

LOUGHBOROUGH LAWN TENNIS CLUB – RULES

1 AFFILIATION TO THE LAWN TENNIS ASSOCIATION

Loughborough LTC is affiliated to Tennis Leicestershire Limited (and by doing so affiliated to the LTA) and, in addition to these Rules, the Rules and Regulations of the LTA and Tennis Leicestershire Limited as amended from time to time and the Rules and Regulations of any body to which the LTA is affiliated, shall also apply to this Club.

2 STATUS

Loughborough LTC is an incorporated company limited by Guarantee. It is registered as a Private Members' Club and is managed by the Directors and a Management Committee elected annually at the Club's Annual General Meeting.

3 ELIGIBILITY FOR MEMBERSHIP

1. Any person over the age of 18 years can apply for membership by completing and submitting an application form to the Management Committee. Application forms are available in the Clubhouse or people can apply through the website. In the case of persons under the age of 18 years, the parent or guardian of the child(ren) must complete the application form on their behalf.
2. Every candidate applying for membership will be admitted as a member in accordance with clause 4 of the Club's **Articles of Association** unless the Management Committee (without being required to give reason) considers that it would not be in the best interests of the club to admit an applicant as a member.
3. In being admitted as a member, the applicant agrees to abide by these Rules and to comply with the Club's Health and Safety Management Systems and such other conditions as may be introduced from time to time.
4. The club does not operate a playing or qualification standard and all players of any age and/or ability are welcome to join.

4 MEMBERSHIP

1. The Club consists of adult and junior members.
2. The Management Committee determines the class to which a member shall belong and the rights attaching to each class of membership.
3. All adult persons admitted to membership agree to be nominated to the Management Committee if called upon to do so.
4. After 2 clear days have elapsed from being nominated as a member, a member may be accepted, and after 2 further clear days may use the premises and facilities of the Club when open according to membership category, provided that any member who becomes a member without initial application or nomination shall not be entitled to use the premises and facilities until two days after becoming a member.
5. To remain as a member, a member must renew his/her membership on the 1st April each year. Any person who does not renew his/her membership within two months will be deemed to have resigned as a member and will not be permitted access to the club or the use of its facilities.

5 MEMBERSHIP FEES AND ENTRANCE FEES

- 1 The Management Committee shall determine the annual membership fee and shall be at liberty to charge entrance fees as and when necessary.
- 2 Discounts on membership fees may be offered at the discretion of the management committee.

6 RESIGNATION OF MEMBERSHIP

- 1 A member shall be deemed to have resigned if his/her membership subscription, or any other unpaid club fees, remain unpaid two months after the due date and no alternative arrangement has been agreed with the Management Committee.
- 2 Any member wishing to resign voluntarily must give notice of his/her intention to the Club Secretary and thereafter will cease to be a member of the Club. Members who voluntarily resign are not automatically eligible for a refund (in part or in whole) in respect of their subscription fee but refunds can be made at the discretion of the Management Committee.
- 3 In the event that a member dies and has paid his/her current annual subscription in full, the deceased member's Personal Representative is entitled to reclaim the unexpired portion of the deceased member's subscription calculated from the first day of the month following the death of the deceased member to the end of the current year of subscription.

7 DAMAGE, INJURY AND LOSS

Neither the Club nor any Director or Officer of the Club can be held liable for any damage, injury or loss caused by any act or omission of a member or visitor. All members must comply with the Club's Health & Safety Management Systems and all visitors and/or guests are expected to make themselves aware of the Club's Policies in this regard. Members, guests and visitors must accept responsibility for their own safety.

8 CLUB MANAGEMENT

The Directors are responsible for the safety of the Club's premises, facilities and equipment. The Management Committee manages the day-to-day affairs of the Club. In the event that a member has a complaint concerning any aspect of the Club, please contact the Directors, whose contact details are published on the club website.

9 CODE OF CONDUCT

All members shall at all times, both on the court and in the clubhouse conduct themselves in a manner which reflects favourably on the game and upon their fellow players, particularly when in the presence of junior players.

Audible obscenities, swearing and improper conduct in any form constitute unacceptable behaviour and will not be tolerated.

