

**Melrose Waverley Tennis Club**  
**Minutes of the Committee Meeting held on**  
**Monday 22 January 2024 at 7pm**  
**In the MWTC Clubhouse**

**Present:**

Glen Gordon (President); Mike Miller (Vice President); Leslie Young (Treasurer); Alison Moore (Secretary); Sophie MacBrayne (Membership); Lorna Hutchison; Mac Brown; Will Grieve; Rosie Leslie; Lesley Watters; Gemma Ross.

**1. President's Welcome**

The President welcomed everyone to the meeting.

**2. Apologies**

Apologies were received from Rachel Fourie.

**3. Matters arising**

None.

**4. Reports: Treasurer, Membership, Juniors, Coaching**

**Treasurer:** Leslie gave a written report which is appended to these minutes.

**Membership:** Sophie gave a verbal report: we have one new member and one child member.

**Juniors and Coaching:** Rachel provided a written report which is included below:

“The juniors are quiet at the moment which is largely due to the time of year and inclement weather conditions! District squad has started a new block and we have players participating. Availability for Kilgraston in April has been sought so players will be working toward selection process. The categories are 12U and 16U this year. Junior Spring Leagues will start again in April and I am hopeful we can field two teams, we did try three for the autumn leagues but availability of players and calls off meant we had to concede some matches.”

Coaching: Ian had to cancel four sessions due to the snow before Christmas. He is running a short-term adult coaching block for four weeks just now.

## **5. AGM**

Reminder to go out this week to all members. It is being held on 19 February 2024. We will hold it in the clubhouse. Ali will send out a members' notice. Glen will inform all of the captains. Leslie is to meet Gemma's mum about auditing the accounts. Ali will look at the constitution to see what it says re. promotion. Glen will ask all committee members if they wish to stay on the committee.

## **6. Scottish Power/Electricity**

Leslie submitted three readings: November, December, January. Paid with club's debit card. If we keep daily average below 33 units, we keep paying 5% VAT. Leslie will do a meter reading on the last day of every month. The cost of electricity went down by 15% on 1 January 2024 (figures in Treasurer's report). Full year cost predicted to be £4,500 based on these figures (last calendar year was just under £4,300). Leslie has complained to Scottish Power about their failure to manage the account, as a direct debit has not been set up.

## **7. 2024 Membership Fees**

We had a surplus of £7,000 on coaching fees last year. We rely heavily on that source; perhaps too heavily. The committee is considering putting a proposal to the AGM for membership increase. Leslie has looked at a 5% increase which would result in £570, or 10% would result in a £1,000 increase. Proposal is that we go for a ten percent rise over two years: 5% each year.

Possibility of offering a financial incentive for adults who do the coaching to get their coaching fees back if they then join the club.

## **8. Clubspark Coaching Module.**

Leslie records the coaching income on a spreadsheet. He uses the contacts module on Clubspark for sending out the first email. He has looked at the coaching module on Clubspark but hasn't been happy with the reporting elements of it. However, since he only has one year left, Leslie is wondering whether he should use it in order to be able to hand over to his successor. It was agreed that it would be useful if Leslie were willing to test it out.

## **9. GoCardless**

Clubspark offers payment via GoCardless as well as Stripe. The charges are slightly lower than Stripe. Should we offer this to members? It was agreed. It was also noted that, when members pay, they should be asked to accept Terms and Conditions of membership.

## **10. Tennis Scotland Conference feedback**

Sophie and Rosie attended the conference on behalf of our club. One item of potential interest was Activator training, which would enable volunteers who had gone through the training to help the club coach with players with additional needs. We could widen the training offer out to other Borders clubs and Tennis Scotland would come to us and deliver the training.

## **11. Come and Try Day – Heriot Watt University**

Possible days 3 or 17 March to be put to Ian. 11.30am to 1pm.

## **12. Court Painting**

We have a quote for court re-painting. The quote is £12,760. They were re-laid 2018. Will will ask Doe Sports if they will come along and give us some advice; also the guy from St Boswells.

## **13. Forward Planning**

Ali announced that she will be standing down in one year's time. Her, Leslie, Mike Miller and Glen will be meeting at 7pm on 31<sup>st</sup> January for a planning meeting to discuss committee recruitment to the Treasurer and Secretary positions.

## **14. Salt**

10 bags have been used since the last purchase; 10 and a half weeks ago. A bag a week. The salt is £25 per bag. We will consider buying a new shed which would be waterproof to keep the salt and ask if the very large dispenser can be removed.

## **15. AOB**

**Clubhouse:** a sign will be made asking people to clean up the dishes;  
we will have a tidy up day, Sunday 11<sup>th</sup> Feb, 11am

**Utility costs:** Leslie will contact the company who have approached offering to save money

**Defibrillator poster:** Sophie will design one.

**Club champs finals day:** Saturday 14<sup>th</sup> September

**Confined:** 18<sup>th</sup> August onwards

#### **16. Date of next meeting**

The next meeting will be the AGM on 19 February 2024. Next committee meeting will be 18 March.