



## NAME AND OBJECTS

1. The Club shall be called the "Seaford & Blatchington Lawn Tennis Club" and shall have as its objectives the provision of tennis, social and other facilities for its members. The Club shall promote tennis on an amateur basis in Seaford and environs and community participation in it.

## CONSTITUTION

2. The Club is constituted by these rules as non-profit making members' club. In no circumstances during the continuance of the Club, or at, or after, its dissolution, shall any assets or surplus funds be distributed to any member or person, or to any organisation which is not itself constituted as a registered charity or CASC Club. The Income and Property of the Club shall be applied solely towards promoting the Club's objects as set forth in these Rules and no portion thereof shall be paid or transferred, directly or indirectly, to the members of the Club. Upon dissolution of the Club any remaining assets shall be given or transferred to another registered Community Amateur Sports Club, a registered charity or to the Lawn Tennis Association.

## REGISTRATION

3. The Club shall take and retain a membership of the County Lawn Tennis Association (CLTA), and by doing so become and remain registered as an associate of the LTA, and shall comply with and uphold the Rules and Regulations of the CLTA, as amended from time to time, and the LTA Rules and the LTA Disciplinary Code and the rules and regulations of any body to which the LTA is registered or affiliated.

## MEMBERSHIP

4. The Club shall consist of:
  - playing members aged 18 or over
  - non-playing (associate) members aged 18 or over
  - junior members under 18 as at April 1st

Any junior wishing to attend adult social or team sessions should in the first instance approach the head coach. The head coach will assess whether the junior is suitable for attending adult sessions taking into account their age, standard of tennis and maturity. If the head coach makes a positive recommendation, the name of the "promoted junior" will be passed to the club committee who will make a final decision. The committee will communicate their decision to the parents of the junior. A list of promoted juniors shall be displayed on the club noticeboard and only those juniors on the list are permitted to attend adult sessions. The recommended minimum age for a promoted junior is 14.

  - honorary life members.

Associate and junior members shall be non-voting.

5. Every candidate for membership of the Club shall complete an application form and submit this to a member of the Committee or send on-line to Membership Secretary. Membership of the Club shall be open to all persons irrespective of ethnicity, nationality, sexual orientation, religion or beliefs; or of age, sex or disability except as a necessary consequence of the requirements of Tennis as a particular sport . The Club Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the Club or sport into disrepute as provided for in Rule 11. Appeal against refusal may be made to the members in General Meeting. The Committee shall have power to limit the number of members in the respective classes, on a non-discriminatory basis, if they consider this to be necessary.
6. On the admission of each member, the Membership Secretary shall notify the same, draw the attention of the member to the copy of the Club Rules and Regulations displayed on the notice-board and on the web-site and request payment of the subscription and entrance fee (if applicable).
7. Each member agrees as a condition of membership:
  - (a) to be bound by and subject to these rules and the rules and regulations of the relevant CLTA (as in force from time to time) and,
  - (b) to be bound by and subject to the LTA Rules and the LTA Disciplinary Code.
8. Rule 7 confers a benefit on the LTA and, subject to the remaining provision of this rule, is intended to be enforceable by the LTA by virtue of the Contracts (Rights of Third Parties) Act 1999. For the avoidance of doubt the members do not intend that any term of these rules, apart from Rules 7, 8, 9, and 13 should be enforceable by virtue of the Contracts (Rights of Third Parties) Act 1999, by any person who is not a party to these rules.
9. The Management Committee may, subject to Rule 11 terminate the membership of any person or impose any other sanction it determines to be appropriate, in connection with the breach of any condition of membership set out in this rule.
10. The Committee shall have the power to elect as Honorary Life Member without payment of a subscription, any member, who in the opinion of the Committee shall have rendered outstanding service to the Club. A list of such elected members shall be posted in the clubhouse.
11. The Committee shall have power to terminate or suspend the membership of any member or to exclude any member or visitor whom it considers guilty of a breach of these Rules or of misconduct or offensive behaviour to any other member, visitor, or employee, whether on the Club's premises or elsewhere. Any member expelled or suspended under this rule shall not be entitled to any refund of subscription. (See Rule 5)
12. Visitors to the Club may play provided that a member has signed the Visitors' Book and the appropriate fee has been paid before play. No visitor may play on more than 5 occasions in any one-tennis season. Temporary members may also be admitted at the discretion of the Committee who shall determine the fee payable.

