Longstanton Tennis Club, Recreation Ground Longstanton, Longstanton Sports & Social Club, Cambridge, CB24 3DN

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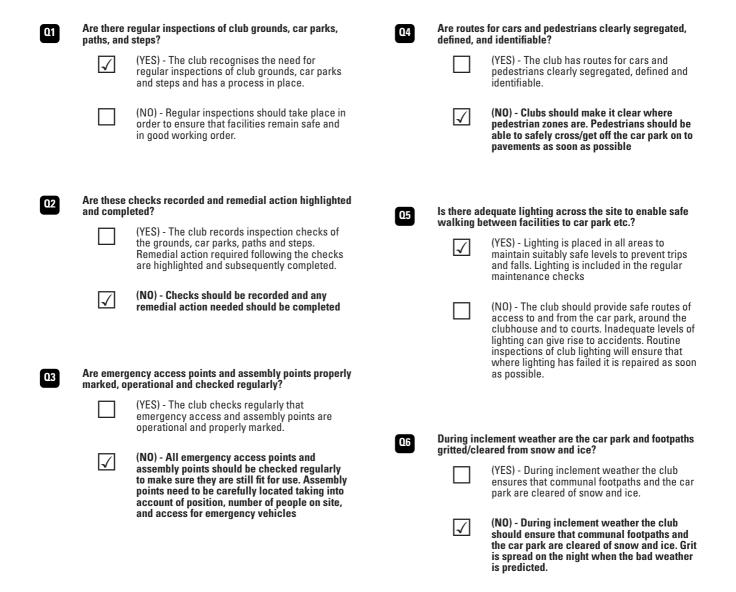


Risk Assessment & Action Plan

Completed 25/11/2019

Thank you for completing your risk assessment. You will now have considered the risks that exist throughout your venue, detailed the work that you do and identified additional procedures that you will put in place to manage and minimise the risks of injury to your members, staff, volunteers, and visitors. Please remember that the risk assessment is only a document and it is essential that you follow this up with real action to ensure that your place to play remains safe and secure. Keep revisiting the risk assessment to ensure that actions are completed as planned and as new hazards are identified, plans are put in place to manage these.

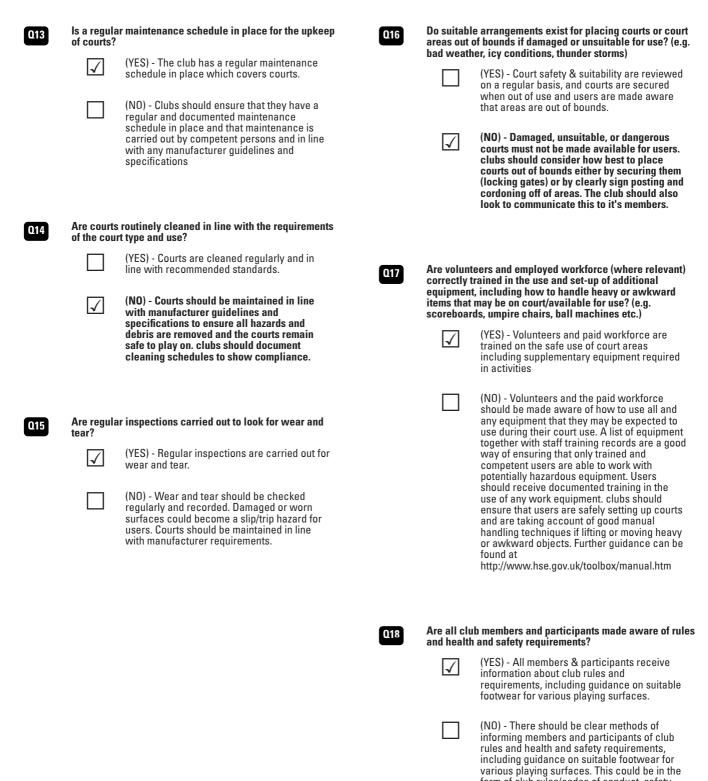
Club grounds



07		ectrical installations installed and maintained in egal requirements?	Q10	Does the club ensure access restrictions, responsibility lock up and regular maintenance of all storage areas?	
		(YES) - All electrical installations are installed and maintained within legal requirements. (NO) - Only qualified and competent persons should be allowed access to install or maintain equipment. This may require outside		(YES) - The club ensures that they have clear agreements in place for the use of storage facilities detailing access restrictions, responsibilities to lock up and regular maintenance of the areas.	
		contractors to complete works in order to comply. Maintenance should be carried out in line with manufacturer advised schedules.		(NO) - Clubs should have a clear agreement in place for the use of storage faciltiies. This should include details of the areas for use, access details, responsibilities, and restrictions	This
Q8	Are all electrical installations, sockets etc. checked regularly by a competent person as part of the regular maintenance programme?		Q11	011 Is all the equipment routinely checked in line with the manufacturer guidelines? (If not applicable, place leave	
	\checkmark	(YES) - All electrical installations, sockets etc. are checked regularly by a competent person as part of the regular maintenance programme.		 manufacturer guidelines? (If not applicable, please leave blank) (YES) - The club ensures that equipment is regularly maintained in accordance with the manufacturer's recommendations and within Health and Safety guidelines regarding the provision and use of work equipment. 	
		(NO) - Only a competent person should be allowed to check electrical installations, sockets etc.			
09	Are fertilisers, pesticides and herbicides used for the courts and grounds used in line with COSHH requirements?			(NO) - It is recommended that the club regularly maintains items of machinery in accordance with the manufacturer's recommendations. Maintenance can be performed by members of staff or use a third party. For further information regarding the	hird he
	\checkmark	(YES) - The club recognises that fertilisers, pesticides and herbicides used for the courts and grounds are used in line with COSHH requirements		provision and use of work equipment see the following website: http://www.hse.gov.uk/work-equipment- machinery/puwer.htm	
		(NO) - The Control of Substances Hazardous to Health is a legal requirement that clubs must be aware of and compliant with. Further details can be found at http://www.hse.gov.uk/coshh/ Including the basics and how to manage within the requirements. clubs should adopt the HSE "Principles of good control practice" when dealing with potentially hazardous materials	Q12	Is Personal Protective Equipment (PPE) provided to members of staff who undertake grounds maintenance?	ce?
				(YES) - Personal Protective Equipment is provided to members of staff who undertake ground maintenance.	ake
				(NO) - The club is responsible for providing suitable PPE to volunteers or employees who	

suitable PPE to volumeers of employees who use lawnmowers, strimmer's, brush cutters and other maintenance machines or substances. For further guidance on what your duties are see: http://www.hse.gov.uk/contact/faqs/ppe.htm

Indoor and outdoor courts



form of club rules/codes of conduct, safety

signage etc.



	(YES) -
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(NO) -