

<b>Club Name:</b> <i>MIRFIELD TENNIS CLUB</i> <i>Memorial Park, Mirfield WF14 9HH</i>		<b>Name of Risk Assessor:</b> Head Coach Tawona Moyo 07966987744 Welfare Officer : Rehana Ismail 07723088173		<b>Date of Risk Assessment:</b> MAR to OCT 2023: Every SAT 0800am, SUN 2pm, MON to FRI- at the start of scheduled sessions			
What are the Hazards?	Who might be harmed & how?	What precautions are already in place?	Any further actions required?	Risk Rating (low, medium, high)		Action undertaken by whom & by when?	Completed
				Now	After further action		
Vegetation(leaves, pods twigs etc)	All tennis players, slipping/falling	Clean the courts beforehand. Organise the clearing before a match or coaching session, adapt coaching session, (drills etc) or match play size of court	Cancel the session if necessary	High	Low	The Head Coach: Tawona Moyo, Helpers: Tom Davies. Blue Cockcroft CONTINUOUSLY	Before and during the session
Adverse Weather	All players and coaching staff	<ul style="list-style-type: none"> <li>Check weather forecast in advance *</li> </ul> Adapt coaching session, players to wear waterproof or warm clothing or to go inside the clubhouse. Where over-exposure to the sun is possible, sun	Use the squeegee to remove excess water, encourage use of wet weather shoes, de-ice the courts *Cancel session  Suitable breaks out of the sun ensured in the timetable for the day	Medium	Low	Head Coach: Tawona Moyo  As necessary	On going

## JUNIOR COACHING RISK ASSESSMENT

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		block carried (at least SPF30) and administered by the children themselves <ul style="list-style-type: none"> <li>Access to bottled drinking water- players to bring their own water.</li> </ul>					
Emergencies, medical issues, and accidents		<ul style="list-style-type: none"> <li>Tawona Moyo is a qualified First Aider</li> <li>Consent process includes specific medical/medicinal information, dietary requirements and emergency contact details</li> </ul>	As necessary at the time	Low	Low	Head Coach:Tawona Moyo, Assistant Coach:Tom Davies	Before and During session

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		<ul style="list-style-type: none"> <li>• First Aid kit and mobile phone READILY AVAILABLE</li> <li>• Head Coach has list of players plus parent/carer contact details with them</li> </ul>					
Inappropriate photography, filming, and social media activity	Children, Adults at Risk	LTA/County/Club photography policy in effect/adopted.  County/Club online safety and communication policy in effect.	Welfare Officer & Committee Oversight, random checks, and audit	Low	Low	Head Coach Tawona Moyo Welfare Officer: and Committee	Ongoing
Inappropriate use of changing facilities	Adults Children	Children will have single use of changing facilities / come to the event changed.  Changing Facilities policy adopted. No Adults changing during a junior session.	Regular Audit Welfare Officer	Low	Low	Welfare Officer HEAD COACH	Ongoing

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TOILET USAGE	Children	Toilet Protocol for each child agreed with the parents/carers.	Regular audit with Welfare Officer	Low	Low	Head Coach	Ongoing
Late or non-collection of children by parents/carers	Children	Collection arrangements discussed and agreed in advance with parents, including the process that will be followed in the event of non-collection	Significant/repeated concerns about timekeeping and non-collection are raised with the Club Welfare Officer A record of late or non-collection is kept on file	Low	Low	Head Coach	Ongoing
DROP OFFS	Children	Car park next to Cricket pavilion, walkway from carpark to Gate Parents bring/take the children to/from Clubhouse.	Create list of children who walk to tennis	Low	Low	Head Coach	Ongoing
COVID- 19	Players, Coaches., Parents, and other Staff	Follow the Government and LTA guidelines as well as directives from PHE bulletins. Separate Covid risk assessment.	Sanitise equipment before during and after the session. Spray sanitiser the Club house esp. door handles, taps switches and all accessible rooms before and after session	High	High	Head Coach	Ongoing

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Area Behind Clubhouse, Area behind Court 1&2 nearer canal	Children	Children not allowed in the areas specified without supervision or permission. Relevant signage put up.	Coach to position self so has clear sight of access to these areas. Coach conducts regular on-court headcount	Low	Low	Head Coach & Assistants	Ongoing