

Risk Assessment – Covid-19 Coronavirus

Venue: **Needingworth Tennis Club**

Risk Assessor: Clive Quick

Date of Assessment: **28th March 2021**

In addition to this Risk Assessment, please see the latest LTA advice about returning to tennis at: <https://www.lta.org.uk/about-us/tennis-news/news-and-opinion/general-news/2020/march/coronavirus-covid-19---latest-advice/#england>

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage the risk?	Action by Whom	Actioned
Spread of Covid-19 Coronavirus	Club Members, Guest players and visitors to the tennis courts. Anyone else who physically comes in contact with other people in relation to attendees at the tennis club.	Following guidelines published by the LTA, and after an emergency meeting of the Needingworth tennis committee on 22/3/21, the following controls were agreed for the planned reopening Needingworth Tennis Club:			
		<u>Notification to members</u> All members to be emailed with the key code and renewal notices; notices and posters displayed on the gates of the tennis courts and on the website.	Copy of email sent to members below.	Chris Moore (email) Jim Hunter (website) Mark Balaam (gates)	March 2021
		<u>Permitted tennis</u> Doubles and singles tennis with other households.	Explained in email	Clive Quick	March 2021
		<u>Court Booking</u> All tennis must be booked in advance through the ClubSpark website: https://clubspark.lta.org.uk/NeedingworthTennisClub/Booking/BookByDate#?date=2020-10-13&role=guest	Explained in email	Clive Quick	March 2021
		<u>Individual access to each court</u> Third court (nearest Pavilion) to only be booked if other two courts are booked.		Clive Quick	March 2021

		<u>Close public areas</u> No access permitted to the clubhouse or toilet.	Explained in email	Clive Quick	March 2021
		<u>Secure courts</u> Padlocks with combination locks are fitted on two entrances to the courts.		Tim Perry/ Chris Moore	March 2021
		<u>Tennis Equipment</u> Groups of players must provide their own rackets and balls and equipment must not be shared between groups.	Balls available for members to buy.	Clive Quick	11/05/2020
		<u>Hand Cleaning</u> Recommend to members that antiseptic wipes should be used to clean hands and gates before and after play. Members to wash hands before and immediately after visiting the courts, see government guidelines on hand washing. https://www.gov.uk/government/news/public-information-campaign-focuses-on-handwashing	Explained in email	Tim Perry	11/05/2020
		<u>Pay and Play</u> Guests are able to pay and play, but must follow the same restrictions as members. They should be met at the courts by a member of the committee to let them in and explain the current restrictions		Tim Perry	13/05/2020
		<u>Social Distancing</u> Players to observe social distancing during play and to not enter the courts until the previous members have completely vacated the courts. They should particularly attention at the gates during entrances and exits and changeover.		Jim Hunter	13/05/2020

		<p><u>Club Sessions</u> From 19 July members are able to attend club sessions on Sundays and Wednesday under the following conditions:</p> <ul style="list-style-type: none">• Do not attend if you have any covid-19 symptoms• Could everyone wash their hands before coming, as the club washroom will still be out of use.• Everyone should bring their own hand sanitiser• New (or cleaned) balls will be provided on each court• A committee member will be present to take an attendance record, which needs to be kept for a month, in case track and trace afterwards is required.• We may have to limit numbers, if we have too many people waiting to play	<p>Explained in email to all members sent 15/07/20</p> <p>NO CLUB SESSIONS YET – SHOULD WE UPDATE WHEN THEY ARE PERMITTED?</p>	<p>Tim Perry</p>	<p>15/07/2020</p>
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