

RIDING MILL TENNIS CLUB CONSTITUTION

Last updated on 20th March 2023 at the AGM

RULES

1. NAME AND OBJECTS

- 1.1 The Club, founded 1950, shall be named RIDING MILL TENNIS CLUB and shall have for its objects the promotion and the provision of amateur tennis facilities, social and other facilities for its members and community participation.

2. CONSTITUTION

- 2.1 The Club is a non profit-making Members' Club and in no circumstances during the continuance of the Club shall any assets or surplus funds be distributed to any member. Upon dissolution of the club any remaining assets be given or transferred to another registered CASC, a registered charity or the sport's governing body for use by them in related community sports.

3. AFFILIATION

- 3.1 The Club shall seek affiliation to The Lawn Tennis Association through the appropriate county lawn tennis association and shall adopt and conform to the Rules of these organisations in so far as they can apply.

4. MEMBERSHIP

- 4.1 Subject to sub-clause 4.6, Club Membership, consisting of 'All Year' Membership (1 April - 31 March) is open to anyone interested in tennis or other available sports regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. The Committee may refuse membership or remove it only for good cause such as conduct or character likely to bring the club or sport into disrepute. Appeal against removal or refusal may be made to the Secretary.
- 4.2 Members shall be entitled to the full use of the courts at all times other than those allocated to specific classes of membership, when required for matches or other events; authorised use by schools or other organisations; required for maintenance, or during the course of Club General Meetings. The club may have different classes of membership and subscription on a non discriminatory and fair basis. The club will keep subscriptions at a level that with not pose a significant obstacle to people participating.
- 4.3 Junior Members shall be under 18 years old at the start of the season (1st April).
- 4.4 Coach Membership – any working Coach will be considered a fully paid up member of the club. Membership of this category shall be at the discretion of the Committee.
- 4.5 Student Members who shall be in full-time education regardless of location and between 18 and 25 years of age shall be regarded as Full Playing members.
- 4.6 In order to ensure the smooth running and management of the Club, the Committee shall have the power to vary the court playing time or times available. Any such variations shall be included from time to time in the Club's Bye-laws.

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- 4.7 The Committee shall have full discretion to vary the level of subscription payable by any particular member where, in its opinion, circumstances deem it just and reasonable.
- 4.8 The Committee shall have discretion to create additional categories of membership which they consider further the interests of the Club. They shall have the power to fix the level of subscription for any such new category.
- 4.9 The membership within all categories shall be limited at the discretion of the Committee.

5. PROPERTY AND FUNDS

- 5.1 The amount of Entrance Fees and Subscriptions shall from time to time be fixed by the Committee.
- 5.2 Where any loan contracted by the Club is still outstanding and the annual repayment instalment has not been met from other sources the Committee may at its discretion levy any amount not in excess of half the previous year's annual subscription against all Full Playing Members.
- 5.3 The property and funds of the club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the rules and all surplus income or profits are to be reinvested in the club. No surpluses or assets will be distributed to members or third parties.
- 5.4 All Subscriptions become due at the beginning of each season or on application for Membership (whichever the later).
- 5.5 Members whose fees remained unpaid would not be eligible to represent the Club in Matches or to play in Club Tournaments until such fees are paid. Current members whose fees are not paid by 31st May in the season will no longer be deemed to be members of the Club.
- 5.6 The club may provide sporting and related social activities, sporting equipment, coaching, courses, insurance cover, medical treatment, away match expenses, post match refreshments and other ordinary benefits of Community Amateur Sports Clubs as provides in the Finance Act 2002
- 5.7 The club may also in connection with the sports purposes of the club:
- Sell and supply food, drink and related clothing and equipment.
 - Employ members (not for playing) and remunerate them for providing goods and services on fair terms set by the Committee without the person concerned being present,
 - Pay for reasonable hospitality for visiting teams and guests.
 - Indemnify the Committee and members acting properly in the course of running the club against any liability incurred in the proper running of the club (but only to the extent of its assets).

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6. ACCOUNTANCY YEAR

- 6.1 Except for the purposes of Subscriptions, the Club's Financial Year shall run from 1st of January to 31st December and the accounts submitted to the Annual General Meeting shall be prepared accordingly.

7. ELECTION OF MEMBERS

- 7.1 Honorary Membership (other than Temporary as specified in the Bye-laws) in the form of Honorary Vice Presidents shall be limited and at the discretion of the Committee, by way of reward for special services to the Club.

8. ANNUAL/EXTRAORDINARY MEETINGS

- 8.1 The Annual General Meeting of the Club shall be held before the month of April giving 14 days notice. An Extraordinary General Meeting of the Club may be convened at any time by the Committee, or shall be convened within fourteen days from the receipt by the Honorary Secretary of a written request, stating reasons for such a Meeting and signed by not less than eight Full Members. Seven days notice of such Meetings shall be sent to each Member.

