

Longniddry Tennis Club CONSTITUTION

1. Name

The name of the organisation shall be: Longniddry Tennis Club, hereinafter referred to as the 'Club'.

2. Defined terms

In the rules, unless the context requires otherwise:

"Disciplinary Code" means the disciplinary code of the Lawn Tennis Association (LTA) in force from time to time;

"LTA" means [LTA CLG] and its subsidiaries or such successor entity or entities as become(s) the governing body of the game of lawn tennis from time to time;

"Member" means a member of Longniddry tennis Club

"Rules" means the rules of the LTA as in force from time to time;

3. Objectives

The main purposes of the club are to provide facilities for and to provide participation in the amateur sport of Tennis

4. Affiliation

The Club shall be registered with Tennis Scotland and the Lawn Tennis Association.

5. Membership

All members are subject to the Constitution of the Club

a) Membership of the club is open to all individuals provided they comply with this Constitution.

b) Membership of the club shall be open to anyone interested in the sport on application, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs.

The club may have different classes of membership and subscription on a non-discriminatory and fair basis. The club will keep subscriptions at levels that will not pose a significant obstacle to people participating.

The club committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the club or sport into disrepute. Appeal against refusal or removal may be made to members at the next AGM/ EGM. There will be no discrimination on grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex; sexual orientation, political or other opinion

c) All applications for membership shall be accompanied by the appropriate annual membership fee, which shall thereafter be payable on demand.

d) Each (over 18) member shall be entitled to attend and vote at General or Annual General Meetings.

e) All voting members may be elected and serve on the Management Committee.

f) A copy of the Constitution and any other policy documents which exist relating to the club will be available in the club hut .

g) Members shall be enrolled on one of the following categories:

- i) Adult member- anyone over 18
- ii) Concession – anyone over 60 or in receipt of benefits
- iii) Family membership – open to 2 adults and any juniors / students residing in the same household
- iv) Junior Member – 18 years and under
- v) Student membership (anyone in full time education over 18)

h) Each member agrees as a condition of membership:

- (A) to be bound by and subject to these rules (as in force from time to time).
- (B) to be bound by and subject to the Rules and the Disciplinary Code.

i) Rule 5h confers a benefit on the LTA and, subject to the remaining provisions of this rule, is intended to provide third party rights to be enforceable by the LTA at its option and in its sole discretion. No amendment, variation, or revocation may be made to the terms of rule 5h without the prior written consent of the LTA. The identity of each member shall be notified to the LTA by the club in accordance with the LTA's directions from time to time. Such notification shall, with effect from the date of such notification, constitute intimation of, and shall entitle the LTA to enforce, the third party rights referred to above in respect of the period both before and after such intimation. For the avoidance of doubt, the members do not intend that any term of these rules, apart from rule 5h should be enforceable by any person who is not a party to this agreement.

j) all unlicensed and unregistered coaches and, so far as reasonably practicable, players and other persons using the facilities of the club will be required, as a condition of such use, to agree to be bound by and subject to these rules, the Rules and the Disciplinary Code.

6 Suspension, Refusal or Termination of Membership

a) The management committee shall be entitled to:

- i) Refuse any application for membership on the grounds that such membership would be prejudicial to the objectives of the club as set out in Rule 3 of this constitution.
- ii) For good and sufficient reason to refuse renewal of any existing membership or terminate or suspend any membership provided that the member concerned shall have the right to be heard by the full management committee before a decision is made.

b) The member or anyone rejected for membership may apply for reinstatement at the next general meeting.

c) Any member who fails to pay their fees by the date required shall forfeit their right to representation on the management committee and at general meetings, and shall be suspended from taking part in any event under the control of the club until such fees are paid.

d) Any member under suspension shall be barred from taking part in any match or event under the control of the club.

e) The management committee shall inform the member in writing of any decision to terminate their membership.

f) The Management Committee may terminate the membership of any person, or impose any other sanction they determine to be appropriate, in connection with the breach of any condition of membership set out in this rule.

7 General Meetings

a) Annual General Meeting (AGM)

The AGM shall be held each year at such time and place as determined by the management committee, at approximately twelve monthly intervals, but no more than fourteen months after the date of the previous AGM. At each AGM the following business shall be conducted:

- i) Receive and confirm the minutes of the previous AGM.
- ii) Presentation of the clubs financial accounts for the year.
- iii) Presentation of clubs projected financial situation for the forthcoming year, and the setting of all fees
- iv) Presentation of Chairpersons report.
- v) Election of officers to the management committee.
- vi) Any other business brought before the meeting which has been submitted in writing to the secretary not less than seven days prior to the AGM, and any other business deemed relevant by the chairperson

Notice for an AGM shall be a minimum of 14 days.

