



Newmarket URC Tennis Club (NUTC)



H & S: Club play Summer 2021 (taking into account COVID-19 restrictions)

This is the statement of general policy and arrangements for Newmarket URC Tennis Club booking and play during the COVID-19 Crisis. Updated 17th May 2021. To be considered in conjunction with current Government and LTA directives (as shared in accompanying email). **Significant changes** have been made from the previous Risk Assessment, which are outlined in **YELLOW**. Please familiarise yourself with all points.

The Committee has overall and final responsibility for health and safety and is responsible for ensuring this policy is put into practice. To this end, this Risk Assessment will be shared with all current Club Members.

Statement of general policy	Responsibility of:	Action/Arrangements (What are you going to do?)
Prevent accidents and cases of ill health (physical and mental) by managing the health and safety risks in the workplace	Committee and Club Members	All Club Members will adhere to agreed policies published on the Club Website. https://clubspark.lta.org.uk/NewmarketURCTennisClub In these exceptional circumstances (COVID-19) every effort will be made to ensure the safety of Club Members and visitors by exercising due caution and taking appropriate action according to latest published directives, to minimize / prevent risk and to act promptly if unsafe practice is drawn to Members' notice.
Provide clear instructions and information, and adequate training where appropriate, to ensure Club Members act safely within Government, LTA and Club COVID-19 guidance parameters.	Committee	The Committee will be briefed on H&S, specifically linked to COVID-19 Government and LTA guidance, and will be given a copy of the Risk Assessment to ensure adherence to its guidance.
Maintain safe and healthy conditions through appropriate site maintenance and guaranteeing clear guidelines to all Members.	Committee	Site will be well-maintained for play and all Members will be briefed, by email, as to agreed guidelines for use. It will be made clear to all site users that, whilst the Committee undertakes to ensure the safety of all Members within the parameters of its remit, players (Members and guests) do so at their own risk. Action by the Committee with regard to future opening may be taken if deemed necessary, should anyone be found in breach of the guidelines for the COVID-19 crisis.

Signed: <i>The Committee</i>		Date:	17 th May 2021
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Health and safety law poster is displayed at (location)	The Clubhouse
First-aid box is located:	The Clubhouse
Accident book is located:	The Clubhouse

Risk assessment: Newmarket URC Tennis Club (NUTC)

All employers must conduct a risk assessment. If you have fewer than five employees you don't have to write anything down.

Newmarket URC Tennis Club: COVID-19 assessment

Date of risk assessment: 17th May 2021

What are the hazards?	Who might be harmed and how?	Controls required; what are you already doing?	Additional controls: do you need to do anything else to control this risk?	Action by who?	Action by when?	Done
COVID transmission if Government / LTA / Club guidelines are not observed:	Transmission of COVID-19 to Club users including vulnerable groups and Members' contacts beyond the Club.	<p>The following may take place, given strict adherence to the current legislature / guidance (see below):</p> <ul style="list-style-type: none"> • Social distancing and regular hand-washing / use of sanitizer remain in place as recognised good practice. • Singles and Doubles Play may take place. • Numbers of participants is limited only by the safe capacity for size of venue. • The 'Rule of 30' applies to all social gathering – outdoor socialising before and after play is allowed subject to this. • 1:1 coaching is allowed without limit to number of clients per day. Numbers for other group activities is subject to venue capacity. • Coaching equipment must be cleaned after use. • Spectators are now allowed, subject to safe capacity for venue and observance of risk assessment procedures. • Open Days and competitions are permitted. • Car-sharing is permitted. • Rules / laws outlined by the Club, LTA and the Government MUST BE ADHERED TO. 	<p>All players to remain alert and proactive with regard to the safety of others.</p> <p>This Risk Assessment to be available for reference in the Clubhouse.</p> <ul style="list-style-type: none"> • * To assist in tracking attendance, all Club users are to 'sign in' either through use of the QR Code displayed at the Clubhouse or via the sign-in lists provided at events and ClubNights. 	ALL	For the duration of the COVID-19 crisis	Continuing

