



ANNUAL GENERAL MEETING

27th February 2024 7.00pm.
At Easton College

MINUTES

PRESENT:

Management Group: I. Quinton, M. Walker, L. Gill, J. Kent, H. Bottomley, K. Lofthouse, S. Highfield, M. Driver, N. Henery, K. Skelton, J. Buddell

D. Andrews	Tennis For Life / Personal Development Pathway
Dr. Kumar	Tennis For Life
D. Kumar	Tennis For Life
S. Kumar	Tennis For Life
Georgia Routledge	Tennis For Life
R. Farrow	Tennis For Life
D. Perry	EAT&SC
R. Brown	EATS&C
S. Malakar	Cromer
J. Bentham	Cromer
M. Jordan	Cromer
D. Hunt	David Lloyd
A. McNaughton	NTA
F. MacMillan	Cringleford
L. Love	Norwich Section
S. Lord	Wymondham
R. Meadows	Wymondham
P. Solomon	Loddon
J. Pulfer	Loddon
K. Palmer	Loddon
A. Parsons	North Elmham
S. Henderson	North Elmham
G. Leeder	North Elmham
Jim Biggie	North Elmham
Judy Biggie	North Elmham
J. Hammond	North Elmham
L. Smith	North Elmham
C. Parker	Gt. Massingham
D. Stocker	Blofield
Colin Stocker	Trustee / Blofield
N. Bowen	West Norfolk
S. Arnold	Winter League Association / Diss
H. Kerrison	Beccles
R. Birtwistle	(Hon. Life Member)
R. Palmer	(Hon. Life Member)
R. Lincoln	(Patron)
T. Edelsten	Trustee/ Acle
P. Tye	Norfolk Vets
J. Storr	

APOLOGIES:

G. Montgomery, J. Harrington, D. Bush, A. Mutimer, S. Silvester, R. Balfour. T. Peal, V. Barton, N. Crawley, E. Drennan, J. Skeet, M. Huggins, C. Blincoe, L. Denmead.

Before the start of the meeting a minute's silence was observed to pay respect to Jeremy Cameron, past President of NLTA and LTA Meritorious Service Award Winner, and Geoffery Copeman CBE, past President of NLTA, who passed away recently.

1. Minutes of Last Meeting

The minutes of the AGM held on 28th February 2023 were approved.

2. Matters Arising

Updates on Incorporation and Strategy are included in the Management Group's report.

3. Financial Statements for 2023

The Treasurer presented the Financial Statements for the period from September 2022 to December 2023, which were discussed. In response to a question the Treasurer noted that, ideally, the Association's reserves should be equal to one year's income and that we should aim to achieve this position over the next 3 years or so. The Treasurer noted that this is Sally Highfield's last AGM as Assistant Treasurer, he thanked her for her help in preparing the accounts and for all her hard work over the years. It was unanimously agreed that the Financial Statements be approved and that the Chairperson and Treasurer is authorised to sign on behalf of the Association.

4. Reports

The Management Group's report and Tennis for Life's report were taken as read.

5. Thanks

The Chairperson expressed thanks on behalf of the Association for the wonderful contributions made by Mike Walker as President, Sally Highfield as Treasurer and Assistant Treasurer and Sam Hickman as Ladies Captain, who were all standing down at the meeting. Heather Bottomley then thanked Ian Quinton for all that he has done for the Association in his role as Chairperson, Ian having indicated his intention to resign from the position at the end of May or once a replacement Chairperson is found, whichever is sooner. Thank you gifts were presented.

6. Election of Officers and Council Members for 2024

President:

Kathy Lofthouse left the meeting.

The Management Group has nominated Kathy Lofthouse to replace Mike Walker as President. No other nominations or volunteers have come forward.

It was noted that Kathy has served as a member of the Management Group since 2015, acting first as Secretary and then becoming Inclusive Tennis Lead in 2021 and that her knowledge and experience of the Association's operations has proved invaluable.

It was noted that, whilst there are no limits on terms of office in the Association's rules, the LTA's guidance on Committee Terms of Reference, recommend that "The maximum term of office for

any Management Committee Member is 9 years.... a management committee member may serve for a maximum of 12 years if appointed as Chairperson in their last term of office."

Prior to 2021 NLTA did not have a Chairperson, as the roles of Chairperson and President were combined in the President's role. In 2021 the role was split and since then we have had a Chairperson and a President.

After careful consideration of the LTA's guidance the Management Group considered it to be acceptable and in the best interests of the Association to extend the exception in that guidance to allow an appointment as President (as well as Chairperson) in the last term of office and nominated Kathy Lofthouse for the President's role.

The proposal that Kathy Lofthouse be appointed as President and continues as a Member of the Management Group was proposed by HB, seconded by LG and carried unanimously.

