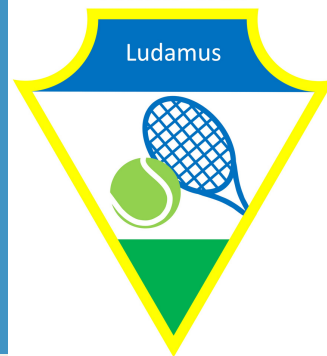


CHILTON & SEDGEFIELD TENNIS CLUB

PRIVACY POLICY

Chilton and Sedgefield
Tennis Club



INTRODUCTION

This privacy policy sets out the way we process your personal data and is created to make sure you are aware of how we use your data as a member of our tennis club.

For the purposes of the General Data Protection Regulation (GDPR) and UK data protection laws, the controller is Chilton & Sedgefield Tennis Club (the "Venue"), a Lawn Tennis Association (LTA) affiliated club

If you have any comments, questions or concerns regarding the policy or how we process your data please contact our Chairman using the contact details on our website. Please be aware that this policy can be updated at any time.

HOW WE COLLECT YOUR INFORMATION

We may collect your personal data in a few limited ways, namely:

- Directly from you, when you fill in an application for membership (online or in paper format), when you make enquiries via email, or when you interact with us when signing up for a course, event or coaching
- From someone else who has applied for membership on your behalf (for example a family member who has provided us with your contact details for that purpose)

We use ClubSpark, an LTA approved platform, to hold your personal information. Any Direct Debit payments and card payments are handled by GoCardless and Stripe respectively. Their individual privacy and data policies can be found online.

WHAT WE COLLECT

All of the information we collect is to support with the club activities that are listed in the next section. This includes your name, email address, address, phone number, date of birth and gender.

In most cases this data is directly entered into the ClubSpark system by you, our members.

USING YOUR DATA

All data is collected to support the club activities listed below. We do not share your data with any third parties other than those outlined that support with processing your membership or tennis participation

Membership

This includes the processing of membership forms and payments, managing LTA ballots, sharing data with committee members to support club activities and publishing information of any tournaments or club events

Club Communications

We'll use your email and address to send out club communications, membership information and, when necessary, shoe tags or membership cards

Training and Match Play

If you join one of our team we may share your data with team captains, coaches, the league and opposition teams to ensure the smooth administration of the tournament/league

On occasions we may request that images/videos of you participating in club activities are added to our website and social media platforms. We will always ask for explicit consent before doing this and you can request these to be removed at any time by contacting the club.

DATA AND THE LAW

Under law you have numerous rights when it comes to your data. For example:

- Request access to your personal data (via a 'subject access request')
- Request erasure of your personal data if you believe we have no good reason to hold it
- Request correction of any personal data we hold, if you believe it is inaccurate

You can find more about your rights by visiting the Information Commissioner's Office [website](#)

FURTHER RESOURCES

Our third parties each have their own privacy and data policies. These can be accessed below:

[Clubspark/LTA](#)

[Stripe](#)

[GoCardless](#)