

SEEND TENNIS CLUB. CODE OF CONDUCT

Policy Owner: Seend Tennis Club
Policy approved by: Liam Bergin
Date Policy approved: 17th September 2023
Next review Date: 16th September 2025

(or earlier if there is a change in legislation)

The Welfare Officer is:

Liam Bergin
07738 269 739
liam@thirdberg.com

If the Welfare Officer is not available to report a safeguarding concern or allegation to, the alternative contact within our venue is the chairperson.

Sally Jackson
07798 564 712
chairseendtennis@gmail.com



CODE OF CONDUCT

All individuals within scope of this policy are expected to familiarise themselves with this policy and the LTA Code of Conduct ([available here](#)), and at all times act in accordance with them.

Breaches of the law, this Policy and/or the LTA Code of Conduct may result in criminal and/or disciplinary action being taken.

Further to the above, all members of staff, volunteers and members agree to:

- **DO** - Prioritise the well-being of all children and adults at risk at all times
- **DO** - Treat all children and adults at risk fairly and with respect
- **DO** - Be a positive role model. Act with integrity, even when no one is looking
- **DO** - Help to create a safe and inclusive environment both on and off court
- **DO** - Report all allegations of abuse or poor practice to the club Welfare Officer
- **DO** - Value and celebrate diversity and make all reasonable efforts to meet individual needs
- **DO** - Keep clear boundaries between professional and personal life, including on social media
- **DO** - Have the relevant consent from parents/carers, children and adults before taking or using photos and videos
- **DO** - Ensure roles and responsibilities are clearly outlined and everyone has the required information and training
- **DO** - Be acutely aware of the power that coaches and coaching assistants develop over players in the coaching relationship and avoid any intimacy (sexual or otherwise) with players

- **DO NOT** - Make physical contact with children or adults unless it is necessary as part of an emergency or congratulatory (e.g. handshake / high five)
- **DO NOT** - Allow any rough or dangerous behaviour, bullying or the use of bad or inappropriate language
- **DO NOT** - Use any sanctions that humiliate or harm a child or adult at risk
- **DO NOT** - Smoke and consume alcohol during club activities or coaching sessions
- **DO NOT** - Be alone with a child or adult at risk unless there are exceptional circumstances
- **DO NOT** - Transport children or adults at risk, unless this is required as part of a club activity (e.g. away match). (Please ensure there is another adult in the vehicle)
- **DO NOT** - Abuse, neglect, harm or discriminate against anyone; or act in a way that may be interpreted as such
- **DO NOT** - Have a relationship with anyone under 18 for whom they are coaching or responsible for

All children agree to:

- Be friendly, supportive and welcoming to other children and adults
- Play fairly and honestly
- Respect club staff, volunteers and Officials and accept their decisions
- Behave, respect and listen to your coach
- Take care of your equipment and club property
- Respect the rights, dignity and worth of all participants regardless of age, gender, ability, race, culture, religion or sexual identity
- Not use bad, inappropriate or racist language, including on social media
- Not bully, intimidate or harass anyone, including on social media
- Not smoke, drink alcohol or drugs of any kind on club premises or whilst representing the club at competitions or events
- Talk to the club Welfare Officer about any concerns or worries they have about themselves or others

All parents and carers agree to:

- Positively reinforce your child and show an interest in their tennis
- Use appropriate language at all times
- Be realistic and supportive
- Never ridicule or admonish a child for making a mistake or losing a match
- Treat all children, adults, volunteers, coaches, officials and members of staff with respect
- Behave responsibly at the venue; do not embarrass your child
- Accept the official's decisions and do not go on court or interfere with matches
- Encourage your child to play by the rules, and teach them that they can only do their best
- Deliver and collect your child punctually from the venue
- Ensure your child has appropriate clothing for the weather conditions
- Ensure that your child understands their code of conduct
- Adhere to your venue's safeguarding policy, diversity and inclusion policy, rules and regulations
- Provide emergency contact details and any relevant information about your child including medical history

Document end.