



Following the renewal of Largs Tennis Club's LTA venue registration, all registered venues have been asked to write up Guidance Information for using changing rooms and toilets in a venue that is open to the public. Using the LTA guidelines please read the important information below.

Guidance on using changing rooms & toilets in public area venues

An area where children and adults at risk are most vulnerable can be changing rooms and shower facilities. There can be a number of challenges in this area from limited changing facilities, single room changing/no privacy cubicles, mixed changing, changing used by club and non-club members and age appropriate changing.

Public/private facilities where children and adults have to use the same changing area:

- Any specific changing area concerns should be discussed with the centre management
- Wherever possible, adults should avoid changing or showering at the same time as children/adults at risk – where there are no privacy cubicles and the facilities are communal
- Identify a specific junior/adult shower cubicle or changing area if possible
- Notify parents/carer as part of the event/squad/camp information process that all care will be the responsibility of the individual through parent/carer support
- Children and adults at risk with a care requirement should be supported in changing rooms by parent/carer

Children - Some adults feel uncomfortable about sharing changing rooms with young children, especially of the opposite sex. Where possible use individual cubicles.

Single and family cubicles – If available use single and family changing cubicles with baby changing facilities as many people are uncomfortable with changing in public.

Accessibility - Use an accessible toilet and changing area for people with disabilities which includes a baby changing facility.

Supervision of changing areas:

- Any Largs TC coach or volunteer undertaking regulated work and who may be required to enter communal changing areas should be a member of the Protecting Vulnerable Group (PVG) scheme
- When caring for a child/adult at risk, Largs TC coaches/volunteers should always work in pairs and not to be alone in these circumstances
- If children/adults at risk are uncomfortable changing or showering in public, they should not be pressured to do so, discuss the situation with their parents and consider if alternative provision can be made if appropriate
- In an emergency or due to care requirements, if a Largs TC coach/volunteer has to enter a single gender changing room e.g. a male has to enter a female changing area, or vice versa, another staff member/volunteer adult of the opposite gender should accompany them.

Filming and photography - All film and camera equipment and use of mobile phones in the changing areas is strictly prohibited. Anyone observed taking photos or videos in the changing area should be reported to the police immediately.

