

## **LINCOLN TENNIS ACADEMY FIRE EVACUATION PROCEDURE & FIRST AID**

On hearing the alarm or when instructed to do so, please follow the below instructions:

- Leave via the nearest exit. These can be found at either end of the dome. Proceed to the Assembly point which can be found on the security camera pole in the village hall car park.
- Help any players or spectators needing assistance, but do not delay your own exit by collecting equipment and valuables.
- Ensure the emergency services have been notified (2 calls are better than none)!
- **DO NOT** attempt to fight the fire unless you have been trained to do so.
- **DO NOT** return for any reason until informed it is safe to do so.
- **DO NOT** put yourself at risk.
- **DO** report missing persons when you are safely at the Assembly point.

### **FIRST AID**

- If first aid is needed, all tennis coaches have been trained to assist.
- The First Aid box with the Accident Book can be found in the drawer of the cabinet in the Refreshment Area.