

**Lisvane (CAC) Tennis Club
Minutes - 25 January 2021**

Hi eliza

Apologies – Caroline Jacobson, Mike Salter

Present

Emma RJ, Juliette S, Victoria M, Simon H, Tony N, Clive B, Geraint R, Jim A

Minutes from last meeting - proposed GR, CB seconded. Approved

Matters arising

The gate

TN – the gate was vandalised over NYE (the chain and padlock was taken, but this was from someone hacksawing through the top two bars of the gate). TN is in contact with Wales and Western Utilities to carry out a repair. But they've not got back to TN. Will keep in touch with them to get a resolution.

Options are to get it welded. Or metal substitute repair. TN to get a quote for a welder.

TG – update

Still Thursday and Friday, but sometimes going in on Tuesdays. There was an issue over Christmas with the fuse box, which Clive fixed. They seem happy and potentially they would like to resign a new contract for the first and second terms of the next academic year – so September 2021-April 2022. ERJ said that she asked them to wait until the next AGM and then we can work with them. No children going in due to lockdown.

JA confirmed that TG pay CAC direct. JA will double check all is going smoothly at CAC.

GJR – was waiting to hear from Tennis Wales if we get to 300 members. GRJ confirmed that is just a guideline. If we can show it's not impinging on members then we can go up sensibly above 300. We agreed it would be a committee decision at the time.

Looking to twin with other clubs – GRJ confirmed the Brazil Club would be happy to twin with us. He will work with contacts to see how we can get tennis equipment out to them. Could think about fundraising and money transfer to the club. One for the committee to discuss after we hear back from GJR's contact – keep as an action.

100 club – wait for when we can chat face to face. Good to say what we're fundraising for.

GJR – will talk to Matt G re: fire assessment. Committee agreed that the fire assessment for TG was useful and we'll continue to look at it on a regular basis.

Covid

ERJ – confirmed she'd changed and simplified the signs. It's important to keep reminding people so good to change what people are looking at.

Safeguarding

ERJ did a level 2 Safeguarding course. 'Time to talk'- a useful course. The one thing that came out was that we really should have junior representation in the club. It's up to us as a club how we include the juniors as representatives. ERJ has asked two junior members to come up with a 'job description' for a junior representative. Will report back at the next meeting.

Finance

Mike reports no payments out apart from for Clive's expenses which he will claim back from CAC.

CAC paid our club registration fees of £600 in December (SH paid, money was paid by CAC to VM who then transferred to SH).

House and grounds

In the storm about three weeks ago a tree near the back of 4/5 lost a major stem. Thankfully didn't cross the courts or bridle path. The remaining stem is weakened. CB spoke to the tree protection officer and he agreed it can be cut down. Western Power agreed that they will take the tree down. No cost to the club.

Drainage – heavy rains meant that the drainage channel from near the practice area to court 1 was blocked with debris and overflowing. CB cleared and reinforced the drainage channel. Water is now draining away and there is no overspill.

Clive has put a new postbox on the gate.

A lot of electrical work done in December. Carpark light has been fixed. Back shutter has been fixed as it needed a new motor. The back shutter and front shutter are now not linked. It would cost quite a lot of money to get these linked again so suggested to leave it as is. now separately operate the rear shutter switch to raise and lower it independent of the front shutter.

Also had a floodlight on court 2 replaced.

Total cost was over £1000.

Courts have been very well maintained so we don't need an annual maintenance. The committee commented that this was due to Clive's brilliant work. It's normally about £1500 per court per annual maintenance. He has saved the club a fortune. The committee is very thankful to Clive.

New drag mat/plus brush. CB has this now and will put it on to court 1.

Membership

We don't know when the club can re-open. Members are talking to JS about whether there will be a prorated discount on the fees.

The committee discussed our options and costs and agreed would be a good thing to develop a narrative to say why we have this level of fees and how the fees pay for the club. That, as part of an email saying this is what your membership pays for. Would you like to pay the full amount or the pro-rated amount for 9/12s. VM will draft something for JA/SH/JS to look at to present to CAC and then to members (if approved).

Balls

We discussed club balls. Is there a protocol for balls.

GJR will do a look at how many balls we need for matches.

VM will give GJR the details of teams.

Then those match balls should feed their way back into the club for club nights. How do we do this. Providing club night balls and floodlights – it's a member perk. But we need to know where they are, how many do we need, and how do we make best use of them. We need a written plan.

Perhaps we bulk buy from Wilson and offer members a discount if they want to buy.

Keys

Key to the coaching cupboard – probably 10 in circulation.

And keys to the under stair cupboard – not sure how many are in circulation.

CB commented it's cheaper to get the keys back from people who don't need them any more.

GJR suggested that the committee will try to retrieve keys from back from people. VM to send email. JS will call the relevant people. Depends how many we get back. If we don't get enough back then we change the locks with the priority for the under stairs one.

AGM

JA spoke with CAC and they are postponing theirs until they can have a physical meeting.

They're happy with us to postpone.

However, it's in our by-laws but if CAC agrees then we can postpone due to the exceptional circumstances. Committee agreed that this is what we will do.

We will postpone until we can meet face to face. Ideally before October. Would be useful to say when we plan to hold a face to face meeting outside and we will keep members informed that we will do as soon as we practically can.

Tony N will be happy to take over as interim treasurer until the AGM.

And Cath Lynn has kindly offered to become interim social secretary.

Coaching

As a committee it's important that we support our coach throughout these difficult times.

AOB

None

Date of next meeting

15 March

But will keep the Covid quick reaction group going – just in case anything changes.
JA will join the group.