It was noted that Kathy will also replace Mike as a Trustee of the CIO.

The Chairperson invited KL to re-join the meeting and the meeting congratulated her on her appointment.

Chairperson:

Although Ian Quinton has confirmed his intention to resign as Chairperson, he has kindly agreed to continue in the role for a short period to enable a successor to be found.

Officers:

The following appointments were declared elected unopposed:

Chairman	Ian Quinton OBE
Hon. Secretary	Elizabeth Gill
Hon. Treasurer	James Kent
Examiner	Lesley Penniket

Management Group:

Ian Quinton introduced Kay Skelton to the meeting. Kay's appointment as Sponsorship & Funding Officer, a part time role paid on a commission only basis, and a member of the Management Group was proposed by IQ seconded by LG and carried unanimously

Council:

The following venue representatives were elected to the Council:

Tennis for Life	-	Donna Andrews
Gorleston Tennis Club	-	Mandy Driver
N. Elmham Tennis Club	-	James Buddell
Cringleford Tennis Club	-	Fraser MacMillan
Norwich Section	-	Lynda Love
Winter Tennis Assoc.	-	Sally Arnold
Cromer Lawn Tennis & Squash Club	-	Matthew Jordan
East Anglia Tennis & Squash Club	-	Gina Lyons
Loddon Tennis Club	-	Jenny Pulfer
City League & Taverham Tennis Club	-	Adrian Gunton
Gt Massingham Tennis & Multisports Club	-	Clare Parker

7. Record of Appointments for 2024

The following appointments made by Council were duly noted:

Management Group:

(President, Secretary, Treasurer as above)

LTA Councillor	Heather Bottomley
Tennis Development Lead	James Buddell
Inclusive Tennis Lead	Kathy Lofthouse
Norfolk Performance Officer	Chris Stocker
Seniors' Co-ordinator	Neil Henery
Safeguarding Co-ordinator	Mandy Driver

Trustees

Tony Edelsten, Sophia Key, Colin Stocker

Adult Teams:

Men's Team Captain	Nicky Crawley
O35s' Men's Captain	Daniel Wynne
O35s' Women's Captain	Karen Highfield
Women's Team Captain	Derek Perry & Katie Brooks

Parents' Representatives Neil Henery / Carl Philpott

Personal Development Pathway Donna Andrews

LTA Tennis Awards Panel: Heather Bottomley, Ian Quinton, Chris Stocker, Kathy Lofthouse

Norfolk Junior Foundation Trustees: Peter Patrick, Heather Bottomley & James Buddell

Part-time paid roles:

Administration	Easton Tennis Centre Administration Team
Marketing/Comms Officer	Stuart Silvester
Norfolk Performance Officer	Chris Stocker
Open Court Delivery Organisation	Tennis Able (appointed by Management Group)

8. Strategy

The strategy paper was presented by the Chairperson and approved.

9. Para Standing Update

Donna Andrews and Georgia Routledge spoke to the meeting about their experiences in Para Standing Tennis and Georgia's success, winning gold medals in the singles and doubles event at the Parastanding Malmo Open.

10. Any Other Business

WimX have provided a Summary of their activities during 2021 – 2023, which is available on NLTA's website.

11. President's Prize Draw

The President's Prize Draw, a one-off draw involving all of the clubs who have invited the President to attend events during the course of the year, was won by Tennis For Life. The prize of £100 was generously donated personally by Mike Walker.

12. Awards

Mike Walker presented the following trophies and awards:

President's Commendation: North Elmham Tennis Club
Club of the Year Winner: Loddon Tennis Club
Development Coach Of The Year: Donna Andrews
Competition Of The Year: 67th Official Cromer Junior Open Tournament – Cromer LT&SC
Tennis For All: North Elmham Tennis Club – Inclusive Tennis Programme
University Of The Year: University of East Anglia
Volunteer Of The Year and the Jolyon Harris Award Winner: Jane Bentham
Rising Star: Sophie Kumar (Tennis For Life)

The Lifetime Achievement Award winner was Martin Braybrook, who was unable to attend the meeting due to ill health. The meeting sent its best wishes to Martin for a speedy recovery.

Robin Lincoln presented the Robin Lincoln Trophy: for most successful Norfolk Player in Men's County Cups 2023 to Alec McNaughton.

Margaret Johnson Taylor Trophy: for most successful Norfolk Player in Ladies' County Cups 2023: Maddie Brooks

County Colours: Alex McNaughton

Senior County Colours: Neil Henery, Paul Henery, Roger Meadows, David Hunt, Richard Brown.

13. Close

There being no further business to conduct the Chairperson closed the meeting.

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Chairperson