

**Lisvane Tennis Club – committee meeting
Minutes - 30 November 2020**

Present

Geraint Richards, Simon Howe, Jim Allan, Clive Bolton, Caroline Jacobson, Tony Nash, Emma Reid Jones, Juliette Sherrard and Victoria Morgan

Apologies - none

Minutes from last meeting – Jim proposed, Simon seconded

Matters arising

Gate – sorted. TN to see if we can get some money from Transport for Wales.

ERJ has heard back and she's the official covid rep. She is certified as the covid rep. Not had any communication from Tennis Wales around it though. ERJ has changed signage at the club as the older ones were getting a bit discoloured.

Leagues – back to original leagues. Hard to get teams in the winter from everyone. Difficult. Will still think about it next year though.

TG update – we will need someone to volunteer to take on the liaison. ERJ volunteered as she knows David Gow. Agreed.

Query on if we get to 300 members. GR still waiting to hear back from TW.

Half term camps were full, and had to be cancelled.

First Thursdays are currently cancelled, look to relaunch first Thursday in January. (7th)

Twinned with a club in Brazil. But can look to twin with any other clubs.

Relaunch 100 club in 2021.

GR will talk to Matt re: fire risk assessment.

Simon Stokes will be looking into the honours boards in the new year.

Covid

No updates in terms of playing etc.

Track and trace figures - a big thank you to ERJ for doing these – the committee agreed was really useful.

| | Members | Pay to Play | |
|------------------|----------------|--------------------|-----------------|
| July | 800 | 0 | Since 13th July |
| August | 1050 | 10 | |
| September | 1862 | 7 | |

| | | | |
|----------|-----|---|-----------------|
| October | 954 | 7 | to 23rd October |
| November | 734 | 5 | From 9th |

Pay to play – has been a success. Has led to new members joining and not impacting on the members. Agreed it was good for the community too. Possibly Tony could advertise on courts 4/5.

Safeguarding

ERJ has had trouble getting DBS through – we can't register the club until this is done.

Finance

Bank Account £1,203.74
 Pay to Play £ 167.74
 Donations £ 706.07
 (people who chose not to have a subscription refund?)
 Total £2,077.55

Membership

Adults 171
 Juniors etc 112

Total 283

Levy £6,555.00

We'll get a zoom licence as meetings will likely be online for a while longer yet. VM to do.

House and grounds

Gate – new one put in. Thanks to Des to get the gate in and show people what needed doing.

2 issues in relation to gate – TN – can you look into the security of fixture.
 Clive has put the banner back on. Clive will have a look at the post box.

Electrical problems. Carpark light not working and back shutter not working.

Leaves have mainly fallen but needs leaf blowing.

On Wednesday, Courtstall are visiting to give a quote for yearly deep maintenance. To add to the two other quotes we have.

Courts 4 and 5 lock went missing. So replaced.

New cleaner started 7 October. Comes every couple of weeks to do the clubhouse.

Grounds activities – CB put together a job spec for a grounds person to do work on the courts. But no one interested at the moment.

There's been discussion on brushes and drag mats. Simon identified drag/brush...CB ordered one for £130. Will see how they work but they're very good value compared to the green ones.

Membership

286 members

283 paid

104 new members since June.

8 juniors on the coaching programme who have just started.

Potentially 3 to 4 adults and a family interested

1 December – can we offer 3 month memberships? What can we charge? JS will sort.

Committee agreed. And JA will speak to Abbie to see if we can keep all the money (rather than CAC).

Committee decision to discuss the levy. Have a Levy working party – take forwards.

Socials

Christmas jumper session – next week Tuesday, Wednesday, Thursday.

Someone brings some mulled wine/mince pies etc.

In the new year – get Thursdays going again.

GR will take mince pies and mulled wine. 10th and 17th.

Juliette will be 9th and 16th for the wed ams.

ARJ/DC on the 16th.

Juliette will find someone to do Tuesday night.

Wear Christmas jumpers/hats etc. Bit of fun.

But you don't have to.

Will be advertised.

First Thursday will be on the 6th January. SH will organise.

Three other Thursdays – Simon will organise.

We will promote.

We want to make sure all people feel welcome.

Sounds really good to get people mixing in/mixing up.

Simon and Jim will go up in January to be there to facilitate.

Committee

GR will circulate the job roles.

Coaching

Coaching finishes at the start of December. Will restart in February subject to long-term weather and any restrictions.

Small group to think about club champs

CJ to lead on this with a group.

Project planning and priorities for 2021

Des and Angela have stepped down from the committee. We thank them for their service over the past 9/10 years.

Would like to suggest a bottle of wine and bouquet of flowers – committee agreed.

GR will also be standing down. Until the AGM, SH will be chair, and GR will be vice chair. The committee gave a massive thanks to Geraint for all his hard work.

AGM

Big thank you to Will Morgan for producing the end of year video.

We need an AGM by the end of February.

Working party – SH to lead, VM, JA

Need to review all our documents and sign them off. ERJ will download them all, update where appropriate and send round to a group committee people Juliette, Emma, Tony (Clive in the loops, and Simon too for information) for checking. Also need to look at the membership booklet and update as necessary.

Any recommendations signed off by committee or any changes to byelaws signed off by AGM and CAC.

Remind members to sign up to easy fundraising – VM to email as part of the Christmas social invitation.

SH mentioned if there are too many ladders might that impact on the socials. Maybe something to look at and review. Should the committee have oversight of the ladders. Feed in/feed out to get the best things for the club members. Use feedback from members + suggestion boxes etc.

This led to a bigger discussion about our vision and mission.

Open for the whole community?

Under those pillars are objectives – but what are our tactics/strategy.

Need to find out more about our members/new etc. What do they need. What do all our members need.

Pencil in a committee meeting. Monday 25th January.