**Safeguarding Report February 2020**

Moreton in Marsh Tennis Club received its initial Safeguarding audit on 8 January 2020. Overall, the club received a very favourable response from the LTA auditor. Sincere thanks are extended to Catherine and Chris for their cooperation in making the event the success it was. However, there remain areas to address in order we develop our club procedures to action those points identified during the audit as ‘requiring development’ and also as preparation to meet future LTA requirements.

Chief amongst these areas to address:

* Code of Conduct for Parents, Children and Coaches to be extracted from appropriate policies and entered into the Welcome Pack for distribution via the Club Secretary
* Compose and distribute (as and when appropriate) a Safeguarding overview (rationale) to educate and inform new members and current members. Probable inclusion in the Welcome Pack as part of the introductory paragraphs promoting the Club Code of Conduct.
* Extract and print larger A2/A3 copies of the Code of Conduct to display in the clubhouse to promote exemplary standards of behaviour among all members. (**Cost implication**)
* Extract and print larger A2/A3 copies of Reporting a Concern flowcharts for display within the clubhouse. (**Cost Implication**)
* The Club planning process must include Safeguarding requirements/considerations as standard. This will include initial planning discussions and pre-event briefings to any personnel involved in supporting planned events.
* The Safeguarding Officer presence needs to increase – Tuesday coaching days and also *potentially* any night that the integration of U18’s into adult sessions is taking place. This should be part of the larger club development plan. The Safeguarding Officer would ideally have a garment with *Safeguarding Officer* printed on it for both club nights and organised events. (**Cost implication**)
* The committee is to note current formatting issues with the documents on the ClubSpark site. The Safeguarding Officer has requested the passwords from the previous Webmaster to ensure a degree of continuity is maintained whilst another Webmaster is identified and in situ.
* If the Committee agrees to these actions the Safeguarding Officer will have them complete by the Club AGM for further action (only where necessary).

Many thanks for your continued cooperation and support.

MJB