10 ANTI-DOPING POLICY

The Club is committed to maintain the integrity of the game of tennis and any misuse or abuse of drugs conflicts with the customs and tradition of Tennis. The use of Prohibited Substances and Doping methods is banned under the LTA and ITF Rules and the Club upholds those same principles.

11 JUNIOR SESSIONS

Courts may be designated for Junior sessions from time to time and, on such occasions, the courts designated will NOT be available for use by other members.

12 MATCHES AND TOURNAMENT

The Committee may at any time reserve courts for matches/tournaments. Details of pre-booked courts will be posted on the court booking system in advance of the match/tournament. The Management Committee reserves the right at any time to impose restrictions regarding court usage for Health & Safety reasons.

13 CLUB NIGHT/AFTERNOON SOCIAL PLAY

- 1 The Club operates a Fair Play system:
 - I. When arriving for play, let other members know you are there to join club play
 - II. At the end of a set, players should check to see if there are any waiting players. If so, they should let them know that a court is now available and vacate the court
 - III. If less than 4 players are waiting, change pairs with new players incorporated and enough previous players leaving the court to allow all waiting players to play
- The following **EXCEPTIONS** apply:
- I. if the resulting foursome has already played together, the order of play may be altered.
- 2 If other members are waiting to play, all on-court players shall restrict play to one set with a tie break at 5-all, unless the on-court game is a tournament match.
 - 3 Except in a tournament match no members shall play singles matches whilst other members are waiting to play and all courts are occupied.

14 CHILDREN

Children of members or visitors who are not junior members may be admitted to the club premises provided that they remain at all times under the close care, control and supervision of a parent or guardian. They may not use any of the clubhouse facilities unsupervised (except for the toilets). The parent or guardian must take responsibility for the conduct of the child when on club premises and will be held responsible for any damage the child causes to club property.

15 RIGHTS OF MEMBERSHIP

1. Every fully paid-up adult playing member over the age of 18 years, in membership categories deemed as 'full', has the right to attend, speak and vote at any General Meeting of the members of the Club.
- 2 Junior members have no voting right at any General Meeting of the members of the Club.
- 3 Other categories of members have the right to attend and speak but not vote at a General Meeting of the members of the Club

16 PLAYING RIGHTS AND PRIVILEGES

- 1 Every full adult member has the right to play in Club competitions and Social tennis and to be considered for selection as a member of a team.
- 2 Juniors may be invited to join in adult club and match play at the discretion of the Management Committee.
- 3 All members may use the facilities of the club and tennis equipment; and receive coaching from approved Club Coaches upon payment of the appropriate fee in priority to all non-members, guests and visitors.

17. COURT USAGE

- 1 The Committee has the right to determine order of play and court usage at any time and can prioritise court usage in respect of any class of member, team, tournament or match.

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- 2 Courts will normally be available for Club Play at the following times as a minimum:

Tuesday and Thursday evenings 6pm onwards during the summer (Tuesday only during winter)
Saturday afternoon from 1pm to 4pm

During the match season (April to July), six courts will normally be required for matches on Wednesday and Friday evenings from 6 pm onwards, and potentially 3 to 6 courts on other evenings too.

- 3 At other times courts are available for play of members' choice provided that the courts are not booked or required for senior/junior play or senior/junior matches, tournaments, or practice sessions. All booked courts will be listen on the court booking system and we recommend members book courts to guarantee their usage. Non- members may play with club members, on payment of the relevant visitor's fee, on a maximum of 3 occasions in any one year, after which a membership fee will be requested.
- 4 On the grounds of Health and Safety, the Committee may, at any time, suspend or prohibit play if any court is deemed unfit or unsafe for use, either due to weather conditions or the condition of the playing surface.
- 5 On the grounds of Health and Safety, members are requested to refrain from allowing small children or dogs to enter the courts.
- 6 After play, members are requested to collect balls, remove rubbish, lock the clubhouse and close and lock the drive gates.
- 7 At the entrance to the courts are guidelines regarding members' conduct and we expect members (and guests) to adhere to these guidelines

18 ANNUAL GENERAL MEETING

- 1 Not less than 28 days Notice is given of the Annual General Meeting which is held in March each year *OR* on such other date as the Management Committee shall decide. Members wishing to raise a motion for discussion at the Annual General Meeting must submit the motion to the Club Secretary no later than 21 days before the date of the meeting.
- 2 All fully paid up members are entitled to attend the Annual General Meeting and to actively participate in that meeting.

