



**NOTICE OF ANNUAL GENERAL MEETING  
REDBOURN TENNIS CLUB  
LTA No. HER016**

**NOTICE IS HEREBY GIVEN THAT THE Annual General Meeting (AGM) of Redbourn Tennis Club will be held on Tuesday the 12th March 2024 at 7pm at the clubhouse with an option to attend via Zoom.**

**All Members are invited to attend the AGM.** Please confirm your attendance either in person or online to [info@redbourntennis.org.uk](mailto:info@redbourntennis.org.uk) so that the link can be sent to you to join the meeting or so that we can adjust the quantity of wine and snacks required.

The AGM will elect members to the Management Committee and any member who wishes to put themselves forward for election are requested to send their application to [info@redbourntennis.org.uk](mailto:info@redbourntennis.org.uk) not less than 28 days before the date of the AGM.

**AGM Agenda**

1. **Welcome and opening remarks from Tim Moss, the Chair of Redbourn Tennis Club.**
2. **Minutes 27th February 2023**  
**To approve** as a correct record the Minutes of the 27th February 2023 Annual General Meeting held online via Zoom
3. **Ordinary Business**
  - 3.1. **To receive** from Tim Moss, the Chair of Redbourn Tennis Club, a report on the activities of Redbourn Tennis Club.
  - 3.2. **To receive** from Paul Jewell, Treasurer of Redbourn Tennis Club, a report of the audited Financial Statements of Redbourn Tennis Club for year to 31<sup>st</sup> December 2023.
  - 3.3. **To receive** from Lizzie Geeson the membership report
  - 3.4. **To receive** from Megan Godfrey-Evan the coaching report
  - 3.5. **To receive** the Team reports (to be included in 3.1)
  - 3.6. **To elect members** to the Management Committee.

**2023 AGM Election of Required positions:-**

- |                           |              |
|---------------------------|--------------|
| 3.6.1. Chair              | Tim Moss     |
| 3.6.2. Honorary Secretary | Liz Philpott |
| 3.6.3. Honorary Treasurer | Paul Jewell  |

**Election of Management Committee Members proposed positions:-**

- |   |                     |              |
|---|---------------------|--------------|
| 3.6.4. Membership                         | Lizzie Geeson       |              |
| 3.6.5. Grounds Maintenance / Competitions |                     | Peter Jewell |
| 3.6.6. Social/Clubhouse                   | Maria Allen         |              |
| 3.6.7. IT                                 | Paul Benzie         |              |
| 3.6.8. Head Coach                         | Megan Godfrey-Evans |              |
| 3.6.9. Coaching                           | David Lawlor        |              |
| 3.6.10. Any other positions               |                     |              |

**4. Redbourn Tennis Club Motions**

- 4.1 **To consider a motion** from the Committee concerning membership fees for 2024/5.

**5. AOB**

The Committee will also take questions from members at this time.

6. **Closing remarks** from Tim Moss, the Chair of Redbourn Tennis Club.

**Dated: 1<sup>st</sup> January 2024**

**By order of the Committee  
Redbourn Tennis Club**