- 8.2 The business of the Annual General Meeting shall be the confirmation of the minutes of the previous Annual General Meeting and of any subsequent Extraordinary General Meetings the consideration of the Committee's Report and the Honorary Treasurer's Accounts for the year, the election of Officers and Committees for the ensuing year and any items of which notice has been given and details included in the Agenda. The business of an Extraordinary General Meeting shall be in accordance with the requisition under which it was summoned and the Agenda issued. At any General Meeting further business may be accepted at the discretion of the Chair provided that it does not call for an alteration of Rules, the winding up of the Club, the transfer of any of the Club's assets, the borrowing of money, or any expenditure not within the immediate financial resources of the Club.

- 8.3 All members can speak and vote at the Annual General Meeting. In the event of an equality of votes, the chairman shall have a second or casting vote.

- 8.4 At any General Meeting the quorum shall be 6 Members entitled to vote.

9 MANAGEMENT

- 9.1.1 The Management of the Club shall be in the entire control of a Committee consisting of the Chair, Secretary, Treasurer, Membership Secretary, and an unspecified number of other members with at least two members who are resident in Riding Mill. Five members present in person shall form a quorum. The Committee will have due regard to the law on disability discrimination and safeguarding and protecting children and vulnerable adults.

- 9.1.2 The Chair, Secretary, Treasurer, Membership Secretary, Welfare Officer, and other members of the Committee shall be elected annually at the AGM. They shall hold office for a term of one year after election and shall be eligible for re-election on completion of the term of office.

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- 9.1.3 Nominations for election to the Committee must be submitted to the Secretary seven days prior to the AGM. Only in the event of there being no such nominations for a particular position shall nominations for a particular position be accepted at the AGM.
- 9.1.4 In addition to the Committee members elected or appointed in accordance with rules 9.1.1. and 9.1.2. the Committee may co-opt up to two further members who shall serve until the next AGM.
Co-opted members shall be entitled to vote at meetings of the Committee.
- 9.2 THE COMMITTEE SHALL:**
- 9.2.1. Be empowered to enforce the Rules of the Club, to make, alter or revoke Bye-laws (not inconsistent with these Rules) as they may think expedient for the internal management of the Club. All such Bye-laws shall be binding until repealed by the Committee or set aside by a General Meeting of the Club.
- 9.2.2. Elect or suspend Members at their discretion.
- a) In the unlikely event of a suspension or expulsion of a member any individual wishing to appeal against such a decision must so in writing to the Club Secretary within 14 days of receiving in writing notification of such suspension or expulsion.
- b) The individual will be given the opportunity before an Appeals Committee consisting of 5 members appointed by the General Committee.
- c) The decision made by the Appeals Committee will be final.
- 9.2.3 Fill any vacancies occurring in the Committee and Selection Committees during any Year.
- 9.2.4 To appoint Subcommittees as necessary during any Year to assist the management of the Club.
- 9.2.5 With the authorisation of the Club in General Meeting, be authorised to borrow money for the purpose of the Club on such terms as such resolution stipulates, the Trustees making such disposition of the Club property and entering into such agreements in relation thereto as the Committee may deem proper for the giving of security of such loan. All Members of the Club, whether voting on such resolution or not and all persons becoming Members of the Club after the passing of such resolution, shall be deemed to have assented to the same as if they had voted in favour of such resolution. All persons who are guarantors for such outstanding loans and all persons who have given loans to the Club which are still outstanding and are not "All Year" Full Playing Members shall be entitled to attend any General Meeting of the Club and vote on financial matters only.
- 9.2.6 Settle any dispute as to the meaning of these Rules or on any other question which may arise.
- 9.3 The Trustees will be committee members of the Club shall be elected by the Committee. The number of Trustees shall not be more than four nor less than two and the property of the Club shall be vested in them. They shall deal with the property as directed by resolution of the Committee (of which an entry in the Minute Book shall be conclusive evidence) and they shall be indemnified against risk and expense out of Club Funds and assets.

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10. INJURY or LOSS OF PROPERTY, ETC.

- 10.1 Members or Visitors leaving unattended vehicles, rackets, clothing or other property at the Club do so at their own risk and the Club shall not be responsible for any loss, damage or injury resulting from this or any other cause.

11. PREMISES

- 11.1 No Smoking allowed on the club premises

12. RULES AND BYE-LAWS

- 12.1 A copy of these Rules and of the Bye-laws made by the Committee under Rule 9.2.1 shall be prominently displayed at all times on the Club notice board and all Members shall be deemed conversant therewith.
- 12.2 These Rules shall remain in force unless altered at a General Meeting of the Club. Notice of any proposed alteration shall be submitted in writing to the Honorary Secretary fourteen days before the convening of any Annual General Meeting or Extraordinary General Meeting of the Club.

13. WINDING UP

- 13.1 The Club shall be dissolved on the passing of a resolution to that effect at a General Meeting after due notice, by at least three quarters of those present and voting. Such a meeting shall appoint a Committee to wind up the affairs of the Club and shall give general directions as to the disposal of any assets within the scope of Rule 2.

14. PRIORITY

- 14.1 Where there is any conflict between any of the above rules ("key rule") and any other rule or rules the key rules will take priority. Interpretation of all the rules must be consistent with the statutory requirements for CASC, (The Community Amateur Sports Clubs Regulations 2015).