## FACILITIES

13. The Club agrees that all unlicensed and unregistered coaches and, so far as reasonably practicable, players and other persons using the facilities of the Club will be required, as a condition of such use, to agree to be bound by and subject to these rules, the rules and regulations of the relevant CLTA, the LTA Rules and the LTA Disciplinary Code, such agreement to contain an express acknowledgement that the Contracts (Rights of Third Parties) Act 1999 applies and that the LTA and the CLTA can enforce any breach at its option and in its sole discretion.

## ACCOUNTS

14. The financial year of the Club shall end on September 30th each year, to which date the Accounts of the Club shall be balanced. The Accounts for the year shall be circulated or displayed in the clubhouse at least 14 days before the Annual General meeting.
15. The Annual General meeting, each year, shall elect auditor/auditors to examine the Accounts of the Club. This may be:
- a firm of Accountants
  - an individual or individuals who may or may not be members of the Club.

The auditor(s) shall not be a member of the Committee or a Trustee of the Club. A vacancy occurring during the year shall be filled by appointment by the Committee.

## INJURY, LOSS OR PROPERTY, etc.

16. Members and visitors leaving unattended vehicles, rackets, clothing or other property at the Club do so at their own risk and the Club shall not be responsible for any loss, damage, or injury resulting from this or any other cause.

## MANAGEMENT

17. The management of the Club, except as otherwise provided by these Rules, shall be deputed to a Committee consisting of:
- a Chairman, a Secretary and a Treasurer, and
  - not less than 4 and not more than 9 other members.

The Chairman, Secretary, Treasurer and Committee for each year shall be elected at the Annual General meeting. Five members of the Committee shall form a quorum. Within the Committee, the Secretary and Treasurer may continue to serve until they resign, or are removed from office. All other Committee members, excluding the Chairman, may serve for up to four years continuously, and may then be renominated after a minimum break of one Club year. Similarly, the Chairman may serve for up to four years but previous Committee membership, in any capacity, shall not count towards this period. Any Committee member, unable to be nominated under this rule may be proposed at the Annual General meeting if vacancies on the Committee remain to be filled. To meet the

requirements of the Corporation Tax Act 2010 as amended by the Finance Act 2010 all members of the Management Committee must declare they are “fit and proper persons” to be in the general control, management, and administration of the Club prior to being elected.

18. There shall be a President and vice-presidents of the Club, who shall be elected at an Annual or Special General meeting, and shall respectively, hold office until death or resignation unless removed from office by a resolution of the members. The President shall be an ex-officio member of the Committee.
19. The Committee shall manage all the affairs of the Club, except for matters reserved to the Trustees, including the control of its finances, power to engage, control and dismiss Club staff, and all such administrative powers as may be necessary for properly carrying out the objects of the Club in accordance with these Rules.
20. Except in the course of dealing with the investments of the Club's liquid assets and except in the course of maintaining the Club's property in first class condition, the Committee shall not enter into a commitment either to spend more than £20,000 on a new capital project or to dispose of any asset valued at more than £5,000 without first placing details on the Club notice-board at least 6 weeks beforehand, or via email and website.
21. If the Club in General meetings shall pass a resolution authorising the Committee to borrow money, the Committee shall thereupon be empowered to borrow for the purpose of the Club, such amount of money, either at one time or from time to time, and at such rate of interest and in such form and manner, and upon such security as shall be specified in such resolution, and thereupon the Trustees shall, at the direction of the Committee, make all such dispositions of the Club property or any part thereof, and enter into such agreements in relation thereto, as the Committee may deem proper for giving security for such loans and interest. All members of the Club, whether voting on such resolution or not and all persons becoming members after the passing of such resolution shall be deemed to have assented to the same as they had voted in favour of such resolution.
22. Any two voting members may make nominations for membership of the Committee in writing to the Secretary at least 3 weeks prior to the Annual General meeting. In the event of there being more nominations than vacancies, election shall be by secret ballot at the Annual General meeting. The Chairman of that meeting shall have a casting vote in the event of a tie.
23. Any vacancy on the Committee, arising during its life, may be filled and agreed by all the Committee. The member(s) so elected shall serve on the same basis as members elected at the Annual General Meeting. The Committee shall, by simple majority vote, have the power to remove any of its members.
24. The Committee may appoint sub-committees and determine their duties and levels of authority. All sub-committees shall include at least one Committee member.
25. The Members of the Management Committee shall be entitled to an indemnity out of the assets of the Club for all expenses and other liabilities properly incurred by them in the management of the affairs of the Club.

