

# Risk assessment for Seend outdoor tennis courts – April 2024

Address: Manor House, Seend.

Owner(s): Goddards

Date: April 2024

1. Is a regular, documented maintenance schedule in place for the upkeep of courts?

(YES) - The club has a regular, documented maintenance schedule in place which covers courts.

(NO) - Clubs should ensure that they have a regular and documented maintenance schedule in place and that maintenance is carried out by competent persons and in line with any manufacturer guidelines and specifications.

*No – the courts are regularly inspected by the courts owners. A record is kept of any major maintenance for example when professionals have been brought in to pressure clean the courts.*

2. Are courts routinely cleaned in line with the requirements of the court type and use?

(YES) - Courts are cleaned regularly and in line with recommended standards.

(NO) - Courts should be maintained in line with manufacturer guidelines and specifications to ensure all hazards and debris are removed and the courts remain safe to play on. Clubs should document cleaning schedules to show compliance.

*No - Other maintenance is completed on an ad hoc basis, when issues have been observed or reported (e.g. sweeping leaves off the court). This sort of maintenance is an on-going process, they are carried out regularly and assiduously but records are not kept.*

3. Are regular inspections carried out to look for wear and tear?

(YES) - Regular inspections are carried out for wear and tear.

(NO) - Wear and tear should be checked regularly and recorded. Damaged or worn surfaces could become a slip/trip hazard for users. Courts should be maintained in line with manufacturer requirements.

**YES - Regular inspections are carried out for wear and tear by the courts owners and club reps.**

**4. Do suitable arrangements exist for placing courts or court areas out of bounds if damaged or unsuitable for use? (e.g. bad weather, icy conditions, thunder storms)**

(YES) - Court safety & suitability are reviewed on a regular basis, and courts are secured when out of use and users are made aware that areas are out of bounds.

(NO) - Damaged, unsuitable, or dangerous courts must not be made available for users. Clubs should consider how best to place courts out of bounds either by securing them (locking gates) or by clearly sign posting and cordoning off areas. The club should also look to communicate this to its members.

**YES – The courts are privately owned and only used for club fixtures. The courts can be closed if considered unsuitable for play or when maintenance is required.**

**5. Are volunteers and employed workforce (where relevant) correctly trained in the use and set-up of additional equipment, including how to handle heavy or awkward items that may be on court/available for use? (e.g. scoreboards, umpire chairs, ball machines etc.)**

(YES) - Volunteers and paid workforce are trained on the safe use of court areas including supplementary equipment required in activities

(NO) - Volunteers and the paid workforce should be made aware of how to use all and any equipment that they may be expected to use during their court use. A list of equipment together with staff training records are a good way of ensuring that only trained and competent users are able to work with potentially hazardous equipment. Users should receive documented training in the use of any work equipment. Clubs should ensure that users are safely setting up courts and are taking account of good manual handling techniques if lifting or moving heavy or awkward objects. Further guidance can be found at <http://www.hse.gov.uk/toolbox/manual.htm>.

**No - No training like this is required. Courts are private and heavy or awkward equipment such as scoreboards are not applicable.**

6. Are all club members and participants aware of the clubs' rules and health and safety requirements?

(YES) - All members & participants receive information about club rules and requirements, including guidance on suitable footwear for various playing surfaces.

(NO) - There should be clear methods of informing members and participants of club rules and health and safety requirements, including guidance on suitable footwear for various playing surfaces. This could be in the form of club rules/codes of conduct, safety signage etc

*YES – Information is provided on the website re. club rules and requirements.*

7. Do you regularly use temporary structures such as airdomes and non-airdomes?

(YES) - We use temporary structures such as airdomes and non-airdomes.

(NO) - Temporary structures are not used by the club

*No - We don't used Temporary structures are not used by the club*

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*Document end.*