19 MEMBERS RESOLUTIONS

A member wishing to submit a Resolution for discussion and consideration at any Annual General Meeting shall first submit written notice of the Resolution duly signed and dated to the Secretary not less than three weeks before the date of the Annual General Meeting.

20 MEMBERS REQUISITIONISTS MEETING

A minimum of two members wishing to exercise their right to require the Directors to convene and hold a general meeting which, for the purposes of this Rule, shall be called a Requisitionists' Meeting, shall first deliver to the Secretary of the Club a statement of not more than one thousand words with respect to the matter or business to be dealt with at the meeting and to any Resolution they propose to be passed thereat. The Statement for this purpose must be signed by all members requisitioning the meeting of which there must be a minimum of six.

Within 7 days of receipt of the statement, the Secretary will circulate to all fully paid-up members entitled to attend, speak and vote thereat a copy of the Requisitioners' Statement together with written notice of the Requisitionists' Meeting which will be convened to be held not more than 2 weeks from the date of deposit of the Statement. The Club is not bound to circulate a statement which it considers is needless publicity for a defamatory matter. In all other cases, any statement circulated to members is prima facie privileged.

21 FINANCIAL YEAR

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The financial year of the club ends on the 31st March each year.

22 EXPULSION

- 1 If, at any time, the Management Committee is of the opinion that a member's conduct is such that it is not in the best interests of the club for him/her to remain a member, the Committee shall have the power to expel that member.
- 2 The member concerned shall be given 14 days' written notice of the Committee's intention to expel, and within that time the member concerned shall be invited to attend a Special Meeting of the Management Committee at which he/she will have an opportunity to submit written or oral representations in defence of the expulsion and to answer complaints made against him/herself.
- 3 Between the date of the proposed expulsion and the date of the Special Meeting, the member concerned shall be prohibited from entering the club premises and/or participating in any social or competitive play on behalf of the Club including away matches.
- 4 If, at the Special Meeting, two-thirds of the Committee members present vote in favour of expulsion, the member will immediately cease to be a member.
- 5 Any person ceasing to be a member forfeits all rights to and claims upon the Club, its property and its funds and has no right to the return of any part of his/her subscription.
- 6 No person who has been expelled can be proposed for membership or use the club's facilities, or attend as a guest or visitor at any time in the future.
- 7 For the avoidance of doubt any Officer of the Club shall have the power to suspend a member on the grounds of gross misconduct or failure to comply with the Club's Health and Safety Management Systems at any time.

23 GUESTS, VISITORS AND CONTRACTORS

1. Any member may introduce Guests or Visitors to the Club provided that no one whose application for membership has been declined, or who has been expelled from the Club, may be introduced as a Guest or Visitor.
2. The member introducing the Guest or Visitor must supply the name and address of the guest to the Management Committee, together with the member's name, and pay the Visitor's Fee as determined by the Management Committee from time to time. The member must accept responsibility for the safety of the guest whilst on Club premises and must advise and inform the guest of the Health & Safety Management Systems promoted by the Club and of the members' and guests' requirement to comply with those systems and any other Policies and Codes the Club has adopted.
3. No one may be admitted as a guest on more than 3 occasions in any calendar year or otherwise at the discretion of the Management Committee as they shall determine from time to time.
4. No guest is entitled to attend at any meeting of the Management Committee or Officers or at any Annual or Extraordinary General Meeting.
5. The Management Committee reserves the right to refuse admission of a guest to club premises without being required to give reason therefore.
6. Guests may be prohibited access to certain parts of the Club premises on the grounds of security or Health & Safety and it is the responsibility of the member introducing the guest to ensure that the guest is aware of any restrictions which may apply in this regard.
7. The Management Committee in exercising its common law duty of care will use its best endeavours to properly vet and approve all and any external contractors before they are admitted to the Club's premises in accordance with the LTA's Children in Tennis Code of Conduct and its own Health & Safety Policies.

8. The Management Committee reserves the right to impose restrictions or limitations upon the use of courts by playing guests and no playing guest or visitor is permitted to reserve or book courts in priority to fully paid up members or any other class of member.

24 TENNIS ATTIRE

For reasons of safety, all members and visitors must wear correct tennis footwear during play, especially non-marking soled trainers.