Physical contamination of 'touch-points'	All users – contamination of e.g. gates, padlocks, net-winders etc. Vulnerable groups – Elderly, pregnant, those with underlying health conditions.	All Members are required to follow Government / LTA advice. <ul style="list-style-type: none"> Hand sanitiser to be used before, during and after play, and as appropriate when contact is made with specific touch-points. Hard Court net to remain up – winder to be temporarily removed. Grass court nets need to be raised for eg. mowing, so winder to be restored and sanitiser to be used after handling. Although recent research indicates that COVID-19 is unlikely to be passed on through ball-sharing, it remains good practice to use sanitiser regularly and avoid facial touching. Essential padlocks only to remain in place. 	Players to bring own sanitiser, own drinking bottles. The Clubhouse may be used on ClubNights (sign-in required)– Rule of 6 (or 2 households) applies. Face-masks to be worn. Doors of Clubhouse to remain open to maintain sufficient ventilation. Regular cleaning of the Clubhouse will take place. Access to toilets is allowed, though kept to a minimum please.	All Members, Coaches and Visitors	For the duration of the COVID-19 crisis	Continuing
Virus transmission through use of toilet facilities.	Club users, including vulnerable groups and their contacts beyond the Club, may be infected through contamination of e.g. surfaces / inhalation of aerosols.	The Clubhouse will be open on ClubNights. Otherwise, toilets may be accessed for emergency use only: <ul style="list-style-type: none"> Toilets and surrounding surfaces to be cleaned regularly, by personnel briefed in COVID cleaning protocols. Masks to be worn at all times. Users to wash hands thoroughly for 20 seconds minimum. 	QR Code will be displayed on Clubhouse door.	All Members (Committee to organise.)	“	“
Airborne transmission of virus	Players, maintenance team, through inadvertent inhalation of viral particles.	Advice sent to all Members, specifying strict parameters for play during the COVID-19 crisis, which adhere to Government / LTA guidelines: <ul style="list-style-type: none"> Social distancing requirements – 2m apart - remain in force. All Club users are required to bring their own hand sanitiser, own drinking bottles etc. Masks to be worn in the Clubhouse if more than one person enters. Reminders re. safe protocols of behaviour to be posted around the site. 	Remain vigilant and update all advice immediately, when Government / LTA advice or procedures are altered.	As above.	For the duration of the COVID-19 crisis	“
Transmission through interaction before or after play:	Any attendees at the Club by inadvertent contact / inhalation of viral particles.	<ul style="list-style-type: none"> Directives, including those from the Club, the LTA and the Government, have been circulated to all Members. Social interaction is now allowed outdoors before and after play. Club attendees are required to take sensible precautions in all interactions with others. 	All Members to remain vigilant and proactive in maintaining Risk Assessment protocols.	“	“	“

Cross infection: tracking	Possible cross contamination of users. • * QR Code is in process of being set up as this Risk Assessment is drafted. (In the absence of a QR code, sign-in lists must be completed by all attendees at ClubNight and events.)	<ul style="list-style-type: none"> Any play must be booked in advance, by a named individual. * To assist in tracking attendance, all Club users are to 'sign in' either through use of the QR Code displayed at the Clubhouse or via the sign-in lists provided at events and ClubNights. Players' attendance may otherwise be tracked via booking information on ClubSpark. Strict guidelines have been issued to all Members regarding procedures for play. Government / LTA guidelines form the basis of this guidance. Any user who succumbs to the virus, within 14 a day period of attendance at the Club, must inform the Committee of their illness, immediately. 	In the event of suspected infection of a Club user, advice from health professionals to be sought by Committee, with specific regard to tracking and tracing. At Club Events, all participants to sign in giving contact details and to be advised of necessity to report COVID infection occurring within 14 days of event.	As above.	With immediate effect after incidence.	"
Abuse of stated policy protocols.	Potential for infection of any personnel using the Club, dependent on the type of procedural abuse.	Agreed Government / LTA / Club COVID-19 procedures sent to all Members. Signs reminding users of social-distancing and need for washing / sanitizer-use to be posted around the site.	The Committee reserves the right to take action against anyone seen to be putting at risk other users of the Club through their failure to observe sensible and agreed precautions.	As above.	For the duration of the COVID-19 crisis	"
Accidental injury / health issue	Player(s) e.g. muscle injury, skin injury etc. through e.g. fall.	Club users should take personal responsibility for minor health incidents. The Clubhouse may be accessed for First Aid pack – masks should be worn. In the event of more significant injury, dial 999.	Ensure appropriate site maintenance.	Members present.	As above	"
Unforeseen hazards	?	In the event of unforeseen hazard, the Committee / Players will agree the best means to address the issue.	-	Committee / Players	As above	"

Note to all Club users: IF YOU FEEL UNWELL, OR ARE CONCERNED ABOUT YOUR PERSONAL VULNERABILITY TO INFECTION, DO NOT ATTEND THE CLUB.