

# North Berwick Tennis Club Committee Meeting Minutes

## Thursday 18th November 2021 – 7pm

Present : Stuart Rye (Chair), Colin Anderson, Anne Hume, Karen Price, Gavin Henderson and Keith Barbour

### 1. Minutes from September 2021 meeting

The minutes for September 2021 were signed off by the committee

### 2. Court redevelopment update

The redevelopment of courts and new floodlight has progressed well, albeit taking longer than originally expected.

- a. Snag list has been compiled for doe for when in on Friday
  - A retainer of at least £2500 to be kept in lieu of completion of snags and painting of masts
  - Final payment to follow court 6 sand correction, light box handle correction to no locks and requested floodlight switches (as per courts 1-3). Also, seal to bottom of outdoor fuse cabinet on court 4.
  - Sports Scotland application for fund release to be submitted and architect bill can be submitted later for any Sports Scotland contribution

Action – CA to submit request for fund release

- b. Instructions on how to use the Floodlight for members – an interim email will be sent after Doe’s visit tomorrow
  - Handles timeframe to be chased
  - Basic Public court charge to remain at £10 per hour (£5 per person), so no increase for using the floodlights as electric cost will be covered by the fee
  - Change Public gate code more regularly now that we have clubspark email process to track and inform any members of the public who have already booked of any code change

### 3. Bursary and initiatives

- a. Enjoy leisure pay and play – check whether clubspark is using correct reduced fee

Action: CA to review set up – aka a contact on the clubspark contact database with a role of “access to leisure” and review correct fee applied
- b. New signage was discussed, to refer to pay and play and point to the club website for booking

- c. AH to email roddy from mid-february in relation to Bursary opportunities

## 4. Locks and fencing refurbishment

- a. Improving the court locks and fencing is still a high priority

Action: GH to chase lock smiths for a new quote

## 5. Clubhouse

- a. Maintenance and refurbishment to be pursued
  - Asbestos removal – AH chasing
  - Decoration – AH to get quote
  - Chase electrician over light renewal - SR
- b. Café discussions are on-going with Chris from the Big Blue
  - Mention member usage in parallel

## 6. Lease renewal

- a. A letter of intent has been received from east Lothian council confirming their intent to renew the lease for NBTC with the club in 10 year's time, when the current lease expires. This was sufficient confirmation for Spots Scotland grant purposes

## 7. AOCB

- a. Rabbits on courts becoming an issue – refer to ELC?
- b. Benches in poor state and signs of vandalism – repairs required in the spring
- c. Non-member access to social club
  - Adult mon/thu/sat £5 to participate (free for try tennis first Saturday of the month)
  - Allowed to 3 occasions per season – then required to join club
  - Club Whatsapp groups restricted to members only
  - Try tennis – separate
  - 16 & over
- d. Ann Hume – has completed welfare officer level 2 LTA course and awaiting PVG certificate which was sent to disclosure Scotland – Ann has emailed Matt Hubelt @ tennis Scotland to chase why this has not fed into the LTA system, as this affects the clubs ability to register with the LTA if not in place
- e. Purchasing or making Drag mats using spare court carpet was discussed, to ease brushing process