Members are expected to wear recognised tennis/sports clothing.

25 FLOODLIGHTS AND DOME USE

1. The floodlights must not be used after 10pm.
2. Floodlight play may need to be booked and paid for in advance as advised from time to time by the Management Committee, and those charges will be visible on the court booking system.
3. Members must turn off the floodlight power supply switches (located in the Electric Cupboard outside the clubhouse back door) after floodlight play. Keys are available (see membership secretary or director).
4. The Air-dome is normally erected over courts 4 and 5 from October to March/April. Members are asked to help with its erection and dismantling, dates are advised in advance.
5. Courts 4 and 5 **must** be pre-booked on the Dome Booking Sheet in advance of play before play commences when the Dome covers these courts during the winter.

Some court times are reserved for Club squad play and the Club also operates a block booking facility again to be paid for in advance.

6. Members must ensure that both wheelchair and rotary door entrances to the Dome are securely locked after use.
7. When the Dome is erected the last members leaving the Dome and court 6 must lock court 6 when leaving (please check both gates).

26 HIRING OF PREMISES AND FACILITIES

1. The Club will not hire out, let or otherwise make available to the general public for private use, any of its accommodations for fee or otherwise.
2. The hiring of any of the facilities of the club by members, individuals, clubs, associations or other organisations affiliated to Tennis Leicestershire Ltd or the Lawn Tennis Association or any of its associated members shall be at the absolute discretion of the Directors.
3. Members and their guests may use the premises of the club for private social functions upon payment of the relevant Social Function fee as determined by the Directors provided that at least seven days notice has been given to the Club and no more than twelve such social events are held during any one year. A Director or Committee Member must sponsor the function and ensure both club rules and conditions of hire are followed.
4. Use of the club room for organised Bridge Sessions shall not be treated as a social event under this rule.

27 SALE OF INTOXICATING LIQUOR TO MEMBERS

Members and their guests, over the age of 18 years, may be admitted to the club's licensed premises and, subject to any conditions attached to the Club's Premises Licence, intoxicating liquor may be sold to them by or on behalf of the club for consumption on the premises and not elsewhere. Any member or guest who is found to be under the influence of alcohol or who displays a type of behaviour that is detrimental to the club or its members will be removed from the premises and the Committee reserves the right to refuse to supply alcoholic drinks to such person in the future.

28 MINORS AND ALCOHOL

1. The Club will not supply alcohol to persons under the age of 18 years. Persons who are aged 16 and 17 will be permitted to consume (but not purchase) beer, wine or cider with a table meal provided that they are in the company of adults. A table meal is a meal required to be eaten with a knife and fork and eaten at a table or similar surface.
2. The Management Committee reserves the right to change this Rule if the Licensing Act imposes different restrictions at any time upon the consumption of alcohol by persons under the age of 18 years.
3. Any person under the age of 18 years who is found to be under the influence of alcohol or who displays a type of behaviour that is detrimental to the club or its members will be removed from the premises and the Committee reserves the right to refuse to supply alcoholic drinks to such person in the future.

29 SALE OF INTOXICATING LIQUOR TO NON-MEMBERS

Persons, other than members and their guests, over the age of 18 years may be admitted to the club's licensed premises and, subject to any conditions attached to the Club's Premises Licence, intoxicating liquor may be sold to those persons by or on behalf of the club for consumption on the premises and not elsewhere, providing they are members of a visiting team, or are attending a Club open tournament or promotional day (of which there will be no more than three in a year). Any person who is found to be under the influence of alcohol or who displays a type of behaviour that is detrimental to the club or its members will be removed from the premises and the Committee reserves the right to refuse to supply alcoholic drinks to such person in the future.

30 PERMITTED HOURS

The permitted hours for the supply of intoxicating liquor are from:

- 18.00 to 22.30 on weekdays
- 12.00 to 14.30 and 18.00 to 22.30 on Saturdays, and
- 12.00 to 14.00 on Sundays, Christmas Day and Good Friday.

31 REVOCATION OF RULES

The Management Committee reserves the right to make, amend, alter or revoke these Rules at any time in the interests of the Club and its members.

THE MANAGEMENT COMMITTEE

UPDATED AND EFFECTIVE APRIL 2022