship with anyone over 18 whilst continuing to coach or be responsible for them

Club Committee Chair : **Bill Jackson** Date: April 2021

Club Welfare Officer : **Sonia Amos** Date: April 2021

An Inspired Facility



This Policy will be reviewed every two years (or earlier if there is a change in national legislation).



Knutsford Tennis Club (KTC) Code of Conduct for Staff and Volunteers

An Inspired Facility



This Policy will be reviewed every two years (or earlier if there is a change in national legislation).