26. A copy of these Rules shall be displayed at all times on the Club notice board and all members shall be deemed conversant therewith. The Rules shall not be altered except at a General Meeting after due notice and then only provided that two-thirds of those voting are in favour.
27. The Committee shall from time to time make, repeal, and amend Regulations not inconsistent with these Rules, as they shall think expedient for the internal management, use of the courts and well being of the Club. All such Regulations, a copy of which shall be displayed on the notice board, shall be binding on members.
28. The Secretary shall keep minutes of all proceedings in Committee and in meetings of the Club and such minutes shall after being approved, be signed by the Chairman presiding at the meeting.
29. The Annual General meeting shall be held after the end of the financial year and not later than November 30th. Twenty voting members, or one fifth of the total voting membership if that is less, must be present at the Annual General and any Special Meetings in order to constitute a meeting. No resolution shall be carried unless it is supported by a simple majority of these voting except as required by Rule 26 and Rule 38. A minimum of 28 days notice of the Annual General Meeting and 21 days notice for Special Meetings shall be given in writing. The Secretary shall, at least 14 days previous to the Annual General meeting, circulate or display in the club-house, a copy of the Accounts duly audited as well as any motions or resolutions.
30. No motion or resolution, unless relating to the adoption of the Accounts or being an amendment to a resolution before the meeting, shall be proposed at the Annual General Meeting (except with the consent of the Chairman of that meeting), unless a copy of such notice or resolution has been received by the Secretary at least 21 days before the meeting.
31. The Committee may call a Special General Meeting at its discretion, and shall be bound to do so within 28 days of receipt by the Secretary of a request signed by 20 members or one-fifth of the total voting membership if that is less. A minimum of 21 days notice of the meeting shall be given. Each request shall state the objects of the proposed meeting and the resolutions to be put forward. No other business shall be taken at such a meeting.
32. No voting by proxy is allowed at any General Meeting.

### SUBSCRIPTIONS

33. Subscriptions are payable on April 1st each year. The subscription year shall run from April 1st to March 31st. The rate of subscription shall be determined by the Committee, which shall comply with any resolutions passed at a General Meeting. The Club will keep subscriptions at levels that will not pose a significant obstacle to participating members. The rates shall be displayed on the Club website. The Committee may, at its discretion, accept a reduced subscription for a part-year, or refund a member whom, because of illness; injury or departure from the district becomes unable to use the Club

34. Any member whose subscription is unpaid by May 31st in any year shall cease to be a member of the Club. If, at any time, he or she shall give to the Committee a satisfactory explanation, he or she may, under terms determined by the Committee, be readmitted to membership.

### LICENCE

35. The licensing hours for the sale of alcohol shall be those permitted by current legislation and for which a licence has been granted. Purchase for and supply by the Club of intoxicating liquor is in the absolute discretion of the Management Committee. Only members of the Management Committee elected by the membership may vote on matters involving the purchase and supply of alcohol.

### TRUSTEES

36. The property of the Club shall be vested in not less than 3 and not more than 4 Trustees, who shall be appointed by the Committee. They shall deal with the property as directed by resolution of the Committee (of which an entry in the Minutes Book shall be deemed conclusive evidence) and they shall be indemnified against risk and expense out of the Club property. The Trustees shall hold office until resignation or death unless removed from office by a resolution of the Committee.

### DISSOLUTION

37. The Club shall be dissolved on the passing of a resolution to that effect at a General meeting by at least two-thirds of those voting. Such a meeting shall give general direction as to the disposal of any assets within the scope of Rule 2. Such a meeting shall elect a suitable committee to undertake any necessary work involved in winding-up the affairs of the Club. The committee which, should desirably include at least one Trustee, must follow any general directions regarding the disposal of assets given at the general meeting.  
( See Rule 2)