A quorum for an AGM shall be 8 members.

b) Extraordinary General Meeting (EGM)

An EGM may be called upon the written demand of:

- i) 25% of the membership.
- ii) The Chairperson.
- iii) 2/3 majority of the management committee.

Notice for an EGM shall be of a minimum of fourteen days notice, and stating the business to be discussed.

8 Rules for General Meetings

a) A minimum of fourteen days notice in writing or by email shall be given to all members

- b) The Chairperson, or in their absence a member selected by the meeting, will take the Chair.
- c) All members shall register with the Secretary prior to the start of the meeting.
- d) Each voting member shall have one vote.
- e) All votes shall be determined by a simple majority. In the event of a tied vote, the Chair may exercise a casting vote.
- f) The quorum shall be one quarter of those eligible to vote, or 6 such members, whichever is the smaller.
- g) The Secretary shall keep the minutes of the meetings and record all proceedings and resolutions.

9 Election Of Officers To The Management Committee

- a) The members of the management committee shall be drawn from the membership, as defined in clause 3 of this constitution.
- b) Candidates shall be elected by ballot at the AGM, and shall be members of the management committee from the conclusion of that AGM until the conclusion of the following AGM.
- c) All nominations of candidates for election shall: have the consent of the nominee; and be seconded.
- d) Uncontested posts may be filled by nomination(s) and election at the AGM.

10 Members Of The Management Committee

- a) The Management Committee shall consist of at least the following Officers:

- i) Chairperson
- ii) Secretary
- iii) Treasurer
- iv) Welfare Officer

The safeguarding policy is available in the club house and also as a link on the about us page of the club website.

- b) All officers shall be entitled to one vote each at General Meetings. In the event of a tied vote, the Chair may exercise a casting vote as per 11e.
- c) The committee may co-opt any member to any unfilled post until the conclusion of the following AGM, providing that the number of co-optees shall

not exceed one third of the total number of persons serving on the committee at that time.

d) The management committee may appoint any sub-committees it may deem necessary to deal with the matters of the club, until the conclusion of the following AGM. The proceedings of all such committees shall report to the management committee by a representative elected by that sub-committee.

e) Each member of the Management Committee will be required, as a condition of election or appointment, to agree to be bound by and subject to these rules, the Rules and the Disciplinary Code.

11 Rules For The Management Committee

a) The Chairperson shall chair the meeting, or in their absence the Secretary or a nominee from the committee in the event of all those mentioned being absent.

b) Fourteen days notice of any meeting of the management committee shall be given by the Secretary, except when:

- i) The date of the meeting had been agreed at the previous management meeting, in which case seven days notice shall be given.
- ii) In an emergency the Chairperson may call a meeting at four days notice.

c) The quorum shall be three committee members

d) All members of the management committee shall be entitled to vote.

e) All votes shall be determined by a simple majority. In the event of a tied vote, the Chair may exercise a casting vote.

f) Meetings shall be open to all members of the club.

12 Finance

a) The income and property of the club, however derived, shall be applied solely towards the objectives of the club as set out in Rule 3, of this constitution. No portion of the income and property shall be paid or transferred directly or indirectly by way of dividend, distribution, bonus, honoraria or otherwise howsoever by way of profits to members. All surplus income or profits are to be reinvested in the club. No surpluses or assets will be distributed to members or third parties.

b) The club shall have the power to raise money by means of yearly affiliation fees and match fees as determined by the Management Committee at the Annual General Meeting.

c) All monies shall be lodged in a bank account in the name of the club.

- d) The Chairperson, Treasurer and Secretary shall be authorised signatories to sign cheques on behalf of the club, of which two signatories shall be needed.
- e) The financial year of the club shall run from 1st March to 28th (29th on a leap year) February

13. Amendments to the Constitution

This Constitution may only be amended by a proposal passed by a majority of members present and entitled to vote at an Annual or Extraordinary General Meeting.

14. The Dissolution of The Club.

- a) Any resolution to dissolve the club may be passed at any General Meeting provided that:
 - i) the terms of the proposed resolution are received by the Secretary at least forty two days before the meeting at which the resolution is to be brought forward, and that
 - ii) at least twenty eight days of the proposed resolution shall be given in writing by the secretary to all members, and that
 - iii) such a resolution shall receive the assent of two thirds of those present and entitled to vote.
- b) Upon dissolution of the club any remaining assets shall be given or transferred to another registered CASC, a registered charity or the sport's governing body for use by them in related community sports.

15 Declaration

It is hereby certified that this document represents a true and most up to date version of the Constitution of Longniddry Tennis Club.

SIGNATURES

Chair Person *L.K. Bryson*

Date *12/01/22*

Secretary *Carol Senore*

Date *12/01/22*